



**MAHONING COUNTY BOARD OF
DEVELOPMENTAL DISABILITIES**

BOARD MEETING

DATE: January 24, 2022

TIME: 6:00 p.m.

PLACE: Leonard Kirtz School

Minutes

The February meeting will be held on the fourth Monday (February 28) due to the Presidents Day holiday.

Adopt a motion to excuse absent Board members.

Motion: Mrs. Patton Second: Mr. O'Nesti

Discussion: Mrs. Terri Hutchison is excused.

Roll Call:	Mrs. Hutchison	_____
	Mrs. Kale	<u>Aye</u>
	Mr. Noll	<u>Aye</u>
	Mrs. Patton	<u>Aye</u>
	Mr. Pecchia	<u>Aye</u>
	Mr. Sertick	<u>Aye</u>
	Mr. O'Nesti	<u>Aye</u>

The President declares the motion Approved

I. APPROVAL OF MINUTES

1. Adopt a motion to approve the minutes of the December 20, 2021 Board Meeting with any additions or deletions.

Motion: Mrs. Patton Second: Mrs. Kale

Discussion: None

Roll Call: Mrs. Kale Aye
Mr. Noll Aye
Mrs. Patton Aye
Mr. Pecchia Aye
Mr. Sertick Aye
Mr. O'Nesti Aye
Mrs. Hutchison _____

The President declares the motion Approved

2. Adopt a motion to approve the minutes of the December 29, 2021 Special Board Meeting with any additions or deletions.

Motion: Mrs. Kale Second: Mr. O'Nesti

Discussion: None

Roll Call: Mr. Noll Abstain
Mrs. Patton Aye
Mr. Pecchia Aye
Mr. Sertick Aye
Mr. O'Nesti Aye
Mrs. Hutchison _____
Mrs. Kale Aye

The President declares the motion Approved

II. APPROVAL OF AGENDA

Adopt a motion to approve the agenda with any additions or deletions.

Motion: Mrs. Kale Second: Mrs. Patton

Discussion: Please note the corrected amount of \$69,558.37 on item #4 under New Business.

Roll Call: Mr. Noll Aye
Mrs. Patton Aye
Mr. Pecchia Aye
Mr. Sertick Aye
Mr. O'Nesti Aye
Mrs. Hutchison _____
Mrs. Kale Aye

The President declares the motion Approved

III. FINANCIAL BUSINESS BEFORE THE BOARD

Adopt a motion to acknowledge the payment of bills for the month of December 2021.

Motion: Mrs. Patton Second: Mrs. Kale

Discussion: None

Roll Call: Mrs. Patton Aye
Mr. Pecchia Aye
Mr. Sertick Aye
Mr. O'Nesti Aye
Mrs. Hutchison _____
Mrs. Kale Aye
Mr. Noll Aye

The President declares the motion Approved

Monthly Reconciliation: Mr. Kern, Director of Finance, reports that the activity accounts were reconciled and submitted to the County Auditor for review. \$1,050.00 was received in December in donations.

IV. ETHICS COMMITTEE REPORT: Mrs. Patton reported that the Ethics Committee met and reviewed the direct service contracts listed on the agenda under New Business item #2 and are recommending full Board support and approval.

Adopt a motion to approve the Ethics Committee Report as presented by Chairperson, Andrea Patton.

Motion: Mrs. Kale Second: Mr. O'Nesti

Discussion: None

Roll Call:	Mr. Pecchia	<u>Aye</u>
	Mr. Sertick	<u>Aye</u>
	Mr. O'Nesti	<u>Aye</u>
	Mrs. Hutchison	_____
	Mrs. Kale	<u>Aye</u>
	Mr. Noll	<u>Aye</u>
	Mrs. Patton	<u>Aye</u>

The President declares the motion Approved

V. ROUTINE BUSINESS BEFORE THE BOARD

1. Adopt a motion to acknowledge the December 2021 Personnel Report of Superintendent Whitacre.

Motion: Mrs. Patton Second: Mr. Sertick

Discussion: None

Roll Call:	Mr. Sertick	<u>Aye</u>
	Mr. O'Nesti	<u>Aye</u>
	Mrs. Hutchison	_____
	Mrs. Kale	<u>Aye</u>
	Mr. Noll	<u>Aye</u>
	Mrs. Patton	<u>Aye</u>
	Mr. Pecchia	<u>Aye</u>

The President declares the motion Approved

VI. CORRESPONDENCE/SPECIAL MENTIONS BEFORE THE BOARD

Thank you to Leonard Kirtz, Jr. for the generous donation to the LKS Playground project.

