

**MAHONING COUNTY BOARD OF
DEVELOPMENTAL DISABILITIES**

BOARD MEETING

DATE: June 17, 2019
TIME: 6:00 p.m.
PLACE: Leonard Kirtz School

Minutes

CALL TO ORDER: President O’Nesti

PLEDGE OF ALLEGIANCE

I. ROLL CALL

	<u>PRESENT</u>	<u>ABSENT</u>
Mr. Gary G. O’Nesti	<u>PRESENT</u>	_____
Mrs. Marilee Meloy	<u>PRESENT</u>	_____
Mrs. Jodi Kale	_____	<u>ABSENT</u>
Mr. Peter Noll	<u>PRESENT</u>	_____
Mrs. Andrea Patton	<u>PRESENT</u>	_____
Mr. Joseph Pecchia	<u>PRESENT</u>	_____

Adopt a motion to excuse absent Board members.

Motion: Mrs. Patton Second: Mr. Pecchia

Discussion:

Roll Call: Mrs. Meloy Aye
 Mrs. Kale _____
 Mr. Noll Aye
 Mrs. Patton Aye

Mr. Pecchia Aye
Mr. O'Nesti Aye

The President declares the motion Approved

II. APPROVAL OF MINUTES

Adopt a motion to approve the minutes of the May 20, 2019 Board Meeting with any additions or deletions.

Motion: Mr. Noll Second: Mrs. Patton

Discussion: None

Roll Call: Mrs. Kale _____
Mr. Noll Aye
Mrs. Patton Aye
Mr. Pecchia Aye
Mr. O'Nesti Aye
Mrs. Meloy Aye

The President declares the motion Approved

III. APPROVAL OF AGENDA

Adopt a motion to approve the agenda with any additions or deletions.

Motion: Mrs. Meloy Second: Mr. Noll

Discussion: Please note that under New Business, item #4, there is a change to the amount of the contract for The Nutrition Group from \$111,258.00 to a new and final amount of \$78,534.00.

Roll Call: Mr. Noll Aye
Mrs. Patton Aye
Mr. Pecchia Aye
Mr. O'Nesti Aye
Mrs. Meloy Aye
Mrs. Kale _____

The President declares the motion Approved

IV. FINANCIAL BUSINESS BEFORE THE BOARD

Adopt a motion to acknowledge the payment of bills for the month of May 2019.

Motion: Mrs. Meloy Second: Mr. Noll

Discussion: None

Roll Call: Mrs. Patton Aye
Mr. Pecchia Aye
Mr. O'Nesti Aye
Mrs. Meloy Aye
Mrs. Kale _____
Mr. Noll Aye

The President declares the motion Approved

Monthly Reconciliation: Sean Kern, Business Manager, reported that the monthly reconciliation of the activity accounts was performed and sent to the County Auditor for review.

V. ETHICS COMMITTEE REPORT: Mr. Pecchia, Chairperson, reported that the Ethics Committee met prior to the Board meeting and reviewed the contracts listed on the agenda under items 3, 4, and 5 under New Business and are recommending full support of the Board.

Adopt a motion to approve the Ethics Committee Report as presented by Chairperson, Mr. Pecchia.

Motion: Mr. Noll Second: Mrs. Patton

Discussion: None

Roll Call: Mr. Pecchia Aye
Mr. O'Nesti Aye
Mrs. Meloy Aye
Mrs. Kale _____

Mr. Noll Aye
Mrs. Patton Aye

The President declares the motion Approved

VI. ROUTINE BUSINESS BEFORE THE BOARD

1. Adopt a motion to acknowledge the May 2019 Personnel Report of Superintendent Whitacre.

Motion: Mr. Pecchia Second: Mrs. Meloy

Discussion: None

Roll Call: Mr. O'Nesti Aye
Mrs. Meloy Aye
Mrs. Kale _____
Mr. Noll Aye
Mrs. Patton Aye
Mr. Pecchia Aye

The President declares the motion Approved

VII. CORRESPONDENCE BEFORE THE BOARD

NONE

VIII. REPORT OF THE SUPERINTENDENT

- Special Recognition
 - Centre at Javit – Sandra Dupay
 - Community Services – Phyllis Cizmar

Human Resources Report

- Anniversary Milestone
 - Heather Halloran – 15 years

- Administrative Report
 - State Budget: Continues to move through the process, the wage increase for DSP (Direct Service Providers) staff is set to be put into effect as an increase in January of 2020 to \$12.82/hr. and up to \$13.23 in 2021.
 - Vocational Habilitation: There is a two year timeline to fully implement compliance with compensation requirements. The compensation should be at least 50% of Ohio minimum wage.
 - OACB Conference recap: We had eight staff attend a variety of the offered tracks. The main theme of this year's Spring Conference was a focus on customer service in our industry.
- Board Finance Committee Report – No meeting held.
- Board Programs, Service Initiatives & Personnel Committee Report – No meeting held.
- Board Capital Facilities and Grounds Committee – No meeting held.

