



**MAHONING COUNTY BOARD OF
DEVELOPMENTAL DISABILITIES**

BOARD MEETING

DATE: August 16, 2021

TIME: 6:00 p.m.

PLACE: Leonard Kirtz School

Minutes

CALL TO ORDER: President Pecchia

The Board wishes to recognize Dr. John Beal for all of his years of service to the Mahoning County Board of DD, Dr. Beal served as a member of the Board beginning with an unexpired term in 1982 and then served an additional three full terms. Even after his time on the Board ended he continued to maintain a very active presence. It is with deep sympathy to all who knew Dr. Beal that we mourn his passing.

I. ROLL CALL

	<u>PRESENT</u>	<u>ABSENT</u>
Mr. Gary G. O'Nesti	<u>PRESENT</u>	_____
Mrs. Terri Hutchison	<u>PRESENT</u>	_____
Mrs. Jodi Kale	<u>PRESENT</u>	_____
Mr. Peter Noll	<u>PRESENT</u>	_____
Mrs. Andrea Patton	<u>PRESENT</u>	_____
Mr. Joseph Pecchia	<u>PRESENT</u>	_____
Mr. Anthony Sertick	<u>PRESENT</u>	_____

Adopt a motion to excuse absent Board members.

Motion: _____ Second: _____

Discussion: N/A

Roll Call: Mrs. Hutchison _____
Mrs. Kale _____
Mr. Noll _____
Mrs. Patton _____
Mr. Pecchia _____
Mr. Sertick _____
Mr. O'Nesti _____

The President declares the motion _____

II. APPROVAL OF MINUTES

Adopt a motion to approve the minutes of the June 21, 2021 Board Meeting with any additions or deletions.

Motion: Mrs. Kale Second: Mrs. Patton

Discussion: None

Roll Call: Mrs. Kale Aye
Mr. Noll Aye
Mrs. Patton Aye
Mr. Pecchia Aye
Mr. Sertick Aye
Mr. O'Nesti Aye
Mrs. Hutchison Aye

The President declares the motion Approved

Adopt a motion to approve the minutes of the June 30, 2021 Special Board Meeting with any additions or deletions.

Motion: Mr. Sertick Second: Mrs. Hutchison

Discussion: None

Roll Call: Mr. Noll Aye
Mrs. Patton Aye
Mr. Pecchia Aye
Mr. Sertick Aye
Mr. O'Nesti Aye
Mrs. Hutchison Aye
Mrs. Kale Aye

The President declares the motion Approved

III. APPROVAL OF AGENDA

Adopt a motion to approve the agenda with any additions or deletions.

Motion: Mrs. Patton Second: Mrs. Kale

Discussion: None

Roll Call: Mrs. Patton Aye
Mr. Pecchia Aye
Mr. Sertick Aye
Mr. O'Nesti Aye
Mrs. Hutchison Aye
Mrs. Kale Aye
Mr. Noll Aye

The President declares the motion Approved

IV. FINANCIAL BUSINESS BEFORE THE BOARD

Adopt a motion to acknowledge the payment of bills for the month of June and July 2021.

Motion: Mrs. Hutchison Second: Mr. O'Nesti

Discussion: None

Roll Call: Mr. Pecchia Aye

Mr. Sertick	<u>Aye</u>
Mr. O'Nesti	<u>Aye</u>
Mrs. Hutchison	<u>Aye</u>
Mrs. Kale	<u>Aye</u>
Mr. Noll	<u>Aye</u>
Mrs. Patton	<u>Aye</u>

The President declares the motion Approved

Monthly Reconciliation: Mr. Kern, Director of Finance, reported that activity accounts were reconciled and sent to the County Auditor for review. Donations received for the months of June and July 2021 were \$3,578.00 and \$11,535.00 respectively.

- V. ETHICS COMMITTEE REPORT:** Mrs. Patton, Chairperson, reported that the Ethics Committee met prior to the meeting and reviewed the contract amendment with Help Hotline and also the direct services contract with Individual ID #9039016 and found no conflict of interest for either.

Adopt a motion to approve the Ethics Committee Report as presented by Chairperson Andrea Patton.

