



**MAHONING COUNTY BOARD OF
DEVELOPMENTAL DISABILITIES**

BOARD MEETING

DATE: October 18, 2021

TIME: 6:00 p.m.

PLACE: Leonard Kirtz School

Minutes

CALL TO ORDER: President Pecchia

The Board wishes to observe a moment of silence to honor the five individuals from our MCBDD programs who have passed away during the past month.

I. ROLL CALL

	<u>PRESENT</u>	<u>ABSENT</u>
Mr. Gary G. O’Nesti	_____	<u>ABSENT</u>
Mrs. Terri Hutchison	<u>PRESENT</u>	_____
Mrs. Jodi Kale	<u>PRESENT</u>	_____
Mr. Peter Noll	<u>PRESENT</u>	_____
Mrs. Andrea Patton	_____	<u>ABSENT</u>
Mr. Joseph Pecchia	<u>PRESENT</u>	_____
Mr. Anthony Sertick	<u>PRESENT</u>	_____

Adopt a motion to excuse absent Board members.

Motion: Mrs. Kale Second: Mrs. Hutchison

Discussion: None

Roll Call: Mrs. Hutchison Aye

Mrs. Kale	<u>Aye</u>
Mr. Noll	<u>Aye</u>
Mrs. Patton	_____
Mr. Pecchia	<u>Aye</u>
Mr. Sertick	<u>Aye</u>
Mr. O'Nesti	_____

The President declares the motion Approved

II. APPROVAL OF MINUTES

Adopt a motion to approve the minutes of the September 20, 2021 Board Meeting with any additions or deletions.

Motion: Mr. Noll Second: Mr. Sertick

Discussion: None

Roll Call:	Mrs. Kale	<u>Aye</u>
	Mr. Noll	<u>Aye</u>
	Mrs. Patton	_____
	Mr. Pecchia	<u>Aye</u>
	Mr. Sertick	<u>Aye</u>
	Mr. O'Nesti	_____
	Mrs. Hutchison	<u>Aye</u>

The President declares the motion Approved

III. APPROVAL OF AGENDA

Adopt a motion to approve the agenda with any additions or deletions.

Motion: Mr. Sertick Second: Mrs. Hutchison

Discussion: Please note the addition of item #13 under New Business.

Roll Call: Mr. Noll Aye

Mrs. Patton _____
Mr. Pecchia Aye
Mr. Sertick Aye
Mr. O'Nesti _____
Mrs. Hutchison Aye
Mrs. Kale Aye

The President declares the motion Approved

IV. FINANCIAL BUSINESS BEFORE THE BOARD

Adopt a motion to acknowledge the payment of bills for the month of September 2021.

Motion: Mr. Noll Second: Mrs. Hutchison

Discussion: None

Roll Call: Mrs. Patton _____
Mr. Pecchia Aye
Mr. Sertick Aye
Mr. O'Nesti _____
Mrs. Hutchison Aye
Mrs. Kale Aye
Mr. Noll Aye

The President declares the motion Approved

Monthly Reconciliation: Director of Finance, Sean Kern, stated that the activity accounts were reconciled and sent to the County Auditor for review and that \$14,162.80 was received as donations in the month of September.

- V. ETHICS COMMITTEE REPORT:** Mr. Noll stated that the Ethics Committee met prior to the Board meeting to review direct service contracts listed under New Business items 1, 4, 5, 9, 10 and 13

Adopt a motion to approve the Ethics Committee Report as presented by Committee Member, Peter Noll.