IX. PUBLIC COMMENTS

Mrs. Sue Macias thanked the Board for reinstalling the memorial plaques at LKS and also would like to see the picture of Leonard Kirtz rehung.

Ms. Jennifer Bionci also thanked the Board for the memorial plaques being rehung and also spoke to the wording on those memorial plaques and of their importance.

X. OLD BUSINESS BEFORE THE BOARD

NONE

XI. NEW BUSINESS BEFORE THE BOARD

1. Adopt a motion to approve the first reading of the following draft policy revisions:

- Policy 1100 – MCBDD Philosophy
- Policy 1200 –Board Membership
- Policy 1230 – Review of Service Contracts

- Policy 1300 –Board Meetings
- Policy 1900 – Community Relations
- Policy 3710 – Payer of Last Resort
- Policy 3720 – Medicaid Administrative Claiming
- Policy 6002 – Approval of bills

Motion: Mr. Pecchia Second: Mrs. Meloy

Discussion: Superintendent Whitacre stated that the updates are to insure the policy language is in compliance with ORC.

Roll Call: Mrs. Meloy Aye
 Mrs. Kale _____
 Mr. Noll Aye
 Mrs. Patton Aye
 Mr. Pecchia Aye
 Mr. O’Nesti Aye

The President declares the motion Approved

2. Adopt a motion to approve the vendor and service agreement with IDMI for Web Page Design, Hosting, Maintenance & Support. There is no cost (unless MCBDD requests Additional Services as defined in the agreement which will be billed at a rate of \$100.00 per hour) and the agreement will last until either party terminates it. This contract has been approved by the Mahoning County Data Board and has been approved as to form by the Mahoning County Prosecutor’s office.

Motion: Mr. Noll Second: Mr. Pecchia

Discussion: None

Roll Call: Mrs. Kale _____
 Mr. Noll Aye
 Mrs. Patton Aye
 Mr. Pecchia Aye
 Mr. O’Nesti Aye
 Mrs. Meloy Aye

The President declares the motion Approved

3. Adopt a motion to approve the Second Amendment (“Second Amendment”) to the 2018-2019 LKS Occupational Therapy Services Agreement (“2018-2019 OT Agreement”) with Youngstown Hearing and Speech Center, dba Easter Seals of Mahoning, Trumbull and Columbiana Counties, which amends the total not to exceed amount of the 2018-2019 OT Agreement to \$142,000.00 The 2018-2019 OT Agreement had effective dates of August 22, 2018-May 31, 2019. The Effective Date of the Second Amendment is April 1, 2019. The Second Amendment will result in an increase of \$22,000.00 to the not to exceed amount of the 2018-2019 OT Agreement. This Second Amendment was previously reviewed in the Ethics Committee and was approved as to form by the Mahoning County Prosecutor’s Office.

Motion: Mrs. Meloy Second: Mr. Noll

Discussion: The increase to the agreement is needed due to an increase of services provided during the school year.

Roll Call: Mr. Noll Aye
Mrs. Patton Aye
Mr. Pecchia Aye
Mr. O’Nesti Aye
Mrs. Meloy Aye
Mrs. Kale _____

The President declares the motion Approved

4. Adopt a motion to approve the following vendor and service contracts for the 2019-2020 LKS school year:

- **Youngstown Hearing and Speech Center, dba Easter Seals of Mahoning, Trumbull and Columbiana Counties, for occupational therapy services effective August 20, 2019 through June 1, 2020. Not to exceed \$150,000.00**
- **Youngstown Hearing and Speech Center, dba Easter Seals of Mahoning, Trumbull and Columbiana Counties, for physical therapy services effective August 20, 2019 through June 1, 2020. Not to exceed \$15,000.00**
- **Dynamic Health Corp., DBA Gymsters effective August 20, 2019 through June 1, 2020. Not to exceed \$7,000.00**
- **All Abilities Swim LLC for swim lessons effective August 20, 2019 through June 1, 2020. Not to exceed \$19,200.00**

- **The Nutrition Group, Inc. for school meals effective July 1, 2019 through June 30, 2020. Not to exceed \$78,534.00**

The above contracts have been previously reviewed in the Ethics committee and were approved as to form by the Mahoning County Prosecutor’s office.

