



**MAHONING COUNTY BOARD OF  
DEVELOPMENTAL DISABILITIES**

**BOARD MEETING**

DATE: March 15, 2021  
 TIME: 6:00 p.m.  
 PLACE: Zoom-video conference meeting

**Minutes**

**CALL TO ORDER:** President Pecchia

**I. ROLL CALL**

	<u>PRESENT</u>	<u>ABSENT</u>
Mr. Gary G. O’Nesti	_____	<u>ABSENT</u>
Mrs. Terri Hutchison	<u>PRESENT</u>	_____
Mrs. Jodi Kale	<u>PRESENT</u>	_____
Mr. Peter Noll	<u>PRESENT</u>	_____
Mrs. Andrea Patton	_____	<u>ABSENT</u>
Mr. Joseph Pecchia	<u>PRESENT</u>	_____
Mr. Anthony Sertick	<u>PRESENT</u>	_____

**03-0037-21**

**Adopt a motion to excuse absent Board members.**

Motion: Mrs. Kale                      Second: Mrs. Hutchison

Discussion: Mr. O’Nesti and Mrs. Patton are excused.

Roll Call:      Mrs. Hutchison      Aye  
                      Mrs. Kale                      Aye

Mr. Noll	<u>Aye</u>
Mrs. Patton	_____
Mr. Pecchia	<u>Aye</u>
Mr. Sertick	<u>Aye</u>
Mr. O'Nesti	_____

The President declares the motion Approved

## II. APPROVAL OF MINUTES

**03-0038-21**

**Adopt a motion to approve the minutes of the February 22, 2021 Board Meeting with any additions or deletions.**

Motion: Mrs. Kale                      Second: Mr. Sertick

Discussion: None

Roll Call:	Mrs. Kale	<u>Aye</u>
	Mr. Noll	<u>Aye</u>
	Mrs. Patton	_____
	Mr. Pecchia	<u>Aye</u>
	Mr. Sertick	<u>Aye</u>
	Mr. O'Nesti	_____
	Mrs. Hutchison	<u>Aye</u>

The President declares the motion Approved

## III. APPROVAL OF AGENDA

**03-0039-21**

**Adopt a motion to approve the agenda with any additions or deletions.**

Motion: Mrs. Hutchison                      Second: Mrs. Kale

Discussion: None

Roll Call:	Mrs. Patton	_____
	Mr. Pecchia	<u>Aye</u>
	Mr. Sertick	<u>Aye</u>

Mr. O'Nesti	_____
Mrs. Hutchison	<u>Aye</u>
Mrs. Kale	<u>Aye</u>
Mr. Noll	<u>Aye</u>

The President declares the motion Approved

#### **IV. FINANCIAL BUSINESS BEFORE THE BOARD**

**03-0040-21**

**Adopt a motion to acknowledge the payment of bills for the month of February 2021.**

Motion: Mrs. Kale Second: Mrs. Hutchison

Discussion: None

Roll Call:	Mr. Pecchia	<u>Aye</u>
	Mr. Sertick	<u>Aye</u>
	Mr. O'Nesti	_____
	Mrs. Hutchison	<u>Aye</u>
	Mrs. Kale	<u>Aye</u>
	Mr. Noll	<u>Aye</u>
	Mrs. Patton	_____

The President declares the motion Approved

Monthly Reconciliation: Mr. Kern, Finance Director, reported that the activity accounts were reconciled and sent to the County Auditor for review.

#### **V. ETHICS COMMITTEE REPORT: Mr. Noll, Interim Chairperson, reported that the committee met prior to the Board meeting and passed Ethics Committee Resolution EC2021-002, approving direct service contracts with no conflict of interest.**

**03-0041-21**

**Adopt a motion to approve the Ethics Committee Report as presented by Interim Chairperson Peter Noll.**

Motion: Mr. Sertick Second: Mrs. Kale

Discussion: None

Roll Call:	Mr. Sertick	<u>Aye</u>
	Mr. O'Nesti	_____
	Mrs. Hutchison	<u>Aye</u>
	Mrs. Kale	<u>Aye</u>
	Mr. Noll	<u>Aye</u>
	Mrs. Patton	_____
	Mr. Pecchia	<u>Aye</u>

