



**MAHONING COUNTY BOARD OF  
DEVELOPMENTAL DISABILITIES**

**BOARD MEETING**

DATE: April 18, 2022  
TIME: 6:00 p.m.  
PLACE: Leonard Kirtz School

**Minutes**

**CALL TO ORDER:** President Pecchia  
**PLEDGE OF ALLEGIANCE**

**I. ROLL CALL**

	<u>PRESENT</u>	<u>ABSENT</u>
Mr. Gary G. O’Nesti	<u>PRESENT</u>	_____
Mrs. Terri Hutchison	<u>PRESENT</u>	_____
Mrs. Jodi Kale	<u>PRESENT</u>	_____
Mr. Peter Noll	<u>PRESENT</u>	_____
Mrs. Andrea Patton	<u>PRESENT</u>	_____
Mr. Joseph Pecchia	<u>PRESENT</u>	_____
Mr. Anthony Sertick	<u>PRESENT</u>	_____

**Adopt a motion to excuse absent Board members.**

Motion: \_\_\_\_\_ Second: \_\_\_\_\_

Discussion: N/A

Roll Call: Mrs. Hutchison \_\_\_\_\_

Mrs. Kale \_\_\_\_\_  
Mr. Noll \_\_\_\_\_  
Mrs. Patton \_\_\_\_\_  
Mr. Pecchia \_\_\_\_\_  
Mr. Sertick \_\_\_\_\_  
Mr. O'Nesti \_\_\_\_\_

The President declares the motion \_\_\_\_\_

## II. APPROVAL OF MINUTES

**Adopt a motion to approve the minutes of the March 21, 2022 Board Meeting with any additions or deletions.**

Motion: Mr. O'Nesti Second: Mr. Sertick

Discussion: None

Roll Call: Mrs. Kale Abstain  
Mr. Noll Aye  
Mrs. Patton Aye  
Mr. Pecchia Aye  
Mr. Sertick Aye  
Mr. O'Nesti Aye  
Mrs. Hutchison Aye

The President declares the motion Approved

**Adopt a motion to approve the minutes of the April 7, 2022 Special Board Meeting with any additions or deletions.**

Motion: Mrs. Patton Second: Mrs. Kale

Discussion: None

Roll Call: Mr. Noll Abstain  
Mrs. Patton Aye  
Mr. Pecchia Aye

Mr. Sertick            Aye  
Mr. O'Nesti           Aye  
Mrs. Hutchison      Aye  
Mrs. Kale              Aye

The President declares the motion Approved

### III. APPROVAL OF AGENDA

**Adopt a motion to approve the agenda with any additions or deletions.**

**\*\*\*\*Please note the addition of item #19 under New Business before the Board. This addition is an agreement with Monitronics for fire alarm monitoring upgrades.**

Motion:            Mrs. Kale                      Second:        Mrs. Patton

Discussion: None

Roll Call:        Mrs. Patton            Aye  
                      Mr. Pecchia           Aye  
                      Mr. Sertick            Aye  
                      Mr. O'Nesti           Aye  
                      Mrs. Hutchison      Aye  
                      Mrs. Kale              Aye  
                      Mr. Noll                Aye

The President declares the motion Approved

### IV. FINANCIAL BUSINESS BEFORE THE BOARD

**Adopt a motion to acknowledge the payment of bills for the month of March 2022.**

Motion:            Mrs. Kale                      Second:        Mr. O'Nesti

Discussion: None

Roll Call:  
                      Mr. Pecchia            Aye  
                      Mr. Sertick            Aye

Mr. O’Nesti            Aye  
Mrs. Hutchison      Aye  
Mrs. Kale              Aye  
Mr. Noll                Aye  
Mrs. Patton           Aye

The President declares the motion Approved

Monthly Reconciliation: Sean Kern, Director of Finance, reported that the activity accounts were reconciled and sent to the County Auditor. The LKS Playground fund received donations of \$12,378.00 in March.