Motion: Mrs. Kale Second: Mrs. Hutchison

Discussion: None

Roll Call:	Mr. Pecchia	<u>Aye</u>
	Mr. Sertick	<u>Aye</u>
	Mr. O'Nesti	_____
	Mrs. Hutchison	<u>Aye</u>
	Mrs. Kale	<u>Aye</u>
	Mr. Noll	<u>Aye</u>
	Mrs. Patton	_____

The President declares the motion Approved

VI. ROUTINE BUSINESS BEFORE THE BOARD

1. Adopt a motion to acknowledge the September 2021 Personnel Report of Superintendent Whitacre.

Motion: Mrs. Hutchison Second: Mr. Sertick

Discussion: None

Roll Call:	Mr. Sertick	<u>Aye</u>
	Mr. O'Nesti	_____
	Mrs. Hutchison	<u>Aye</u>
	Mrs. Kale	<u>Aye</u>
	Mr. Noll	<u>Aye</u>
	Mrs. Patton	_____
	Mr. Pecchia	<u>Aye</u>

The President declares the motion Approved

VII. CORRESPONDENCE/SPECIAL MENTIONS BEFORE THE BOARD

NONE

VIII. REPORT OF THE SUPERINTENDENT

- **Administrative Report**

- **Office Renovation** – Currently awaiting background checks to come back for all contractors. The project is expected to be completed by end of July 2022.
- **Disabilities Employment Awareness Month** – due to a recent news story about an individual working at a local store, there has been an increase in interest by employers in the Mahoning Valley for individuals within our programs. We also ran billboards throughout the month.
- **Bev Rd.** – the Board of Mahoning County Commissioners will be resuming possession of the Bev Rd. building.
- **Levy** – the MCBDD 2 mil levy will be Issue 2 on the ballot on November 2.

Human Resources Report

- **Anniversary Milestone**

- **Suzanne Nelson, Adult Program Specialist – 25 years**
- **Michael Redington, Bus Driver – 15 years**
- **Marilyn Jeswald, Executive Asst. EI – 10 years**

- **Welcome New Staff**

- **Angelia Werner, SSA, eff. 9/13/2021**
- **Keri Rhoads, SSA, eff. 9/13/2021**
- **Michael Zemko, Transportation Aide, eff. 9/27/2021**

- **Promotions/Transfers**

- **Christina Moore, promoted to Intake Investigative Agent, eff. 9/13/2021**

- Board Finance Committee Report – Mr. Noll reported that the Finance Committee met and reviewed the 2022 budget.
- Board Capital Facilities and Grounds Committee – Mrs. Kale reported that no meeting was held in October.
- Board Programs, Service Initiatives & Personnel Committee Report – Mr. Sertick reported that the Committee met and reviewed the revision to policy

3290 and also reviewed the Speech and Language Path. Position for EI and are recommending the Board to create, post and fill the position.

IX. PUBLIC COMMENTS

NONE

X. OLD BUSINESS BEFORE THE BOARD

NONE

XI. NEW BUSINESS BEFORE THE BOARD

1. Adopt a motion to enter into an agreement with the following entities of Person Centered Services, Inc., Active Day OH, Inc., Active Day, Inc., ADSC Holdings, Inc. as the provider of adult day programs and services effective January 1, 2022 through December 31, 2022 for an amount not to exceed \$50,000.00. This agreement may automatically renew annually. This agreement has previously been approved to as form by the Mahoning County Prosecutor's Office.

Motion: Mrs. Kale

Second: Mrs. Hutchison

Discussion: This is the service agreement to allow for the Provider to take over the services at the Centre.

Roll Call:	Mr. O'Nesti	_____
	Mrs. Hutchison	<u>Aye</u>
	Mrs. Kale	<u>Aye</u>
	Mr. Noll	<u>Aye</u>
	Mrs. Patton	_____
	Mr. Pecchia	<u>Aye</u>
	Mr. Sertick	<u>Aye</u>

The President declares the motion Approved

2. Adopt Board Resolution 2021-013, as if fully written herein, to request the Mahoning County Board of Commissioners to enter into a lease agreement for the real property at 153 Javit Court, Austintown, Ohio with Person Centered Services, Inc., Active Day OH, Inc., Active Day, Inc., and ADSC Holdings, Inc. Pursuant to Ohio Revised Code §307.09(A) and §307.10(A) and to approve the terms of the lease agreement by and between the Mahoning County Board of Commissioners and Person Centered Services, Inc., Active Day OH, Inc., Active Day, Inc., and ADSC Holdings, Inc.

