



**MAHONING COUNTY BOARD OF  
DEVELOPMENTAL DISABILITIES**

**BOARD MEETING**

DATE: October 17, 2023  
TIME: 6:00 p.m.  
PLACE: Community Services – Large conference room

**Minutes**

**CALL TO ORDER:** President Pecchia  
**PLEDGE OF ALLEGIANCE**

**I. ROLL CALL**

	<u>PRESENT</u>	<u>ABSENT</u>
Mr. Gary G. O’Nesti	<u>Present</u>	_____
Mrs. Terri Hutchison	<u>Present</u>	_____
Mrs. Jodi Kale	<u>Present</u>	_____
Mr. Peter Noll	<u>Present</u>	_____
Mrs. Andrea Patton	<u>Present</u>	_____
Mr. Joseph Pecchia	<u>Present</u>	_____
Mr. Anthony Sertick	<u>Present</u>	_____

**Adopt a motion to excuse absent Board members.**

Motion: \_\_\_\_\_ Second: \_\_\_\_\_

Discussion: N/A

All those in favor signify by saying Aye \_\_\_\_\_  
Those opposed Nay \_\_\_\_\_

The President declares the motion \_\_\_\_\_

## II. APPROVAL OF MINUTES

### 1. Adopt a motion to approve the minutes of the September 19, 2023 Board Meeting with any additions or deletions.

Motion: Mrs. Patton                      Second: Mrs. Kale

Discussion: None

All those in favor signify by saying Aye 7

Those opposed Nay \_\_\_\_\_

Abstain \_\_\_\_\_

The President declares the motion Approved

## III. APPROVAL OF AGENDA

### Adopt a motion to approve the agenda with any additions or deletions.

Motion: Mrs. Hutchison                      Second: Mrs. Kale

Discussion: None

All those in favor signify by saying Aye 7

Those opposed Nay \_\_\_\_\_

Abstain \_\_\_\_\_

The President declares the motion Approved

## IV. FINANCIAL BUSINESS BEFORE THE BOARD

### Adopt a motion to acknowledge the payment of bills for the months of September 2023.

Motion: Mrs. Kale                      Second: Mrs. Hutchison

Discussion: None

All those in favor signify by saying Aye 7

Those opposed Nay \_\_\_\_\_

Abstain \_\_\_\_\_

The President declares the motion Approved

Monthly Reconciliation: Tabled due to the absence of Sean Kern.

**V. ETHICS COMMITTEE REPORT:** Mr. Sertick, Chairperson, reported the Ethics Committee met prior to tonight's Board meeting and reviewed a direct service agreement for individual id #9561111 with no conflict and a contract with the ESC of Eastern Ohio for substitute personnel and a first amendment to a contract with Direct Care Consulting, LLC for behavior intervention support services. After consideration of these items the Committee is recommending full Board approval of items on the agenda as #2 and #5 under new business.

**Adopt a motion to approve the Ethics Committee Report as presented by Chairperson, Anthony Sertick.**

Motion: Mrs. Patton

Second: Mrs. Kale

Discussion: None

All those in favor signify by saying Aye 7

Those opposed Nay \_\_\_\_\_

Abstain \_\_\_\_\_

The President declares the motion Approved

#### **IV. ROUTINE BUSINESS BEFORE THE BOARD**

**1. Adopt a motion to acknowledge the September 2023 Personnel Report**

**of Superintendent Whitacre.**

Motion: Mrs. Patton

Second: Mrs. Kale

Discussion:

All those in favor signify by saying Aye 7

Those opposed Nay \_\_\_\_\_

Abstain \_\_\_\_\_

The President declares the motion Approved

**VII.CORRESPONDENCE/SPECIAL MENTIONS BEFORE THE BOARD**

NONE

**VIII.REPORT OF THE SUPERINTENDENT**

➤ **Special Recognition – Employment Month**

- Mark Gotti
- Derrick George
- Phyllis Cizmar
- Anthony Borrelli
- Amanda Dornshuld
- Matt Hynes
- Jeffrey Logan
- Michelle Burns
- Youngstown Jewish Community Center
- Gateways to Better Living

➤ **New Hires**

- Marylynn Coristin, Instructor Assistant –LKS, eff. 09/05/2023
- Stacey Stein, Service & Support Administrator, eff. 09/11/2023
- Dawn Shope, Service & Support Administrator, eff. 09/11/2023

➤ **Employment Anniversary Milestones**

- Sean Kern – 10 years
- Kathleen Lalama – 10 years

- Board Personnel, Policy, and Finance Committee Report – Mr. Noll reported,

The Policy, Personnel and Finance Committee met yesterday to review policies pertaining to the Board meetings, Retirement and the Organizational Chart, and to review the Cash Fund Balances as of September 30, 2023, and to discuss the 2024 Budget that is on tonight's Agenda, with Total Appropriations from all funds in the amount of \$30,282,432 and it's recommended by the Committee to have the Board approve the 2024 Budget, as well as the policy revisions.