- V. ETHICS COMMITTEE REPORT:** Mrs. Patton, Chairperson, reported that the Ethics Committee met prior to the Board meetings and reviewed items on tonight’s Board agenda listed under new business in items 3, 4 and 15 and are recommending full Board approval.

**Adopt a motion to approve the Ethics Committee Report as presented by Chairperson, Andrea Patton.**

Motion:        Mrs. Kale                      Second:        Mr. Noll

Discussion: None

Roll Call:      Mr. Sertick            Aye  
                    Mr. O’Nesti           Aye  
                    Mrs. Hutchison      Aye  
                    Mrs. Kale             Aye  
                    Mr. Noll              Aye  
                    Mrs. Patton          Aye  
                    Mr. Pecchia         Aye

The President declares the motion Approved

**VI. ROUTINE BUSINESS BEFORE THE BOARD**

- 1. Adopt a motion to acknowledge the March 2022 Personnel Report of Superintendent Whitacre.**

Motion:        Mrs. Patton                      Second:        Mrs. Kale

Discussion: None

Roll Call:	Mr. O'Nesti	<u>Aye</u>
	Mrs. Hutchison	<u>Aye</u>
	Mrs. Kale	<u>Aye</u>
	Mr. Noll	<u>Aye</u>
	Mrs. Patton	<u>Aye</u>
	Mr. Pecchia	<u>Aye</u>
	Mr. Sertick	<u>Aye</u>

The President declares the motion Approved

## VII. CORRESPONDENCE/SPECIAL MENTIONS BEFORE THE BOARD

## VIII. REPORT OF THE SUPERINTENDENT

- **Administrative Report**

- LKS Renovation – the project is still on track for completion of construction by early June and as long as there are no supply chain issues, furniture should be delivered as well as the cubicle and office walls and staff should be able to move over in July or August.
- Accreditation – DODD will be on site for accreditation April 25-26. We have been working through requests and feel prepared for a good review.
- 14c wage certificates – there is a movement to eliminate the sub minimum wage, this would mean that anyone working in a day program would be paid at least minimum wage. We will continue to watch as these discussions evolve.
- Tech House – this is a property that is managed by Gateways where the Board has installed many technology items to help individuals live more independently. This is a “show” house where people can come see how technology can help them.

## Human Resources Report

- **Welcome New Staff**
  - Aaron Roy, SSA (eff. 3/28/22)
  - Julie Blaine, SSA (eff. 3/28/22)
  
- **Employees Achieving Employment-Anniversary Milestones:**
  - Tim Gabrelcik – 10 Years
  - Linda Reigelman – 5 years
  
- Board Finance Committee Report – Mr. Noll, Chairperson, reported that the committee did meet and reviewed the fund balance reports, the 5 year forecast for 2022 – 2026 and information relative to the forecast.
- Board Capital Facilities and Grounds Committee – Mrs. Kale, Chairperson, reported that the committee met on April 5 and reviewed information from B & B Contractors regarding material escalation and received an update on the renovation.
- Board Programs, Service Initiatives & Personnel Committee Report – Mr. Sertick, Chairperson, reported that the committee met on April 5 and reviewed the LKS enrollment packet, a revision to Policy 4460 – Workers Compensation, the updated wages for LKS Summer camp and the revision of the posting for Early Intervention from an Occupational Therapist to a Physical Therapist. The committee is recommending full Board approval of these items on the agenda tonight.