Motion: Mr. Noll Second: Mrs. Kale

Discussion: The purpose of this resolution is to request the BMCC to enter into a Lease Agreement for the 153 Javit Court facility with the new provider.

Roll Call:	Mrs. Kale	<u>Aye</u>
	Mr. Noll	<u>Aye</u>
	Mrs. Patton	_____
	Mr. Pecchia	<u>Aye</u>
	Mr. Sertick	<u>Aye</u>
	Mr. O’Nesti	_____
	Mrs. Hutchison	<u>Aye</u>

The President declares the motion Approved

3. Adopt Board Resolution 2021-014, as if fully written herein, for Approval of Direct Services contracts with the following individuals as recommended by the Ethics Committee per approved Ethics Committee Resolution EC2021-006 with no conflict of interest for: Individual ID #9561111.

Motion: Mrs. Kale Second: Mrs. Hutchison

Discussion: None

Roll Call:	Mr. Noll	<u>Aye</u>
	Mrs. Patton	_____
	Mr. Pecchia	<u>Aye</u>
	Mr. Sertick	<u>Aye</u>
	Mr. O’Nesti	_____
	Mrs. Hutchison	<u>Aye</u>
	Mrs. Kale	<u>Aye</u>

The President declares the motion Approved

4. Adopt a motion to enter into an agreement with Gateways to Better Living, Inc. for emergency respite services from January 1, 2022 through December 31, 2022, not to exceed \$10,000.00. This agreement has previously been approved to as form by the Mahoning County Prosecutor's Office.

Motion: Mr. Sertick Second: Mrs. Hutchison

Discussion: This agreement is in advance of potentially needed emergency respite services for non-waiver individuals.

Roll Call:	Mrs. Patton	_____
	Mr. Pecchia	<u>Aye</u>
	Mr. Sertick	<u>Aye</u>
	Mr. O'Nesti	_____
	Mrs. Hutchison	<u>Aye</u>
	Mrs. Kale	<u>Aye</u>
	Mr. Noll	<u>Aye</u>

The President declares the motion Approved

5. Adopt a motion to enter into an agreement with Iron and String Life Enhancement, Inc. for emergency respite services from January 1, 2022 through December 31, 2022, not to exceed \$10,000.00. This agreement has previously been approved to as form by the Mahoning County Prosecutor's Office.

Motion: Mrs. Kale Second: Mrs. Hutchison

Discussion: None

Roll Call:	Mr. Noll	<u>Aye</u>
	Mrs. Patton	_____
	Mr. Pecchia	<u>Aye</u>
	Mr. Sertick	<u>Aye</u>
	Mr. O'Nesti	_____
	Mrs. Hutchison	<u>Aye</u>

Mrs. Kale Aye

The President declares the motion Approved

6. Adopt a motion to enter into an agreement with Alexander’s Pest Control for the unscheduled treatment of residential homes from January 1, 2022 through December 31, 2022, not to exceed \$10,000.00. This agreement has previously been approved to as form by the Mahoning County Prosecutor’s Office.

Motion: Mr. Sertick Second: Mrs. Hutchison

Discussion: None

Roll Call:	Mr. Pecchia	<u>Aye</u>
	Mr. Sertick	<u>Aye</u>
	Mr. O’Nesti	_____
	Mrs. Hutchison	<u>Aye</u>
	Mrs. Kale	<u>Aye</u>
	Mr. Noll	<u>Aye</u>
	Mrs. Patton	_____

The President declares the motion Approved

7. Adopt a motion to approve the 2022 calendar year budget for all Board funds in the total amount of \$27,004,238.

Motion: Mrs. Hutchison Second: Mr. Noll

Discussion: As reviewed in the Finance Committee report.