Motion: Mr. Pecchia Second: Mr. Noll

Discussion: None

Roll Call: Mrs. Patton Aye
 Mr. Pecchia Aye
 Mr. O’Nesti Aye
 Mrs. Meloy Aye
 Mrs. Kale _____
 Mr. Noll Aye

The President declares the motion Approved

5. Adopt a motion to approve a vendor and service contract with Dynamic Health Corp., DBA Gymsters for the LKS Summer Enrichment Program effective June 17, 2019 through July 26, 2019. Not to exceed \$1,000.00. This contract was previously reviewed by the Ethics Committee and has been approved as to form by the Mahoning County Prosecutor’s office.

Motion: Mrs. Patton Second: Mrs. Meloy

Discussion: None

Roll Call: Mr. Pecchia Aye
 Mr. O’Nesti Aye
 Mrs. Meloy Aye
 Mrs. Kale _____
 Mr. Noll Aye
 Mrs. Patton Aye

The President declares the motion Approved

6. Adopt a motion to approve a vendor and service contract with Compass Consulting Services, LLC, for the purpose of providing two Leadership and Team Building Training sessions at staff development days on June 26 and August 19, 2019. Each session is at a cost of \$1,225.00 for a total not to exceed \$2,450.00. This agreement was placed on a form that was previously approved as to form by the Mahoning County Prosecutor’s

office.

Motion: Mr. Noll

Second: Mr. Pecchia

Discussion: In order to comply with County Purchasing policy and practice, MCBDD has implemented the use of a standardized agreement form for contracts between \$1,000 but less than \$50,000. There will be no interruption to services based on this change.

Roll Call: Mr. O’Nesti Aye
Mrs. Meloy Aye
Mrs. Kale _____
Mr. Noll Aye
Mrs. Patton Aye
Mr. Pecchia Aye

The President declares the motion Approved

XII. EXECUTIVE SESSION

Adopt a motion to go into Executive Session to discuss:

X1. Personnel Matters

_____ To consider the appointment of a public employee or official;

X_____ To consider the employment of a public employee or official;

_____ To consider the dismissal of a public employee or official;

_____ To consider the discipline of a public employee or official;

_____ To consider the promotion of a public employee or official;

_____ To consider the demotion of a public employee or official;

_____ To consider the compensation of a public employee or official; or

_____ To consider the investigation of charges or complaints against a public employee or official.

_____ **2. Purchase or Sale of property**

_____ **3. Pending or imminent court action**

_____ **4. Collective Bargaining Matters**

_____ **5. Matters required to be kept confidential**

_____ **6. Security matters**

_____ **7. Hospital trade secrets**

_____ **8. Veterans Service Commission Applications**

Motion: Mrs. Meloy Second: Mr. Pecchia

Roll Call: Mrs. Meloy Aye
 Mrs. Kale _____
 Mr. Noll Aye
 Mrs. Patton Aye
 Mr. Pecchia Aye
 Mr. O’Nesti Aye

The President declares the motion Approved

Time: 6:25 p.m.

Adopt a motion to reconvene the Board meeting from executive session.

Motion: Mrs. Meloy Second: Mrs. Patton

Roll Call: Mrs. Kale _____
 Mr. Noll Aye
 Mrs. Patton Aye
 Mr. Pecchia Aye
 Mr. O’Nesti Aye
 Mrs. Meloy Aye

The President declares the motion Approved

Time: 7:49 p.m.

XII. ADJOURNMENT

Adopt a motion to adjourn the meeting.

Motion: Mrs. Meloy Second: Mr. Pecchia

Roll Call:
 Mr. Noll Aye
 Mrs. Patton Aye
 Mr. Pecchia Aye
 Mr. O’Nesti Aye
 Mrs. Meloy Aye

Mrs. Kale _____

The President declares the motion Approved

Time: 7:50 p.m.