Thank you to ServPro Warren Team for the generous donation to the LKS Playground Project.

Thank you to the Aut Mori Grotto for the generous donation to the LKS Playground Project.

VII. REPORT OF THE SUPERINTENDENT

➤ Administrative Report

- Accreditation – our accreditation is scheduled for April 24-25, we have been preparing for a few months already.
- Renovation – The renovation project is moving along well, the demolition is almost complete and construction is beginning on walls.

Human Resources Report

➤ Anniversary Milestone

- Maureen Turnbull 25 Years
- Christine Bloom 15 Years

➤ Retirements

- Jim Critell 5 years
- Janet Slater 25 years
- Pamela Palermo 32 years
- Mary Jo Orr 18 years
- Michael Congemi 39 years
- Sandra Bacha 19 years
- Debra Malcolm 21 years

➤ Promotions

- Sarah Troyer, promoted Investigative Agent, eff. 12/06/2021
- Board Finance Committee Report – Met January 24 to review fund balance reports. In addition, the 5 year forecast was looked at for future planning

purposes.

- Board Capital Facilities and Grounds Committee – Met January 24, discussed Change order #002 that is on the Board agenda under New Business, item #4. The committee is recommending approval of change order #002 but in the future we will include negotiations regarding contractor mark-ups.
- Board Programs, Service Initiatives & Personnel Committee Report – Met January 24, reviewed the revisions to Policy 3122, FSS and are recommending the Boards approval of the policy revision as requested in New Business, item #7 on the agenda.

VIII. PUBLIC COMMENTS

Mr. Pecchia thanked Mr. Critell for his continued support to Active Day as they have assumed operations at the previous Centre at Javit Court location.

IX. OLD BUSINESS BEFORE THE BOARD

NONE

X. NEW BUSINESS BEFORE THE BOARD

1. Adopt a motion approving the contractor’s application for payment in the amount of \$128,853.36 to B & B Contractors & Developers, Inc. for the MCBDD Office Renovation project, as certified by the Architect, GPD Group.

Motion: Mrs. Patton Second: Mrs. Kale

Discussion: This is the second payment for the renovation project.

Roll Call:	Mr. O’Nesti	<u>Abstain</u>
	Mrs. Hutchison	_____
	Mrs. Kale	<u>Aye</u>
	Mr. Noll	<u>Aye</u>
	Mrs. Patton	<u>Aye</u>
	Mr. Pecchia	<u>Aye</u>
	Mr. Sertick	<u>Aye</u>

The President declares the motion Approved

2. Adopt a motion to enter into an agreement with the following vendors A – C for the term of January 1, 2022 through December 31, 2022.

These contracts have been reviewed by the Ethics Committee and approved as to form by the Mahoning County Prosecutor’s Office.

- A. Person Centered Services, Inc., Active Day Ohio, Inc., Active Day, Inc., and ADSC Holdings, Inc., for transportation services, not to exceed \$15,000.00.**
- B. Northeast Ohio Network COG, for the provision of financial and administrative services and membership, not to exceed \$200,000.00.**
- C. Direct Care Consulting, LLC, for behavior intervention support services, not to exceed \$10,000.00.**

Motion: Mr. Noll Second: Mrs. Patton

Discussion: Superintendent Whitacre, stated the Active Day contract is new and is to support transportation services for non-waiver individuals. The NEON contract is on-going and the Direct Care Consulting contract is new and will provide assistance for individuals served with mental

Roll Call:	Mrs. Kale	<u>Aye</u>
	Mr. Noll	<u>Aye</u>
	Mrs. Patton	<u>Aye</u>
	Mr. Pecchia	<u>Aye</u>
	Mr. Sertick	<u>Aye</u>
	Mr. O’Nesti	<u>Aye</u>
	Mrs. Hutchison	_____

The President declares the motion Approved

3. Adopt a motion to enter into an agreement with the following vendors A – H for the term of January 1, 2022 through December 31, 2022.