### IX. PUBLIC COMMENTS

NONE

### X. OLD BUSINESS BEFORE THE BOARD

NONE

### XI. NEW BUSINESS BEFORE THE BOARD

1. **Adopt a motion to enter into an agreement with ACME Exterminating, LLC for exterminating services at MCBDD building from January 1, 2022 through December 31, 2022, not to exceed \$2,000.00. This contract has**

**been approved as to form by the Mahoning County Prosecutor's Office.**

Motion: Mrs. Patton Second: Mrs. Kale

Discussion: None

Roll Call: Mrs. Hutchison Aye  
Mrs. Kale Aye  
Mr. Noll Aye  
Mrs. Patton Aye  
Mr. Pecchia Aye  
Mr. Sertick Aye  
Mr. O'Nesti Aye

The President declares the motion Approved

**2. Adopt a motion to enter into an agreement with Frontline Education for employee staffing services from April 1, 2022 through December 31, 2023, not to exceed \$11,439.01. This contract has been approved by the Data Processing Board and approved to as form by the Mahoning County Prosecutor's Office.**

Motion: Mr. Sertick Second: Mrs. Hutchison

Discussion: This will provide a larger pool of substitute staff by working with the ESC and Frontline Education.

Roll Call: Mrs. Kale Aye  
Mr. Noll Aye  
Mrs. Patton Aye  
Mr. Pecchia Aye  
Mr. Sertick Aye  
Mr. O'Nesti Aye  
Mrs. Hutchison Aye

The President declares the motion Approved

**3. Adopt a motion to enter into an agreement with I Am Boundless for staff training services, provided to the vendor, from April 1, 2022 through September 30, 2022, not to exceed \$6,000.00. This contract has been reviewed by the Ethics Committee and approved to as form by the Mahoning County Prosecutor's Office.**

Motion: Mrs. Kale Second: Mr. Noll

Discussion: Specialized training will be provided for staff through a grant.

Roll Call: Mr. Noll Aye  
Mrs. Patton Aye  
Mr. Pecchia Aye  
Mr. Sertick Aye  
Mr. O'Nesti Aye  
Mrs. Hutchison Aye  
Mrs. Kale Aye

The President declares the motion Approved

**4. Adopt a motion to enter into an agreement with Hopewell for room, utilities and board to individuals from February 1, 2022 through December 31, 2022, not to exceed \$7,689.00. This contract has been reviewed by the Ethics Committee and approved to as form by the Mahoning County Prosecutor's Office.**

Motion: Mrs. Hutchison Second: Mr. Noll

Discussion: Allows for an individual to receive services.

Roll Call: Mrs. Patton Aye  
Mr. Pecchia Aye  
Mr. Sertick Aye  
Mr. O'Nesti Aye  
Mrs. Hutchison Aye  
Mrs. Kale Aye  
Mr. Noll Aye

The President declares the motion Approved

**5. Adopt a motion to enter into an agreement with Mahoning Valley Lawncare, LLC for Lawncare services at MCBDD facilities from April 1, 2022 through November 30, 2022, not to exceed \$20,000.00. This contract has been approved to as form by the Mahoning County Prosecutor's Office.**

Motion: Mrs. Patton Second: Mrs. Hutchison

Discussion: None

Roll Call: Mr. Pecchia Aye  
Mr. Sertick Aye  
Mr. O'Nesti Aye  
Mrs. Hutchison Aye



Mrs. Kale            Aye  
Mr. Noll             Aye  
Mrs. Patton         Aye

The President declares the motion Approved

**6. Adopt a motion to approve the 2022-23 Leonard Kirtz School enrollment packet as presented in your Board packet. The packet was reviewed in the Board Programs, Service Initiatives and Personnel Committee meeting.**

Motion:         Mrs. Kale                                 Second:         Mr. O’Nesti

Discussion: None

Roll Call:         Mr. Sertick            Aye  
                         Mr. O’Nesti            Aye  
                         Mrs. Hutchison       Aye  
                         Mrs. Kale              Aye  
                         Mr. Noll               Aye  
                         Mrs. Patton           Aye  
                         Mr. Pecchia          Aye

The President declares the motion Approved

**7. Adopt a motion to accept a first and final reading of the revisions to Policy 4460, Workers Compensation. This revision was reviewed by the Board Programs, Services Initiatives and Personnel Committee.**

Motion:         Mrs. Patton                                 Second:         Mr. Sertick

Discussion: This revision expressly states that the employee is responsible to report an injury incurred at work.