Motion: Mrs. Kale Second: Mr. Sertick

Discussion: None

Roll Call:	Mr. Sertick	<u>Aye</u>
	Mr. O'Nesti	<u>Aye</u>
	Mrs. Hutchison	<u>Aye</u>
	Mrs. Kale	<u>Aye</u>
	Mr. Noll	<u>Aye</u>
	Mrs. Patton	<u>Aye</u>
	Mr. Pecchia	<u>Aye</u>

The President declares the motion Approved

VI. ROUTINE BUSINESS BEFORE THE BOARD

- 1. Adopt a motion to acknowledge the June and July 2021 Personnel Report of Superintendent Whitacre.**

Motion: Mrs. Hutchison

Second: Mr. O'Nesti

Discussion: None

Roll Call: Mr. O'Nesti Aye
Mrs. Hutchison Aye
Mrs. Kale Aye
Mr. Noll Aye
Mrs. Patton Aye
Mr. Pecchia Aye
Mr. Sertick Aye

The President declares the motion Approved

VII. CORRESPONDENCE/SPECIAL MENTIONS BEFORE THE BOARD

The Mahoning County Board of Developmental Disabilities along with our students and staff at Leonard Kirtz School, would like to graciously thank and recognize the following for their generous donations to the LKS playground project:

- Sheely's Furniture
- Boardman and Struthers Rotary
- Nathan Daprile
- The Knights of Columbus

VIII. REPORT OF THE SUPERINTENDENT

- **Administrative Report**

- **LKS plans to start the school year:** All staff at LKS and in Transportation will be required to wear a mask, due to our student population it is difficult to require. We will continue to provide lunch and snacks in the students classrooms to limit contact. Otherwise, we will follow K-12 CDC guidelines.
- **Renovation project:** we are finalizing with the labor agreements and contract and then will have the Prosecutor's office complete a final review and then send to the Commissioners for a final vote.
- **Staffing crisis visit by OACB and OPRA 8/27:** Providers are

experiencing extremely low staffing in homes. This group will come together to discuss ideas on how to provide support to the providers during this staffing shortage.

- **Javit transition presentation/discussion:** Turning Point and Active Day Services both had an opportunity to present to the full Board on their plans for the Centre at Javit.

Adopt a motion to go into Executive Session to discuss:

 X **1. Personnel Matters**

_____ To consider the appointment of a public employee or official;

_____ To consider the employment of a public employee or official;

_____ To consider the discipline of a public employee or official;

_____ To consider the promotion of a public employee or official;

_____ To consider the demotion of a public employee or official;

 X To consider the compensation of a public employee or official; or

_____ To consider the investigation of charges or complaints against a public employee or official.

_____ **2. Purchase or Sale of property**

_____ **3. Pending or imminent court action**

 X **4. Collective Bargaining Matters**

 X **5. Matters required to be kept confidential**

_____ **6. Security matters**

_____ **7. Hospital trade secrets**

_____ **8. Veterans Service Commission Applications**

Motion: Mrs. Patton

Second: Mrs. Kale

Roll Call: Mrs. Patton _____
Mr. Pecchia _____
Mr. Sertick _____
Mr. O'Nesti _____
Mrs. Hutchison _____
Mrs. Kale _____
Mr. Noll _____

The President declares the motion _____

******* Action is expected following Executive Session*******

Time: 6:39 p.m.

Adopt a motion to reconvene the Board meeting from executive session.

Motion: Mrs. Kale Second: Mrs. Patton

Roll Call: Mr. Pecchia Aye
Mr. Sertick Aye
Mr. O’Nesti Aye
Mrs. Hutchison Aye
Mrs. Kale Aye
Mr. Noll Aye
Mrs. Patton Aye

The President declares the motion Approved

Time: 7:30 p.m.

- Board Finance Committee Report – Mr. Noll, Chairperson, reported that there was no meeting held prior to the August meeting and the next meeting will be held on September 20 to review 2022 estimated receipts.
- Board Capital Facilities and Grounds Committee – Mrs. Kale, Chairperson, reported that no meeting was held prior to the August meeting but she anticipates a meeting once all of the renovation documents are approved and we are ready to move forward with construction.
- Board Programs, Service Initiatives & Personnel Committee Report – Mr. Sertick, Chairperson, stated that the Committee met and reviewed the revision of Policy 3354 and are recommending full Board approval of those changes. The Committee also met to review the RFQ documents and then met a second time to interview the two potential Providers, Active Day Services and Turning Point.

Adopt a motion to recommend Active Day Services as the Provider to assume the provision of services at the Centre at Javit Court on the projected transition date of January 1, 2022, contingent on the provider meeting all of the requirements set forth in the RFQ, including but not limited to the parties’ mutual acceptance and execution of the Service Agreement and Lease Agreement as set forth in the RFQ.