These contracts have been reviewed and approved as to form by the Mahoning County Prosecutor’s Office.

- A. Rhiel Supply Company, for unscheduled service repairs of the pool at Leonard Kirtz School, not to exceed \$5,000.00**
- B. John Vicarel d/b/a/ Wash on Wheels of Youngstown, for bus washing of Board busses, not to exceed \$3,000.00.**
- C. York-Mahoning Mechanical Contractors, Inc., for unscheduled HVAC services and repairs at all MCBDD Facilities, not to exceed \$20,000.00.**
- D. Municipal Emergency Services, Inc., d.b.a. Warren Fire Equipment, for unscheduled repairs at all MCBDD Facilities, not to exceed \$2,000.00.**

- E. RNL Fire Systems, LLC, for annual inspection and testing of fire hydrants at Leonard Kirtz School, not to exceed \$250.00.
- F. RNL Fire Systems, LLC, for annual inspection and testing of backflow preventers, not to exceed \$640.00.
- G. RNL Fire Systems, LLC, for annual inspection of wet and dry sprinkler systems, not to exceed \$800.00.
- H. RNL Fire Systems, LLC, for unscheduled service and repairs to fire systems, equipment and backflow valves in all MCBDD Facilities, not to exceed \$20,000.00.

Motion: Mrs. Patton Second: Mrs. Kale

Discussion: These are reoccurring maintenance contracts.

Roll Call:	Mr. Noll	<u>Aye</u>
	Mrs. Patton	<u>Aye</u>
	Mr. Pecchia	<u>Aye</u>
	Mr. Sertick	<u>Aye</u>
	Mr. O'Nesti	<u>Abstain C, E, F, G, H. Aye A, B,D</u>
	Mrs. Hutchison	_____
	Mrs. Kale	<u>Aye</u>

The President declares the motion Approved

- 4. Adopt a motion approving change order #002 in the amount of \$ 69,558.37 for the MCBDD Office Renovation project, as recommended by the Architect, GPD Group, and approved as to form by the Mahoning County Prosecutor's Office.**

Motion: Mr. Noll Second: Mrs. Kale

Discussion: Per conversation, the Architect, GPD Group, recommends the owners approve of the work associated with change order #002 for the MCBDD Office Renovation project. Said work addresses unforeseen field conditions relating to: 1) revisions to be made to existing masonry corridor wall along the column line, and 2) rerouting of existing plumbing line due to conflicts with new structural steel, and 3) revisions to be made to new ductwork and fire damper, and the new steel beam and gypsum board soffit. This change order is necessary to eliminate further delay resulting in an emergency situation requiring immediate action.

Roll Call: Mrs. Patton Aye
 Mr. Pecchia Aye
 Mr. Sertick Aye
 Mr. O'Nesti Abstain
 Mrs. Hutchison Absent
 Mrs. Kale Aye
 Mr. Noll Aye

The President declares the motion Approved

5. Adopt a motion authorizing the Administration to submit an application, and to enter into the Master Internet Assistance Agreement with the Ohio Department of Developmental Disabilities, to secure funding to be used to increase access and utilization of innovative technology for individuals with developmental disabilities, and act as authorized representatives of the Board in connection with this agreement, including execution of the Affirmation and Disclosure form incorporated therein. The Board acknowledges that by submitting the application and agreement, it understands and agrees to abide by the requirements within.

Motion: Mr. Noll Second: Mr. Sertick

Discussion: This agreement will allow the Board to receive reimbursement from DODD for helping individuals gain internet access.

Roll Call: Mr. Noll Aye
 Mrs. Patton Aye
 Mr. Pecchia Aye
 Mr. Sertick Aye
 Mr. O'Nesti Aye
 Mrs. Hutchison _____

The President declares the motion Approved

6. Adopt Board Resolution 2022-001, as if fully written herein, to approve the first amendment to the architectural services agreement by and between the Mahoning County Board of Developmental Disabilities and the Mahoning County Board of Commissioners and GPD Group and to request the Mahoning County Board of Commissioners to approve such first

amendment. This first amendment has been approved as to form by the Mahoning County Prosecutor’s Office.