Roll Call:         Mr. O’Nesti            Aye  
                         Mrs. Hutchison       Aye  
                         Mrs. Kale              Aye  
                         Mr. Noll               Aye  
                         Mrs. Patton           Aye  
                         Mr. Pecchia          Aye  
                         Mr. Sertick           Aye

The President declares the motion Approved

**8. Adopt a motion to approve the recommended wages for the LKS 2022 Summer Camp and substitute wages as presented in your Board Packet. The proposed wages were reviewed in the Board Programs, Service Initiatives and Personnel Committee.**

Motion: Mrs. Kale Second: Mrs. Hutchison

Discussion: None

Roll Call:	Mrs. Hutchison	<u>Aye</u>
	Mrs. Kale	<u>Aye</u>
	Mr. Noll	<u>Aye</u>
	Mrs. Patton	<u>Aye</u>
	Mr. Pecchia	<u>Aye</u>
	Mr. Sertick	<u>Aye</u>
	Mr. O'Nesti	<u>Aye</u>

The President declares the motion Approved

**9. Adopt a motion to create, post and fill one (1) Physical Therapist position in the Early Intervention Department. This position replaces the posting for an Occupational Therapist position. This position was reviewed by the Board Programs, Service Initiatives and Personnel Committee.**

Motion: Mrs. Patton Second: Mrs. Hutchison

Discussion: Due to receiving no applications for an Occupational Therapist for Early Intervention and the ability for the positions to overlap provided services, the posting will be changed to a Physical Therapist for Early Intervention.

Roll Call:	Mrs. Kale	<u>Aye</u>
	Mr. Noll	<u>Aye</u>
	Mrs. Patton	<u>Aye</u>
	Mr. Pecchia	<u>Aye</u>
	Mr. Sertick	<u>Aye</u>
	Mr. O'Nesti	<u>Aye</u>
	Mrs. Hutchison	<u>Aye</u>

The President declares the motion Approved

**10. Adopt a motion to close all MCBDD programs and offices on Monday June 20th, 2022 in observation of the Juneteenth Holiday.**

Motion: Mr. Noll Second: Mrs. Hutchison

Discussion: This has been designated as a Federal Holiday.

Roll Call:	Mr. Noll	<u>Aye</u>
	Mrs. Patton	<u>Aye</u>
	Mr. Pecchia	<u>Aye</u>
	Mr. Sertick	<u>Aye</u>
	Mr. O'Nesti	<u>Aye</u>
	Mrs. Hutchison	<u>Aye</u>
	Mrs. Kale	<u>Aye</u>

The President declares the motion Approved

**11. Adopt Board Resolution 2022-005, as if fully written herein, to request the Board of Mahoning County Commissioners to transfer money from the Mahoning County Board of Developmental Disabilities' general fund to its capital fund pursuant to ORC § 5705.14(H)(1)**

Motion: Mrs. Kale Second: Mrs. Hutchison

Discussion: This transfer is for \$1,000,000 and will be divided as follows: \$600,000 to Furniture and construction and \$400,000 to the LKS playground.

Roll Call:	Mrs. Patton	<u>Aye</u>
	Mr. Pecchia	<u>Aye</u>
	Mr. Sertick	<u>Aye</u>
	Mr. O'Nesti	<u>Aye</u>
	Mrs. Hutchison	<u>Aye</u>
	Mrs. Kale	<u>Aye</u>
	Mr. Noll	<u>Aye</u>

The President declares the motion Approved

**12. Adopt Board Resolution 2022-006, as if fully written herein, authorizing the closure of various Mahoning County Board of Developmental Disabilities' petty cash accounts as listed below, due to lack of necessity:**

<u>Custodian</u>	<u>Purpose</u>	<u>Amount</u>
Frank Michael Dietz	Buildings & Grounds	\$ 13.76
Jeffrey Novak	Leonard Kirtz School	\$121.00
Carrie Hagan	Payroll	\$163.39

Motion: Mrs. Patton Second: Mrs. Hutchison

Discussion: Accounts that are no longer needed.