Motion: Mrs. Kale Second: Mrs. Hutchison

Roll Call: Mr. Sertick Aye
Mr. O’Nesti Abstain

Mrs. Hutchison	<u>Aye</u>
Mrs. Kale	<u>Aye</u>
Mr. Noll	<u>Aye</u>
Mrs. Patton	<u>Abstain</u>
Mr. Pecchia	<u>Aye</u>

The President declares the motion Approved

IX. PUBLIC COMMENTS

Kathy Phillips, Turning Point CEO, wishes to thank the Board for the opportunity to be considered and wishes best of luck to the new provider of services, Active Day.

X. OLD BUSINESS BEFORE THE BOARD

NONE

XI. NEW BUSINESS BEFORE THE BOARD

1. Adopt Board Resolution 2021-010, as if fully written herein, for Approval of Direct Services contracts with the following individuals as recommended by the Ethics Committee per approved Ethics Committee Resolution EC2021-004 with no conflict of interest for: Individual ID #9039016.

Motion: Mrs. Patton Second: Mr. Noll

Discussion: This to be sure there is no conflict of interest due to the individual having a family relationship with a staff member or Board member.

Roll Call:	Mrs. Hutchison	<u>Aye</u>
	Mrs. Kale	<u>Aye</u>
	Mr. Noll	<u>Aye</u>
	Mrs. Patton	<u>Aye</u>
	Mr. Pecchia	<u>Aye</u>
	Mr. Sertick	<u>Aye</u>
	Mr. O'Nesti	<u>Aye</u>

The President declares the motion Approved

2. Adopt a motion to approve a first and final reading of the revision of Policy 3354: Employment First. This policy was reviewed by the Board Programs, Service Initiatives and Personnel Committee.

Motion: Mrs. Kale Second: Mrs. Patton

Discussion: This was a minor revision of language to reflect compliance with OAC.

Roll Call:	Mrs. Kale	<u>Aye</u>
	Mr. Noll	<u>Aye</u>
	Mrs. Patton	<u>Aye</u>
	Mr. Pecchia	<u>Aye</u>
	Mr. Sertick	<u>Aye</u>
	Mr. O'Nesti	<u>Aye</u>
	Mrs. Hutchison	<u>Aye</u>

The President declares the motion Approved

3. Adopt a motion to enter into an agreement with The Service Station Equipment Company, DBA SSECO, to upgrade the software for the MCBDD gas pumps, not exceed, \$6,950.00. This agreement has been approved by the Mahoning County Data Processing Board and has been approved as to form by the Mahoning County Prosecutor's Office.

Motion: Mrs. Kale Second: Mrs. Hutchison

Discussion: None

Roll Call:	Mr. Noll	<u>Aye</u>
	Mrs. Patton	<u>Aye</u>
	Mr. Pecchia	<u>Aye</u>
	Mr. Sertick	<u>Aye</u>
	Mr. O'Nesti	<u>Aye</u>
	Mrs. Hutchison	<u>Aye</u>
	Mrs. Kale	<u>Aye</u>

The President declares the motion Approved

4. Adopt a motion to authorize the Superintendent to approve out of county field trip for the 2021-2022 program year.

Motion: Mrs. Kale Second: Mrs. Hutchison

Discussion: None

Roll Call: Mrs. Patton Aye
Mr. Pecchia Aye
Mr. Sertick Aye
Mr. O'Nesti Aye
Mrs. Hutchison Aye
Mrs. Kale Aye
Mr. Noll Aye

The President declares the motion Approved

5. Adopt a motion to approve the LKS routes for the 2021-2022 school year. The Board designates the Superintendent to work with the Transportation Supervisor to adjust the routes as needed during the remainder of the year.

Motion: Mrs. Patton Second: Mr. Sertick

Discussion: None

Roll Call: Mr. Noll Aye
Mrs. Patton Aye
Mr. Pecchia Aye
Mr. Sertick Aye
Mr. O'Nesti Aye
Mrs. Hutchison Aye
Mrs. Kale Aye

The President declares the motion Approved

6. Adopt a motion to approve lunch prices for the 2021-2022 LKS school year as \$3.35 for children and adults and \$.40 for a reduced lunch.

Motion: Mrs. Patton Second: Mrs. Hutchison

Discussion: The ODE is providing free meals this year to all students.