Motion: Mrs. Kale Second: Mrs. Patton

Discussion: This amendment allows for additional monies to be paid to GPD group for the extra time that was involved with getting the project approved and started.

Roll Call:	Mr. Pecchia	<u>Aye</u>
	Mr. Sertick	<u>Aye</u>
	Mr. O’Nesti	<u>Aye</u>
	Mrs. Hutchison	_____
	Mrs. Kale	<u>Aye</u>
	Mr. Noll	<u>Aye</u>
	Mrs. Patton	<u>Aye</u>

The President declares the motion Approved

7. Adopt a motion to approve a first and final reading of the revisions to policy 3122 – Family Support Services. These policy revisions have been reviewed in the Board Programs, Service Initiatives and Personnel Committee.

Motion: Mrs. Kale Second: Mrs. Patton

Discussion: The revision to this policy is to state the change from NEON administering the program solely to MCBDD taking the program over. The program is now funded completely with local monies and any reference to DODD was also removed.

Roll Call:	Mr. Sertick	<u>Aye</u>
	Mr. O’Nesti	<u>Aye</u>
	Mrs. Hutchison	_____
	Mrs. Kale	<u>Aye</u>
	Mr. Noll	<u>Aye</u>
	Mrs. Patton	<u>Aye</u>
	Mr. Pecchia	<u>Aye</u>

The President declares the motion Approved

8. Adopt a motion to accept a clinical agreement with the Columbiana County Career and Technical Center for student nursing clinical experience, for the ongoing term beginning January 24, 2022. This contract has been approved as to form by the Mahoning County Prosecutor’s Office.

Motion: Mr. Sertick Second: Mrs. Kale

Discussion: This will allow a nursing student to observe with April and Maureen to gain experience.

Roll Call:	Mr. O'Nesti	<u>Aye</u>
	Mrs. Hutchison	_____
	Mrs. Kale	<u>Aye</u>
	Mr. Noll	<u>Aye</u>
	Mrs. Patton	<u>Aye</u>
	Mr. Pecchia	<u>Aye</u>
	Mr. Sertick	<u>Aye</u>

The President declares the motion Approved

XII. EXECUTIVE SESSION

Adopt a motion to go into Executive Session to discuss:

X 1. Personnel Matters

- _____ To consider the appointment of a public employee or official;
- _____ To consider the employment of a public employee or official;
- _____ To consider the discipline of a public employee or official;
- _____ To consider the promotion of a public employee or official;
- _____ To consider the demotion of a public employee or official;
- X To consider the compensation of a public employee or official; or
- _____ To consider the investigation of charges or complaints against a public employee or official.

- _____ 2. Purchase or Sale of property
- X 3. Pending or imminent court action
- _____ 4. Collective Bargaining Matters
- X 5. Matters required to be kept confidential
- _____ 6. Security matters
- _____ 7. Hospital trade secrets
- _____ 8. Veterans Service Commission Applications

Motion: Mrs. Patton Second: Mrs. Kale

Roll Call:	Mrs. Patton	<u>Aye</u>
	Mr. Pecchia	<u>Aye</u>
	Mr. Sertick	<u>Aye</u>
	Mr. O'Nesti	<u>Aye</u>

Mrs. Hutchison _____
Mrs. Kale Aye
Mr. Noll Aye

The President declares the motion Approved

Time: 6:57 p.m.

Adopt a motion to reconvene the Board meeting from executive session.

Motion: Mrs. Patton Second: Mrs. Kale

Roll Call: Mr. Pecchia Aye
Mr. Sertick Aye
Mr. O'Nesti Aye
Mrs. Hutchison _____
Mrs. Kale Aye
Mr. Noll Aye
Mrs. Patton Aye

The President declares the motion Approved

Time: 8:26 p.m.

XIII. ADJOURNMENT

Adopt a motion to adjourn the meeting.

Motion: Mrs. Kale Second: Mrs. Patton

Roll Call: Mr. Pecchia Aye
Mr. Sertick Aye
Mr. O'Nesti Aye
Mrs. Hutchison _____
Mrs. Kale Aye
Mr. Noll Aye
Mrs. Patton Aye

The President declares the motion Approved

Time: 8:27 p.m.

The next Board Meeting will be February 28, 2022 at Leonard Kirtz School at 6:00 p.m.