Roll Call: Mr. Pecchia Aye  
Mr. Sertick Aye  
Mr. O'Nesti Aye  
Mrs. Hutchison Aye  
Mrs. Kale Aye  
Mr. Noll Aye  
Mrs. Patton Aye

The President declares the motion Approved

**13. Adopt Board Resolution 2022-007, as if fully written herein, authorizing the establishment of various Mahoning County Board of Developmental Disabilities' petty cash accounts as listed below:**

<u>Custodian</u>	<u>Purpose</u>	<u>Amount</u>
Tim Gabrelcik	Family Support Services (FSS)	\$200.00
Gina Symsek	Leonard Kirtz School	\$200.00

Motion: Mrs. Patton Second: Mrs. Kale

Discussion: These accounts needed established.

Roll Call: Mrs. Hutchison Aye  
Mrs. Kale Aye  
Mr. Noll Aye  
Mrs. Patton Aye  
Mr. Pecchia Aye  
Mr. Sertick Aye  
Mr. O'Nesti Aye

The President declares the motion Approved

**14. Adopt a motion to accept a first and final reading of the establishment of Policy 6005 – Petty Cash Accounts.**

Motion: Mrs. Hutchison Second: Mr. Sertick

Discussion: New Policy needed to operate the petty cash accounts

Roll Call:	Mrs. Kale	<u>Aye</u>
	Mr. Noll	<u>Aye</u>
	Mrs. Patton	<u>Aye</u>
	Mr. Pecchia	<u>Aye</u>
	Mr. Sertick	<u>Aye</u>
	Mr. O’Nesti	<u>Aye</u>
	Mrs. Hutchison	<u>Aye</u>

The President declares the motion Approved

**15. Adopt a motion to enter into a shared cost agreement for residential placement and treatment by and between the Mahoning County Board of Developmental Disabilities and the Mahoning County Children Services Board for the following:**

**A. Individual ID # 6673181 for services provided by Necco, Inc. This agreement was reviewed in the Ethics Committee and has been approved as to form by the Mahoning County Prosecutor’s office.**

Motion: Mrs. Kale Second: Mrs. Hutchison

Discussion: None

Roll Call:	Mr. Noll	<u>Aye</u>
	Mrs. Patton	<u>Aye</u>
	Mr. Pecchia	<u>Aye</u>
	Mr. Sertick	<u>Aye</u>
	Mr. O’Nesti	<u>Aye</u>
	Mrs. Hutchison	<u>Aye</u>
	Mrs. Kale	<u>Aye</u>

The President declares the motion Approved

**16. Adopt a motion approving the contractor’s application for payment in the amount of \$164,017.86 to B & B Contractors & Developers, Inc. for the MCBDD Office Renovation project, as certified by the Architect, GPD Group.**

Motion: Mrs. Patton Second: Mrs. Kale

Discussion: We are approximately 67% complete in payments.

Roll Call: Mrs. Patton Aye  
Mr. Pecchia Aye  
Mr. Sertick Aye  
Mr. O'Nesti Aye  
Mrs. Hutchison Aye  
Mrs. Kale Aye  
Mr. Noll Aye

The President declares the motion Approved

**17. Adopt a motion to authorize a budget amendment to increase appropriations in the following account for waiver match contingencies:**

**7500950-600508 \$2,000,000.00 Contractual Agreements**

Motion: Mr. Noll Second: Mrs. Kale

Discussion: This transfer is for the quarterly match and will mitigate the impact on the general fund.

Roll Call: Mr. Pecchia Aye  
Mr. Sertick Aye  
Mr. O'Nesti Aye  
Mrs. Hutchison Aye  
Mrs. Kale Aye  
Mr. Noll Aye  
Mrs. Patton Aye

The President declares the motion Approved

**18. Adopt a motion to authorize budget amendments to certify estimated receipts, and increase appropriations in the following account to allow for the expenditure of money related to Special Education IDEA-B grant:**

**2300950-600308-23002 \$2,979.00 Teacher/Aide Salaries**

Motion: Mrs. Kale Second: Mrs. Patton

Discussion: Appropriation of the balance of the Title B grant.