- Board Capital Facilities and Grounds Committee – Mr. O'Nesti reported, The committee met on September 28 to review projects needed at the LKS/Board office campus including:
  - Exterior and parking lot lighting to replace all lights to LED lighting and replace broken light poles
  - Power washing the exterior of building to remove dark stains
  - Installing safety window tinting at the school, which will increase safety and security.
  - Refinishing the terrazzo flooring in the lobby, cafeteria and hallways.

#### **IX. PUBLIC COMMENTS**

None

#### **X. OLD BUSINESS BEFORE THE BOARD**

NONE

#### **XI. NEW BUSINESS BEFORE THE BOARD**

**1. Adopt a motion to approve extending the current Strategic Plan by one calendar year.**

Motion: Mrs. Patton

Second: Mr. O'Nesti

Discussion: None

All those in favor signify by saying Aye 7

Those opposed Nay \_\_\_\_\_

Abstain \_\_\_\_\_

The President declares the motion Approved

**2. Adopt Board Resolution 2023-014, as if fully rewritten herein, for Approval of Direct Services contracts with the following individuals as recommended by the Ethics Committee per approved Ethics Committee Resolution EC2023-007 with no conflict of interest for: Individual ID #9561111.**

Motion: Mrs. Patton Second: Mrs. Kale

Discussion: None

Roll Call:	Mr. Pecchia	<u>Aye</u>
	Mr. Sertick	<u>Aye</u>
	Mr. O'Nesti	<u>Aye</u>
	Mrs. Hutchison	<u>Aye</u>
	Mrs. Kale	<u>Aye</u>
	Mr. Noll	<u>Aye</u>
	Mrs. Patton	<u>Aye</u>

The President declares the motion Approved

**3. Adopt a motion to accept a first and final reading of Board Policy 1300 – Board Meetings. This policy has been reviewed and approved by the Board Policy, Personnel, and Finance Committee.**

Motion: Mrs. Patton Second: Mr. Sertick

Discussion: None

All those in favor signify by saying Aye 7  
Those opposed Nay \_\_\_\_\_  
Abstain \_\_\_\_\_

The President declares the motion Approved

**4. Adopt a motion to approve the revisions to Board Policy 4170 – Organization Chart and Board Policy 4830 – Retirement. These policy revisions have been reviewed and approved by the Board Policy,**

**Personnel, and Finance Committee.**

Motion: Mrs. Kale

Second: Mrs. Patton

Discussion: None

All those in favor signify by saying Aye 7

Those opposed Nay \_\_\_\_\_

Abstain \_\_\_\_\_

The President declares the motion Approved

**5. Adopt a motion to approve the following agreements listed as A. & B.:**

**A. Educational Service Center of Eastern Ohio to provide substitute Personnel and management services for a term of July 1, 2023 – June 30, 2024**

**B. First amendment to the 2023 Direct Care Consulting, LLC agreement for behavior intervention support services to include the completion of risk assessments and corresponding reports for individuals, and to increase the not to exceed amount from \$8,000.00 to \$21,000.00, effective October 18, 2023**

**These agreements have been reviewed and approved by the Ethics Committee and have been reviewed and approved as to form by the Mahoning County Prosecutor's Office.**

Motion: Mrs. Patton

Second: Mrs. Kale

Discussion: None

All those in favor signify by saying Aye 7

Those opposed Nay \_\_\_\_\_

Abstain \_\_\_\_\_

The President declares the motion Approved

**6. Adopt a motion to select a Delegate for the 2023 OACBDD Annual Convention, November 29 - December 1 for the Delegate Assembly on November 29, 2023.**

**Delegate: Bill Whitacre**

**Alternate: Sean Kern**

Motion: Mrs. Kale Second: Mrs. Patton

Discussion:

