



**MAHONING COUNTY BOARD OF
DEVELOPMENTAL DISABILITIES**

BOARD MEETING

DATE: February 20, 2024

TIME: 6:00 p.m.

PLACE: Community Services – Large conference room

Minutes

CALL TO ORDER: Vice-President Jodi Kale

PLEDGE OF ALLEGIANCE

*****The March meeting will be the fourth Tuesday, March 26, 2024**

I. ROLL CALL

	<u>PRESENT</u>	<u>ABSENT</u>
Mr. Gary G. O’Nesti	<u>Present</u>	_____
Mrs. Terri Hutchison	<u>Present</u>	_____
Mrs. Jodi Kale	<u>Present</u>	_____
Mr. Peter Noll	<u>Present</u>	_____
Mrs. Andrea Patton	_____	<u>Absent</u>
Mr. Clemate Franklin	<u>Present</u>	_____
Mr. Anthony Sertick	_____	<u>Absent</u>

Adopt a motion to excuse absent Board members.

Motion: Mr. O’Nesti Second: Mrs. Hutchison

Discussion: Mrs. Patton and Mr. Sertick are excused.

All those in favor signify by saying Aye 5

Those opposed Nay _____

The Vice-President declares the motion Approved

I. APPROVAL OF MINUTES

1. Adopt a motion to approve the minutes of the January 16, 2024 Organizational Meeting of the Board with any additions or deletions.

Motion: Mr. Noll Second: Mr. O'Nesti

Discussion: None

All those in favor signify by saying Aye 5
Those opposed Nay _____
Abstain _____

The Vice-President declares the motion Approved

2. Adopt a motion to approve the minutes of the January 16, 2024 Board Meeting with any additions or deletions.

Motion: Mrs. Hutchison Second: Mr. O'Nesti

Discussion: None

All those in favor signify by saying Aye 5
Those opposed Nay _____
Abstain _____

The Vice-President declares the motion Approved

II. APPROVAL OF AGENDA

Adopt a motion to approve the agenda with any additions or deletions.

Motion: Mrs. Hutchison Second: Mr. Noll

Discussion: Item #10 under New Business will be struck from the agenda due to not receiving necessary documentation.

All those in favor signify by saying Aye 5
Those opposed Nay _____
Abstain _____

The Vice-President declares the motion Approved

III. FINANCIAL BUSINESS BEFORE THE BOARD

Adopt a motion to acknowledge the payment of bills for the month of January 2024.

Motion: Mrs. Hutchison Second: Mr. O'Nesti

Discussion: None

All those in favor signify by saying Aye 5
Those opposed Nay _____
Abstain _____

The Vice-President declares the motion Approved

Monthly Reconciliation: Mr. Kern, reported that the activity accounts were reconciled and sent to the County Auditor for review and we received a \$250 donation from the Lions and a \$50 donation from the Sharpless Family, both intended for the LKS playground project.

IV. ETHICS COMMITTEE REPORT

Adopt a motion to approve the Ethics Committee Report as presented by Committee member Mr. Noll.

Motion: Mr. Franklin Second: Mrs. Hutchison

Discussion: None

All those in favor signify by saying Aye 5

Those opposed Nay _____

Abstain _____

The Vice-President declares the motion Approved

V. ROUTINE BUSINESS BEFORE THE BOARD

1. Adopt a motion to acknowledge the January 2024 Personnel Report of Superintendent Whitacre.

Motion: Mrs. Hutchison

Second: Mr. O'Nesti

Discussion: None

All those in favor signify by saying Aye 5

Those opposed Nay _____

Abstain _____

The Vice-President declares the motion Approved

VI. CORRESPONDENCE/SPECIAL MENTIONS BEFORE THE BOARD

Thank you note from the Village of Sebring for the donation of the Chevy mini-van.

VII. REPORT OF THE SUPERINTENDENT

➤ Administrative Report

➤ DD Awareness Day – March 12 in DD Awareness Day at the Ohio State House.

➤ LKS Playground – construction of the equipment has started.

- Prosecutor DeGenova – gave an overview of the Mahoning County SV unit to pay special attention to crimes involving women, children, victims of domestic violence, the DD population, elderly individuals and animal cruelty cases. In addition, the office has adopted a golden retriever named Hope to serve as a therapy dog. Also, the Blue Envelope program will be a special needs registry to assist individuals with DD to have all important documents for driving in one place in the event they are ever pulled over.

Human Resources Report

- **Anniversary Milestone**
 - Carolyn Brown, SSA – 15 years

- **New Hires**
 - Chelsea Tsuris, SSA, eff. 01/02/2024

- **Positions posted**
 - Driver
 - Service & Support Administrator
 - Developmental Specialist
 - Substitute Custodian

- Board Personnel, Policy, and Finance Committee Report – no mtg.
- Board Capital Facilities and Grounds Committee – Mr. O’Nesti provided a report of the Committee meeting that was held prior to the Board meeting.