Roll Call: Mr. Sertick Aye  
Mr. O'Nesti Aye

Mrs. Hutchison	<u>Aye</u>
Mrs. Kale	<u>Aye</u>
Mr. Noll	<u>Aye</u>
Mrs. Patton	<u>Aye</u>
Mr. Pecchia	<u>Aye</u>

The President declares the motion Approved

**19. Adopt a motion to enter into an agreement with Monitronics International, Inc. for fire alarm monitoring system upgrades for MCBDD Transportation building to be completed by May 31, 2022. The amount of this agreement is not to exceed \$1,198.98. This agreement has been approved as to form by the Mahoning County Prosecutor’s office.**

Motion: Mrs. Patton                      Second: Mrs. Hutchison

Discussion: This is to make standard upgrades to the monitoring system in the transportation building.

Roll Call:	Mrs. Kale	<u>Aye</u>
	Mr. Noll	<u>Aye</u>
	Mrs. Patton	<u>Aye</u>
	Mr. Pecchia	<u>Aye</u>
	Mr. Sertick	<u>Aye</u>
	Mr. O’Nesti	<u>Aye</u>
	Mrs. Hutchison	<u>Aye</u>

The President declares the motion Approved

**XII. EXECUTIVE SESSION**

**Adopt a motion to go into Executive Session to discuss:**

  X   **1. Personnel Matters**

- To consider the appointment of a public employee or official;
- To consider the employment of a public employee or official;
- To consider the discipline of a public employee or official;
- To consider the promotion of a public employee or official;
- To consider the demotion of a public employee or official;
- X   To consider the compensation of a public employee or official; or
- To consider the investigation of charges or complaints against a public employee or official.

- 2. Purchase or Sale of property
- 3. Pending or imminent court action
- 4. Collective Bargaining Matters
- 5. Matters required to be kept confidential
- 6. Security matters
- 7. Hospital trade secrets
- 8. Veterans Service Commission Applications

Motion: Mrs. Patton Second: Mrs. Kale

Roll Call:	Mr. O’Nesti	<u>Aye</u>
	Mrs. Hutchison	<u>Aye</u>
	Mrs. Kale	<u>Aye</u>
	Mr. Noll	<u>Aye</u>
	Mrs. Patton	<u>Aye</u>
	Mr. Pecchia	<u>Aye</u>
	Mr. Sertick	<u>Aye</u>

The President declares the motion Approved

Time: 6:58 p.m.

**Adopt a motion to reconvene the Board meeting from executive session.**

Motion: Mrs. Patton Second: Mrs. Kale

Roll Call:	Mrs. Hutchison	<u>Aye</u>
	Mrs. Kale	<u>Aye</u>
	Mr. Noll	<u>Aye</u>
	Mrs. Patton	<u>Aye</u>
	Mr. Pecchia	<u>Aye</u>
	Mr. Sertick	<u>Aye</u>
	Mr. O’Nesti	<u>Aye</u>

The President declares the motion Approved

Time: 8:12 p.m.

**XII. ADJOURNMENT**

**Adopt a motion to adjourn the meeting.**



Motion: Mr. O'Nesti

Second: Mrs. Patton

Roll Call:	Mrs. Kale	<u>Aye</u>
	Mr. Noll	<u>Aye</u>
	Mrs. Patton	<u>Aye</u>
	Mr. Pecchia	<u>Aye</u>
	Mr. Sertick	<u>Aye</u>
	Mr. O'Nesti	<u>Aye</u>
	Mrs. Hutchison	<u>Aye</u>

The President declares the motion Approved

Time: 8:13 p.m.

**The next Board Meeting will be May 16, 2022 at Leonard Kirtz School at 6:00 p.m.**