The President declares the motion Approved

## VI. ROUTINE BUSINESS BEFORE THE BOARD

**03-0042-21**

**1. Adopt a motion to acknowledge the February 2021 Personnel Report of Superintendent Whitacre.**

Motion: Mrs. Kale                      Second: Mrs. Hutchison

Discussion: None

Roll Call:	Mr. O'Nesti	_____
	Mrs. Hutchison	<u>Aye</u>
	Mrs. Kale	<u>Aye</u>
	Mr. Noll	<u>Aye</u>
	Mrs. Patton	_____
	Mr. Pecchia	<u>Aye</u>
	Mr. Sertick	<u>Aye</u>

The President declares the motion Approved

## VII. CORRESPONDENCE/SPECIAL MENTIONS BEFORE THE BOARD

The LKS playground committee continues to benefit from the generosity of our community, they received over \$900 from Chick Fil A in Boardman from the sales of cookies on one day! Thank you!!!

## VIII. REPORT OF THE SUPERINTENDENT

- Administrative Report

- Vaccine Clinic – The MCBDD has now hosted two full COVID-19

vaccine clinics for phases 1A and 1B, approximately 800 individuals served and providers were in these groups. The Board is extremely grateful to the all of the help received by local agencies/nurses.

- **DD Awareness Month – Keep an eye out for billboards and tv/radio ads promoting DD awareness month and for our “I Am” campaign.**
- **State Budget – It does not appear the DD system will see any major increases or decreases with the currently proposed state budget.**
- Board Finance Committee Report – No meeting was held, the next meeting will be held in April and will cover the 5 year forecast.
- Board Programs, Service Initiatives & Personnel Committee Report – the committee did meet and is recommending to the full Board to approve the creation, posting and filling of the positions listed in New Business on today’s agenda.
- Board Capital Facilities and Grounds Committee – No meeting was held.

## **IX. PUBLIC COMMENTS**

No comments were heard.

## **X. OLD BUSINESS BEFORE THE BOARD**

NONE

## **XI. NEW BUSINESS BEFORE THE BOARD**

**03-0043-21**

**1. Adopt a motion to approve the following contracts A. and B. These contracts have been approved as to form by the Mahoning County Prosecutor’s office.**

**A. Kourt Security Partners, LLC, dba Select Security, for 24/7 security and fire alarm monitoring for all MCBDD buildings, for January 1, 2021 –**

December 31, 2021, not to exceed \$12,000.00.

- B. Kourt Security Partners, LLC, dba Select Security, for unscheduled or emergency repairs to security and fire alarm monitoring for all MCBDD buildings, for January 1, 2021 – December 31, 2021, not to exceed \$8,000.00.**

Motion: Mrs. Hutchison Second: Mrs. Kale

Discussion: These contracts/agreements will provide for standard maintenance and unscheduled repairs on security equipment.

Roll Call:	Mrs. Hutchison	<u>Aye</u>
	Mrs. Kale	<u>Aye</u>
	Mr. Noll	<u>Aye</u>
	Mrs. Patton	_____
	Mr. Pecchia	<u>Aye</u>
	Mr. Sertick	<u>Aye</u>
	Mr. O'Nesti	_____

The President declares the motion Approved

**03-0044-21**

- 2. Adopt a motion to approve a contract with Love & Faith, LLC., dba On Demand Drug Testing and Work Solutions, LLC, for employee fingerprinting and background check services, from March 16, 2021 – December 31, 2021. This contract has been approved as to form by the Mahoning County Prosecutor's office.**

Motion: Mrs. Hutchison Second: Mrs. Kale

Discussion: MCBDD previously had in house equipment to process fingerprinting and background checks which broke and it is no longer cost effective to replace this equipment. We currently utilize On-Demand to complete all other pre-employment processes.

Roll Call:	Mrs. Kale	<u>Aye</u>
	Mr. Noll	<u>Aye</u>
	Mrs. Patton	_____
	Mr. Pecchia	<u>Aye</u>
	Mr. Sertick	<u>Aye</u>
	Mr. O'Nesti	_____
	Mrs. Hutchison	<u>Aye</u>

The President declares the motion Approved

**03-0045-21**

- 3. Adopt a motion to approve a contract with Marshall Information**

**Systems, dba, Primary Solutions, for the Gatekeeper software and support January 1, 2021 –June 30, 2021. This contract has been approved as to form by the Mahoning County Prosecutor’s office and has been reviewed and approved by the Mahoning County Data Board.**

Motion: Mrs. Kale Second: Mrs. Hutchison

Discussion: This six month contract will provide carry over time as we switch over to a new software for this service.

