



**MAHONING COUNTY BOARD OF  
DEVELOPMENTAL DISABILITIES**

**BOARD MEETING**

DATE: January 17, 2023

TIME: 6:00 p.m.

PLACE: Community Services – Large conference room

**Minutes**

**Adopt a motion to excuse absent Board members.**

Motion: Mrs. Kale

Second: Mrs. Patton

Discussion: Excuse Terri Hutchison

All those in favor signify by saying Aye 6

Those opposed Nay \_\_\_\_\_

The President declares the motion Approved

**I. APPROVAL OF MINUTES**

**1. Adopt a motion to approve the minutes of the December 19, 2022 Board Meeting with any additions or deletions.**

Motion: Mrs. Kale

Second: Mr. O'Nesti

Discussion: None

All those in favor signify by saying Aye 6

Those opposed Nay \_\_\_\_\_

The President declares the motion Approved

## II. APPROVAL OF AGENDA

**Adopt a motion to approve the agenda with any additions or deletions.**

Motion: Mrs. Patton Second: Mr. Noll

Discussion: Please note that item #6 under New Business has been struck from the agenda.

All those in favor signify by saying Aye 6

Those opposed Nay \_\_\_\_\_

The President declares the motion Approved

## III. FINANCIAL BUSINESS BEFORE THE BOARD

**Adopt a motion to acknowledge the payment of bills for the month of December 2022.**

Motion: Mrs. Kale Second: Mrs. Patton

Discussion: None

All those in favor signify by saying Aye 6

Those opposed Nay \_\_\_\_\_

The President declares the motion Approved

Monthly Reconciliation: Sean Kern, Director of Finance, reported that the activity accounts were reconciled and send to the County Auditor for review. We received \$200 in donations for the LKS playground project.

**IV. ETHICS COMMITTEE REPORT:** Mrs. Patton reported that the Committee met prior to the Board meeting and reviewed direct services contracts and are recommending full Board approval of the contracts which can be found on tonight's agenda under New Business, item #2.

**Adopt a motion to approve the Ethics Committee Report as presented by Chairperson, Andrea Patton.**

Motion: Mrs. Kale Second: Mr. Sertick

Discussion: None

All those in favor signify by saying Aye 6  
Those opposed Nay \_\_\_\_\_

The President declares the motion Approved

**V. ROUTINE BUSINESS BEFORE THE BOARD**

**1. Adopt a motion to acknowledge the December 2022 Personnel Report of Superintendent Whitacre.**

Motion: Mr. Sertick Second: Mr. O'Nesti

Discussion: None

All those in favor signify by saying Aye 6  
Those opposed Nay \_\_\_\_\_

The President declares the motion Approved

**VI. CORRESPONDENCE/SPECIAL MENTIONS BEFORE THE BOARD**

None

## VII. REPORT OF THE SUPERINTENDENT

### ➤ Administrative Report

- **Provider Payments:** These additional 6.5% payments are required to be distributed to direct care staff. Currently 55% of eligible providers have opted in to this program.
- **State Budget:** Discussing the upcoming biennium budget and focusing on what will best support Boards of DD.
- **Prosecutor's office:** Reviewed the business that they assisted with over the past year.

## Human Resources Report

### ➤ Anniversary Milestone

- Maggie Coleman -15 Years (December honoree)
- Kelly Wells - 15 Years (December honoree)

### ➤ New Hires

- Keisha Berry -Davis, Intake Investigative Agent, eff. 12/05/2022

### ➤ Positions posted

- Occupational Therapist, E.I.
- Mechanic
- Transportation Aide
- Service & Support Administrator

- Board Finance Committee Report – No meeting
- Board Capital Facilities and Grounds Committee – No meeting
- Board Programs, Service Initiatives & Personnel Committee Report – Mr. Sertick reported that the Committee met prior to the Board meeting and discussed amendments to Policy 4500 and are recommending full Board support of New Business item #4 on tonight's agenda.

## VIII. PUBLIC COMMENTS

None

**IX. OLD BUSINESS BEFORE THE BOARD**

NONE

**X. NEW BUSINESS BEFORE THE BOARD**

**1. Adopt a motion authorizing the administration to submit an application, or approve participation in, the following SFY 2023-24 grants with their respective estimated amounts, and act as authorized representatives of the Board in connection with these grants, and agree to abide by the assurances applicable to each grant:**

School Breakfast Program	\$16,000
National School Lunch Program – (Cash Assistance)	\$30,000
Special Education, Part B-IDEA	\$44,260
Social Services Block Grant (Title XX)	\$164,511
Medical Assistance Program (Title XIX): Medicaid Administration	\$900,000

Motion: Mrs. Patton Second: Mrs. Kale

Discussion: These are recurring grants.