All those in favor signify by saying Aye 7

Those opposed Nay \_\_\_\_\_

Abstain \_\_\_\_\_

The President declares the motion Approved

**7. Adopt a motion to approve the 2024 calendar year budget for all Board funds in the total amount of \$30,282,432.00**

Motion: Mrs. Patton Second: Mrs. Kale

Discussion: None

All those in favor signify by saying Aye 7

Those opposed Nay \_\_\_\_\_

Abstain \_\_\_\_\_

The President declares the motion Approved

**8. Adopt a motion to approve the follow vendor service agreements A. & B. to be completed by December 31, 2023:**

**A. Clearview Tinting LLC, to install security film on main entrance doors and windows, as well as lobby and main office windows at LKS, not to exceed \$11,907.00**

**B. A.I.S. Commercial Parts and Service of Pittsburgh, Inc. to provide parts and labor to repair the walk-in freezer at LKS, not to exceed \$12,031.37**

**These agreements have been reviewed and approved as to form by the Mahoning County Prosecutor's Office.**

Motion: Mrs. Patton Second: Mrs. Hutchison

Discussion: None



All those in favor signify by saying Aye 7  
Those opposed Nay \_\_\_\_\_  
Abstain \_\_\_\_\_

The President declares the motion Approved

**9. Adopt a motion to authorize a budget amendment to increase appropriations in the following account for the purpose of paying Medicaid Waiver Match contingencies:**

<b>74507470-600508</b>	<b>\$1,228,210</b>	<b>Contractual Agreements</b>
Motion: <u>Mr. O'Nesti</u>	Second: <u>Mrs. Patton</u>	

Discussion: None

All those in favor signify by saying Aye 7  
Those opposed Nay \_\_\_\_\_  
Abstain \_\_\_\_\_

The President declares the motion Approved

**XII. EXECUTIVE SESSION**

**Adopt a motion to go into Executive Session to discuss:**

X **1. Personnel Matters**

- \_\_\_\_\_ To consider the appointment of a public employee or official;
- \_\_\_\_\_ To consider the employment of a public employee or official;
- \_\_\_\_\_ To consider the discipline of a public employee or official;
- \_\_\_\_\_ To consider the promotion of a public employee or official;
- \_\_\_\_\_ To consider the demotion of a public employee or official;
- X To consider the compensation of a public employee or official; or
- \_\_\_\_\_ To consider the investigation of charges or complaints against a public employee or official.

- \_\_\_\_\_ **2. Purchase or Sale of property**
- \_\_\_\_\_ **3. Pending or imminent court action**
- X **4. Collective Bargaining Matters**

- 5. Matters required to be kept confidential
- 6. Security matters
- 7. Hospital trade secrets
- 8. Veterans Service Commission Applications

Motion:        Mrs. Kale                      Second:        Mrs. Patton

Discussion: None

Roll Call:	Mrs. Hutchison	<u>Aye</u>
	Mrs. Kale	<u>Aye</u>
	Mr. Noll	<u>Aye</u>
	Mrs. Patton	<u>Aye</u>
	Mr. Pecchia	<u>Aye</u>
	Mr. Sertick	<u>Aye</u>
	Mr. O’Nesti	<u>Aye</u>

The President declares the motion Approved

**Time: 6:49 p.m.**

**Adopt a motion to reconvene the Board meeting from executive session.**

Motion:        Mr. O’Nesti                      Second:        Mrs. Kale

Roll Call:	Mrs. Kale	<u>Aye</u>
	Mr. Noll	<u>Aye</u>
	Mrs. Patton	<u>Aye</u>
	Mr. Pecchia	<u>Aye</u>
	Mr. Sertick	<u>Aye</u>
	Mr. O’Nesti	<u>Aye</u>
	Mrs. Hutchison	<u>Aye</u>

The President declares the motion Approved

**Time: 8:34 p.m.**

**XIII. ADJOURNMENT**

**Adopt a motion to adjourn the meeting.**

Motion: Mrs. Patton

Second: Mrs. Kale

Roll Call:	Mr. Noll	<u>Aye</u>
	Mrs. Patton	<u>Aye</u>
	Mr. Pecchia	<u>Aye</u>
	Mr. Sertick	<u>Aye</u>
	Mr. O'Nesti	<u>Aye</u>
	Mrs. Hutchison	<u>Aye</u>
	Mrs. Kale	<u>Aye</u>

The President declares the motion Approved

Time: 8:35 p.m.

**The next Board Meeting will be November 21, 2023 in the  
Community Services large conference room at 6:00 p.m.**