Roll Call:	Mr. Noll	<u>Aye</u>
	Mrs. Patton	_____
	Mr. Pecchia	<u>Aye</u>
	Mr. Sertick	<u>Aye</u>
	Mr. O’Nesti	_____
	Mrs. Hutchison	<u>Aye</u>
	Mrs. Kale	<u>Aye</u>

The President declares the motion Approved  
**03-0046-21**

**4. Adopt a motion to create, post and fill one Service and Support Administrator (SSA) position in the Community Services Department. The wage scale for this position is \$19.50 to \$33.84 per hour. This position was reviewed in the Programs, Service Initiatives and Personnel Committee.**

Motion: Mrs. Hutchison Second: Mrs. Kale

Discussion: This position was in the 2021 budget and will now be hired because of case numbers.

Roll Call:	Mrs. Patton	_____
	Mr. Pecchia	<u>Aye</u>
	Mr. Sertick	<u>Aye</u>
	Mr. O’Nesti	_____
	Mrs. Hutchison	<u>Aye</u>
	Mrs. Kale	<u>Aye</u>
	Mr. Noll	<u>Aye</u>

The President declares the motion Approved

**03-0047-21**

**5. Adopt a motion to create, post and fill one Developmental Specialist**

**position in the Early Intervention Department. The wage scale for this position is \$18.05 to \$33.84 per hour. This position was reviewed in the Programs, Service Initiatives and Personnel Committee.**

Motion: Mr. Sertick Second: Mr. Noll

Discussion: This position was in the 2021 budget and is now needed due to case numbers.

Roll Call:	Mr. Pecchia	<u>Aye</u>
	Mr. Sertick	<u>Aye</u>
	Mr. O'Nesti	_____
	Mrs. Hutchison	<u>Aye</u>
	Mrs. Kale	<u>Aye</u>
	Mr. Noll	<u>Aye</u>
	Mrs. Patton	_____

The President declares the motion Approved

**03-0048-21**

**6. Adopt a motion to create, post and fill one Community Outreach Advocate position. The wage scale for this position will be \$11.00 to \$15.00 per hour. This position was reviewed in the Programs, Service Initiatives and Personnel Committee.**

Motion: Mrs. Kale Second: Mr. Sertick

Discussion: This will be a part-time position with this person being an individual served by Mahoning County who will work with our Community Services department to promote self-advocacy.

Roll Call:	Mr. Sertick	<u>Aye</u>
	Mr. O'Nesti	_____
	Mrs. Hutchison	<u>Aye</u>
	Mrs. Kale	<u>Aye</u>
	Mr. Noll	<u>Aye</u>
	Mrs. Patton	_____
	Mr. Pecchia	<u>Aye</u>

The President declares the motion Approved

**03-0049-21**

**7. Adopt Board Resolution 2021-002, as if fully written herein, for Approval of Direct Services contracts with the following individuals as recommended by the Ethics Committee per approved Ethics Committee Resolution EC2021-002 with no conflict of interest for: Individual ID #9608437 and**



**ID #9366396.**

Motion: Mrs. Kale Second: Mrs. Hutchison

Discussion: These reviews will ensure there is no conflict of interest for individuals served by MCBDD on Medicaid waivers who have family members employed or serving on the Board.

Roll Call:	Mr. O'Nesti	_____
	Mrs. Hutchison	<u>Aye</u>
	Mrs. Kale	<u>Aye</u>
	Mr. Noll	<u>Aye</u>
	Mrs. Patton	_____
	Mr. Pecchia	<u>Aye</u>
	Mr. Sertick	<u>Aye</u>

The President declares the motion Approved

## **XII. ADJOURNMENT**

**03-0050-21**

**Adopt a motion to adjourn the meeting.**

Motion: Mrs. Kale Second: Mr. Sertick

Roll Call:	Mr. O'Nesti	_____
	Mrs. Hutchison	<u>Aye</u>
	Mrs. Kale	<u>Aye</u>
	Mr. Noll	<u>Aye</u>
	Mrs. Patton	_____
	Mr. Pecchia	<u>Aye</u>
	Mr. Sertick	<u>Aye</u>

The President declares the motion Approved

**Time: 6:47 p.m.**

Respectfully submitted,

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Joseph Pecchia, President

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Andrea Patton, Recording Secretary