Roll Call: Mr. Pecchia Aye
Mr. Sertick Aye
Mr. O'Nesti Aye
Mrs. Hutchison Aye
Mrs. Kale Aye
Mr. Noll Aye
Mrs. Patton Aye

The President declares the motion Approved

7. Adopt a motion to approve a first amendment to the agreement with Help Hotline Crisis Center, Inc. for Representative Payee Services, until December 31, 2021, not to exceed \$9,100.00. This amendment has been reviewed by the Ethics Committee and approved as to form by the Mahoning County Prosecutor's Office.

Motion: Mrs. Kale Second: Mrs. Hutchison

Discussion: This is an annual contract and was originally passed for a January start date, however, due to acquiring additional clients there was a need to increase the funds for this contract.

Roll Call: Mr. Sertick Aye
Mr. O'Nesti Aye
Mrs. Hutchison Aye
Mrs. Kale Aye
Mr. Noll Aye
Mrs. Patton Aye
Mr. Pecchia Aye

The President declares the motion Approved

8. Adopt a motion to accept a first and final reading of the updated 2021-22 school year Teacher/Staff Handbook for Leonard Kirtz School, as presented in your Board packet.

Motion: Mrs. Patton Second: Mrs. Kale

Discussion: None

Roll Call: Mr. O'Nesti Aye
Mrs. Hutchison Aye

Mrs. Kale Aye
Mr. Noll Aye
Mrs. Patton Aye
Mr. Pecchia Aye
Mr. Sertick Aye

The President declares the motion Approved

9. Adopt a motion to accept the Remote Learning Plan for the 2021-22 school year, as presented in your Board packet.

Motion: Mr. Noll Second: Mr. O'Nesti

Discussion: We are hopeful for in-person learning for the entire school year but in preparedness we wanted to have a remote learning plan in place.

Roll Call: Mrs. Hutchison Aye
Mrs. Kale Aye
Mr. Noll Aye
Mrs. Patton Aye
Mr. Pecchia Aye
Mr. Sertick Aye
Mr. O'Nesti Aye

The President declares the motion Approved

10. Adopt a motion to accept the school plan as it relates to COVID-19 guidelines, as presented in your Board packet.

Motion: Mrs. Kale Second: Mrs. Patton

Discussion: This document outlines student and staff expectations with regards to masking and/or quarantine.

Roll Call: Mrs. Kale Aye
Mr. Noll Aye
Mrs. Patton Aye
Mr. Pecchia Aye
Mr. Sertick Aye
Mr. O'Nesti Aye
Mrs. Hutchison Aye

The President declares the motion Approved

XII. EXECUTIVE SESSION

Adopt a motion to go into Executive Session to discuss:

X **1. Personnel Matters**

- To consider the appointment of a public employee or official;
- To consider the employment of a public employee or official;
- To consider the discipline of a public employee or official;
- To consider the promotion of a public employee or official;
- To consider the demotion of a public employee or official;
- To consider the compensation of a public employee or official; or
- To consider the investigation of charges or complaints against a public employee or official.

- 2. Purchase or Sale of property**
- 3. Pending or imminent court action**
- 4. Collective Bargaining Matters**
- 5. Matters required to be kept confidential**
- 6. Security matters**
- 7. Hospital trade secrets**
- 8. Veterans Service Commission Applications**

Motion: Mrs. Kale Second: Mrs. Patton

Roll Call: Mrs. Patton Aye
Mr. Pecchia Aye
Mr. Sertick Aye
Mr. O'Nesti Aye
Mrs. Hutchison Aye
Mrs. Kale Aye
Mr. Noll Aye

The President declares the motion Approved

Time: 7:42 p.m.

Adopt a motion to reconvene the Board meeting from executive session.

Motion: Mrs. Patton Second: Mrs. Kale

Roll Call: Mr. Pecchia Aye

Mr. Sertick Aye
Mr. O'Nesti Aye
Mrs. Hutchison Aye
Mrs. Kale Aye
Mr. Noll Aye
Mrs. Patton Aye

The President declares the motion Approved

Time: 9:06 p.m.

XIII. ADJOURNMENT

Adopt a motion to adjourn the meeting.

Motion: Mrs. Patton Second: Mrs. Kale

Roll Call: Mr. Noll Aye
Mrs. Patton Aye
Mr. Pecchia Aye
Mr. Sertick Aye
Mr. O'Nesti Aye
Mrs. Hutchison Aye
Mrs. Kale Aye

The President declares the motion Approved

Time: 9:07 p.m.

The next Board Meeting will be September 20, 2021 at Leonard Kirtz School at 6:00 p.m.