All those in favor signify by saying Aye 6  
Those opposed Nay \_\_\_\_\_

The President declares the motion Approved

**2. Adopt a motion to enter into an agreement with the following vendors A. – D. These contracts have been reviewed by the Ethics Committee and approved as to form by the Mahoning County Prosecutor’s Office.**

- A. Maxim Healthcare Services, Inc., for emergency nursing care and assessment, from January 1, 2023 – December 31, 2023, not to exceed \$52,000.00.**
- B. PCS, Inc./Active Day, Inc., for transportation services, from January 1, 2023 – December 31, 2024, not to exceed \$40,000.**
- C. Turning Point Residential, Inc. for adult day services, from January 1, 2023 – December 31, 2024, not to exceed \$10,000.00.**
- D. Iron and String Life Enhancement, Inc. for specialized day services, for the term of February 21, 2023 – December 31, 2023, not to exceed \$96,733.14.**

Motion: Mrs. Patton

Second: Mrs. Kale

Discussion: The agreements with PCS, Inc. and Turning Point provide services to individuals not covered on a waiver. The agreement with ISLE will provide extended services to an individual served.

All those in favor signify by saying Aye 6

Those opposed Nay \_\_\_\_\_

The President declares the motion Approved

**3. Adopt a motion to enter into an agreement with the following vendors A – J. These contracts have been reviewed and approved as to form by the Mahoning County Prosecutor’s Office.**

- A. James Knight Consulting Group LLC, for staff training services in 2023, not to exceed \$6,200.00**
- B. Morrone Mechanical, Inc., for unscheduled repairs at all MCBDD facilities for the term of January 1, 2023 –December 31, 2023, not to exceed \$20,000.00**
- C. Roth Bros. Inc., for unscheduled roofing repairs at all MCBDD facilities for the term of January 1, 2023 –December 31, 2023, not to exceed \$40,000.00**
- D. North East Ohio Network COG, administrative and financial services, for the term of January 1, 2023 –December 31, 2023, not to exceed \$200,000.00**
- E. Love and Faith LLC, dba On Demand Drug testing and Work Solutions LLC, for workforce training services, from January 1, 2023 – December 31, 2024, not to exceed \$10,000.00**
- F. Love and Faith LLC, dba On Demand Drug testing and Work Solutions LLC, for professional services, from January 1, 2023 – December 31, 2024.**
- G. Love and Faith LLC, dba On Demand Drug testing and Work Solutions LLC, for DOT drug and alcohol clearinghouse services, from January 1, 2023 – December 31, 2024.**
- H. Love and Faith LLC, dba On Demand Drug testing and Work Solutions LLC, for EAP services, from January 1, 2023 – December 31, 2024.**
- I. Santon Electric Company for unscheduled repairs, for the term of January 1, 2023 – December 31, 2023, not to exceed \$20,000.00**
- J. Monitronics International, Inc. for monthly fire and alarm monitoring, for the term of January 1, 2023 – December 31, 2023, not to exceed \$12,956.28.**

Motion: Mrs. Patton Second: Mrs. Kale

Discussion: These are standard service agreements.

All those in favor signify by saying Aye 6 Mr. O’Nesti abstains from items B, C, and I.

Those opposed Nay \_\_\_\_\_

The President declares the motion Approved

**4. Adopt a motion to approve a first and final reading of the revisions to policy 4500 – Vacation. This policy revision has been reviewed by the Board Programs, Service Initiatives and Personnel Committee.**

Motion: Mr. Sertick Second: Mrs. Patton

Discussion: The amendment to Policy 4500 will allow individuals to “trade” holidays that are paid days off for religious holidays that may not be covered by one of the already covered holidays.

All those in favor signify by saying Aye 6

Those opposed Nay \_\_\_\_\_

The President declares the motion Approved

**5. Adopt a motion approving the contractor’s application for payment in the amount of \$7,500.00 to B & B Contractors & Developers, Inc. for the MCBDD Office Renovation project, as certified by the Architect, GPD Group.**

Motion: Mr. Noll Second: Mr. O’Nesti

Discussion: This is pay application #12

All those in favor signify by saying Aye 6

Those opposed Nay \_\_\_\_\_

The President declares the motion Approved

~~**6. Adopt a motion approving the contractor’s application for payment in the amount of \$75,692.92 to B & B Contractors & Developers, Inc. for the MCBDD Office Renovation project, as certified by the Architect, GPD Group.**~~





The President declares the motion Approved

Time: 6:42 p.m.

**Adopt a motion to reconvene the Board meeting from executive session.**

Motion: Mrs. Kale Second: Mr. Sertick

Roll Call:	Mr. Pecchia	<u>Aye</u>
	Mr. Sertick	<u>Aye</u>
	Mr. O'Nesti	<u>Aye</u>
	Mrs. Hutchison	_____
	Mrs. Kale	<u>Aye</u>
	Mr. Noll	<u>Aye</u>
	Mrs. Patton	<u>Aye</u>

The President declares the motion Approved

Time: 7:14 p.m.

**XIII. ADJOURNMENT**

**Adopt a motion to adjourn the meeting.**

Motion: Mrs. Kale Second: Mrs. Patton

Roll Call:	Mr. Pecchia	<u>Aye</u>
	Mr. Sertick	<u>Aye</u>
	Mr. O'Nesti	<u>Aye</u>
	Mrs. Hutchison	_____
	Mrs. Kale	<u>Aye</u>
	Mr. Noll	<u>Aye</u>
	Mrs. Patton	<u>Aye</u>

The President declares the motion Approved

**Time: 7:15 p.m.**