VIII. PUBLIC COMMENTS

None

IX. OLD BUSINESS BEFORE THE BOARD

None

X. NEW BUSINESS BEFORE THE BOARD

1. Adopt a motion to enter into shared cost agreements for residential placement and treatment by and between the Mahoning County Board of Developmental Disabilities and the Mahoning County Children Services Board for the following:

- **Individual ID #7135716 for services provided by ViaQuest Residential Services, LLC and Alchera Incorporated; effective January 15, 2024 to July 15, 2024**
- **Individual ID #7028127 for services provided by Nancy Garner, Christine Wehr and Chynna Littlejohn; amended effective February 14, 2023 to November 7, 2023 (previously 02/14/23 – 02/13/2024)**
- **Individual ID #7100958 for services provided by Thomas Behavioral Healthcare, LLC, Turning Point Residential, Inc., CaTrina Moore, Blick Clinic, Inc., and Siffrin, Inc.; effective February 17, 2023 to February 16, 2024.**

These agreements have been reviewed and approved by the Ethics Committee and reviewed and approved as to form by the Mahoning County Prosecutor’s Office.

Motion: Mr. O’Nesti Second: Mrs. Hutchison

Discussion: None

All those in favor signify by saying Aye 5
Those opposed Nay _____
Abstain _____

The Vice-President declares the motion Approved

2. Adopt Board Resolution 2024-001, as if fully rewritten herein, for Approval of Direct Services contract with the following individual as recommended by the Ethics Committee per approved Ethics Committee Resolution EC2024-001 with no conflict of interest for: Individual ID #6587231.

Motion: Mr. Noll Second: Mr. O’Nesti

Discussion: None

Roll Call: Mr. Franklin Aye
Mr. Sertick _____
Mr. O’Nesti Aye

Mrs. Hutchison	<u>Aye</u>
Mrs. Kale	<u>Aye</u>
Mr. Noll	<u>Aye</u>
Mrs. Patton	_____

The Vice-President declares the motion Approved

3. Adopt Board Resolution 2024-002, as if fully rewritten herein, Approval of current Board employees to perform services provided under Section 5126.11 (Family Support Services Program) or Sections 5126.40 through 5126.46 (Supported Living) through outside employment with an individual, agency, or other entity that has a direct services contract with the Board, as recommended by the Ethics Committee per approved Ethics Committee Resolution EC2024-002.

KATHLEEN	GRUNENWALD	LKS	Turning Point	Direct Care
KARLA	HARTWIG	LKS	Independent	Direct Care
ALICE	WEST	LKS	Independent	Direct Care

Motion: Mr. O’Nesti Second: Mrs. Hutchison

Discussion: None

Roll Call:	Mr. Sertick	_____
	Mr. O’Nesti	<u>Aye</u>
	Mrs. Hutchison	<u>Aye</u>
	Mrs. Kale	<u>Aye</u>
	Mr. Noll	<u>Aye</u>
	Mrs. Patton	_____
	Mr. Franklin	<u>Aye</u>

The Vice-President declares the motion Approved

4. Adopt Board Resolution 2024-003, as if fully rewritten herein, authorizing the purchase of one (1) – seventy-two passenger type C – conventional school bus chassis and body from the bids received through the Ohio Schools Council on November 3, 2023.

Motion: Mrs. Hutchison Second: Mr. O’Nesti

Discussion: One school bus is aging out, the new bus will be approximately \$152,000.

Roll Call:	Mr. O'Nesti	<u>Aye</u>
	Mrs. Hutchison	<u>Aye</u>
	Mrs. Kale	<u>Aye</u>
	Mr. Noll	<u>Aye</u>
	Mrs. Patton	_____
	Mr. Franklin	<u>Aye</u>
	Mr. Sertick	_____

The Vice-President declares the motion Approved

5. Adopt a motion to enter into an agreement with the following vendors A. & B. These contracts have been reviewed by the Ethics Committee and approved as to form by the Mahoning County Prosecutor's Office.

- A. Iron and String Life Enhancement, Inc. agreement to provide specialized adult day services for the term of January 1, 2024 through December 31, 2024, for an amount not to exceed \$70,000.00**
- B. Special Olympics Ohio, Inc. dba Mahoning County Public Special Olympics agreement to provide Special Olympic services for the term of January 1, 2024 through December 31, 2025, for an amount not to exceed \$10,000.00**

Motion: Mr. O'Nesti Second: Mrs. Hutchison

Discussion: The ISLE contract will serve two individuals with extended services and the Special Olympics contract assists the program with uniforms and travel costs.

All those in favor signify by saying Aye 5
 Those opposed Nay _____
 Abstain _____

The Vice-President declares the motion Approved

6. Adopt a motion to enter into an agreement with the following vendors A – G. These contracts have been reviewed and approved as to form by the Mahoning County Prosecutor's Office.