Roll Call:	Mr. Sertick	<u>Aye</u>
	Mr. O’Nesti	_____
	Mrs. Hutchison	<u>Aye</u>
	Mrs. Kale	<u>Aye</u>
	Mr. Noll	<u>Aye</u>
	Mrs. Patton	_____
	Mr. Pecchia	<u>Aye</u>

The President declares the motion Approved

8. Adopt a motion to accept a revision to Board Policy 3290: SSA, as presented in your Board packet, this revision was previously reviewed in

the Programs, Service Initiatives and Personnel Committee.

Motion: Mrs. Kale Second: Mr. Sertick

Discussion: The revision included a one line addition to the policy to make the policy compliant.

Roll Call:	Mr. O'Nesti	_____
	Mrs. Hutchison	<u>Aye</u>
	Mrs. Kale	<u>Aye</u>
	Mr. Noll	<u>Aye</u>
	Mrs. Patton	_____
	Mr. Pecchia	<u>Aye</u>
	Mr. Sertick	<u>Aye</u>

The President declares the motion Approved

9. Adopt a motion to enter into an agreement with Help Hotline Crisis Center, Inc. for 24-hour crisis services from January 1, 2022 through December 31, 2022, not to exceed \$5,250.00. This agreement has previously been approved to as form by the Mahoning County Prosecutor's Office.

Motion: Mrs. Hutchison Second: Mrs. Kale

Discussion: This agreement pays Help Hotline to operate the 24 hour phone reporting system.

Roll Call:	Mrs. Hutchison	<u>Aye</u>
	Mrs. Kale	<u>Aye</u>
	Mr. Noll	<u>Aye</u>
	Mrs. Patton	_____
	Mr. Pecchia	<u>Aye</u>
	Mr. Sertick	<u>Aye</u>
	Mr. O'Nesti	_____

The President declares the motion Approved

10. Adopt a motion to enter into an agreement with Help Hotline Crisis Center, Inc. for representative payee services from January 1, 2022 through December 31, 2022, not to exceed \$9,200.00. This agreement has previously been approved to as form by the Mahoning County Prosecutor's Office.

Motion: Mrs. Kale Second: Mrs. Hutchison

Discussion: This agreement pays for Help Hotline to provide payee services to help individuals with financial needs when they may not have a family member in place to help.

Roll Call:	Mrs. Kale	<u>Aye</u>
	Mr. Noll	<u>Aye</u>
	Mrs. Patton	_____
	Mr. Pecchia	<u>Aye</u>
	Mr. Sertick	<u>Aye</u>
	Mr. O'Nesti	_____
	Mrs. Hutchison	<u>Aye</u>

The President declares the motion Approved

11. Adopt a motion to create, post, and fill one Speech-Language Pathologist position in the Early Intervention Department, the salary range for this position is \$28.25 - \$38.85 hourly. This position was reviewed by the Programs, Service Initiatives and Personnel Committee.

Motion: Mr. Sertick Second: Mrs. Kale

Discussion: Due to the number of infants and toddlers being seen, having another SLP will benefit the department.

Roll Call:	Mrs. Kale	<u>Aye</u>
	Mr. Noll	<u>Aye</u>
	Mrs. Patton	_____
	Mr. Pecchia	<u>Aye</u>
	Mr. Sertick	<u>Aye</u>
	Mr. O'Nesti	_____
	Mrs. Hutchison	<u>Aye</u>

The President declares the motion Approved

12. Adopt a motion to approve the preparation, submission, and participation of the Early Intervention ARPA Grant awarded by the Ohio Department of Developmental Disabilities, in the amount of \$128,367.

Motion: Mr. Noll Second: Mrs. Hutchison

Discussion: The funds from this grant will be spread over two fiscal years, 2022 and 2023 and can be used for technology and training.