A. First Amendment to the 2023-2024 Service Agreement for substitute

personnel and management with Educational Services Center of Eastern Ohio, originally executed October 17, 2023, with the additional service of Classroom Aide Substitutes at a rate of \$16.34 per hour for each Classroom Aide placement, effective September 1, 2023.

B. Adopt a motion to approve the Order Form with Frontline Technologies Group LLC dba Frontline Education (“Frontline”) to be incorporated as an Exhibit A into the existing Master Services Agreement with Frontline that was approved by the Data Board, approved as to form by the Prosecutor’s Office, and was ultimately approved by this Board on April 18, 2022. This Order Form is for Absence and Substitute Management software for the term of January 1, 2024 through December 31, 2024 and is for the amount of \$6,340.48.

C. Nexstar Media Inc., for television advertising for various dates, for the term of March 4, 2024 through October 25, 2024, for an amount not to exceed \$4,040.00.

D. WFMJ Television, Inc., for television advertising for various dates, for the term of March 4, 2024 through October 20, 2024, for an amount not to exceed \$6,001.00.

E. Agreement between the Ohio Attorney General and Mahoning County Board of Developmental Disabilities for the terms, conditions, duties and responsibilities of each party regarding the National WebCheck program and equipment.

F. York-Mahoning Mechanical Contractors, Inc., for unscheduled HVAC and repairs at all Board facilities, for the term of January 1, 2024 through December 31, 2024, for an amount not to exceed \$20,000.00

G. York-Mahoning Mechanical Contractors, Inc. for the repair of five (5) HVAC units at the MCBDD Leonard Kirtz facility, to be completed by March 31, 2024, not to exceed \$10,000.00

Motion: Mr. Franklin

Second: Mr. O’Nesti

Discussion: These are standard service agreements.

All those in favor signify by saying Aye 5

Those opposed Nay _____

Abstain 1 – Mr. O’Nesti from items F and G

The Vice-President declares the motion Approved

7. Adopt a motion to authorize a budget amendment to increase appropriations in the following account for the Supplemental Services Trust:

2302950-600402-23022 \$43,652.00 Medical Supplies

Motion: Mr. Franklin

Second: Mrs. Hutchison

Discussion: Funds that needed to be designated by December from the SST.

All those in favor signify by saying Aye 5

Those opposed Nay _____

Abstain _____

The Vice-President declares the motion Approved

8. Adopt a motion to set pricing for outside individuals to obtain the service of the following background checks for BCI and/or FBI through the MCBDD:

BCI cost - \$22.00 charge for service - \$30.00

FBI cost - \$25.25 charge for service - \$35.00

BCI/FBI cost - \$47.25 charge for service - \$60.00

Motion: Mrs. Hutchison

Second: Mr. Franklin

Discussion: This is a way to offset the cost of fingerprinting equipment. The fee will only be charged to non MCBDD employees.

All those in favor signify by saying Aye 5

Those opposed Nay _____

Abstain _____

The Vice-President declares the motion Approved

9. Adopt Board Resolution 2024-004, as if fully rewritten herein, requesting the Mahoning County Board of Commissioners to enter into a first amendment to the lease agreement for the real property at 153 Javit Court, Austintown, Ohio with Person Centered Services, Inc., Active Day OH, Inc., Active Day, Inc., and ADSC Holdings, Inc. pursuant to Ohio Revised Code §307.09(A) and §307.10(A) and to approve the terms of the first amendment to the lease agreement by and between the Mahoning County Board of Commissioners and Person Centered Services, Inc., Active Day OH, Inc., Active Day, Inc., and ADSC Holdings, Inc.

Motion: Mr. Franklin

Second: Mrs. Hutchison

Discussion: None

Roll Call: Mrs. Hutchison Aye
Mrs. Kale Aye
Mr. Noll Aye

Mrs. Patton _____
Mr. Franklin Aye
Mr. Sertick _____
Mr. O'Nesti Aye

The Vice-President declares the motion Approved

10. ~~Adopt a motion to approve a Mediation Settlement Agreement with Phyllis A. Peterson in the amount of \$1,500.00 and one-third of court costs.~~

Motion: _____ Second: _____

Discussion:

All those in favor signify by saying Aye _____

Those opposed Nay _____

Abstain _____

The Vice-President declares the motion _____

XII. ADJOURNMENT

Adopt a motion to adjourn the meeting.

Motion: Mr. O'Nesti Second: Mrs. Hutchison

Roll Call: Mrs. Kale Aye
Mr. Noll Aye
Mrs. Patton _____
Mr. Franklin Aye
Mr. Sertick _____
Mr. O'Nesti Aye
Mrs. Hutchison Aye

The Vice-President declares the motion Approved

Time: 6:46 p.m.

The next Board Meeting will be March 26, 2024 in the Community Services large conference room at 6:00 p.m.