Roll Call:	Mr. Noll	<u>Aye</u>
	Mrs. Patton	_____
	Mr. Pecchia	<u>Aye</u>
	Mr. Sertick	<u>Aye</u>
	Mr. O'Nesti	_____
	Mrs. Hutchison	<u>Aye</u>
	Mrs. Kale	<u>Aye</u>

The President declares the motion Approved

13. Adopt a motion to enter into an agreement with Hopewell to provide room and board from November 1, 2021 through January 31, 2022. The amount of this agreement should not exceed \$2,100.00. This agreement has been approved as to form by the Mahoning County Prosecutor's office and was reviewed in the Ethics Committee.

Motion: Mrs. Kale Second: Mrs. Hutchison

Discussion: Hopewell is providing specialized services to an individual served.

Roll Call:	Mr. Sertick	<u>Aye</u>
	Mr. O'Nesti	_____
	Mrs. Hutchison	<u>Aye</u>
	Mrs. Kale	<u>Aye</u>
	Mr. Noll	<u>Aye</u>
	Mrs. Patton	_____
	Mr. Pecchia	<u>Aye</u>

The President declares the motion Approved

XII. EXECUTIVE SESSION

Adopt a motion to go into Executive Session to discuss:

 X **1. Personnel Matters**

- _____ To consider the appointment of a public employee or official;
- _____ To consider the employment of a public employee or official;
- _____ To consider the discipline of a public employee or official;
- _____ To consider the promotion of a public employee or official;
- _____ To consider the demotion of a public employee or official;
- X To consider the compensation of a public employee or official; or
- _____ To consider the investigation of charges or complaints against a

public employee or official.

- 2. Purchase or Sale of property
- 3. Pending or imminent court action
- 4. Collective Bargaining Matters
- 5. Matters required to be kept confidential
- 6. Security matters
- 7. Hospital trade secrets
- 8. Veterans Service Commission Applications

Motion: Mrs. Kale Second: Mrs. Hutchison

Roll Call: Mrs. Patton _____
Mr. Pecchia Aye
Mr. Sertick Aye
Mr. O'Nesti _____
Mrs. Hutchison Aye
Mrs. Kale Aye
Mr. Noll Aye

The President declares the motion Approved

Time: 6:36 p.m.

*****Action is expected following Executive Session*****

Adopt a motion to reconvene the Board meeting from executive session.

Motion: Mrs. Kale Second: Mr. Sertick

Roll Call: Mr. Pecchia Aye
Mr. Sertick Aye
Mr. O'Nesti _____
Mrs. Hutchison Aye
Mrs. Kale Aye
Mr. Noll Aye
Mrs. Patton _____

The President declares the motion Approved

Time: 7:44 p.m.

Adopt a motion to “accept and recommend to the Mahoning County Commissioners the ratification of the Tentative” Collective Bargaining Agreement between the Board and Mahoning Education Association of Developmental Disabilities (Service and Support Administrators) for the period September 1, 2021 through August 31, 2024.

Motion: Mrs. Kale

Second: Mrs. Hutchison

Discussion: None

Roll Call:	Mr. Sertick	<u>Aye</u>
	Mr. O’Nesti	_____
	Mrs. Hutchison	<u>Aye</u>
	Mrs. Kale	<u>Aye</u>
	Mr. Noll	<u>Aye</u>
	Mrs. Patton	_____
	Mr. Pecchia	<u>Aye</u>

The President declares the motion Approved

XIII. ADJOURNMENT

Adopt a motion to adjourn the meeting.

Motion: Mr. Sertick

Second: Mrs. Hutchison

Roll Call:	Mr. Sertick	<u>Aye</u>
	Mr. O’Nesti	_____
	Mrs. Hutchison	<u>Aye</u>
	Mrs. Kale	<u>Aye</u>
	Mr. Noll	<u>Aye</u>
	Mrs. Patton	_____
	Mr. Pecchia	<u>Aye</u>

The President declares the motion Approved

Time: 7:45 p.m.