



**MAHONING COUNTY BOARD OF  
DEVELOPMENTAL DISABILITIES**

**BOARD MEETING**

DATE: January 16, 2024

TIME: 6:00 p.m.

PLACE: Community Services – Large conference room

**Minutes**

**I. ROLL CALL**

	<u>PRESENT</u>	<u>ABSENT</u>
Mr. Gary G. O’Nesti	<u>Present</u>	_____
Mrs. Terri Hutchison	<u>Present</u>	_____
Mrs. Jodi Kale	_____	<u>Absent</u>
Mr. Peter Noll	<u>Present</u>	_____
Mrs. Andrea Patton	<u>Present</u>	_____
Mr. Clemate Franklin	<u>Present</u>	_____
Mr. Anthony Sertick	<u>Present</u>	_____

**Adopt a motion to excuse absent Board members.**

Motion: Mrs. Patton Second: Mrs. Hutchison

Discussion: Mrs. Kale is excused

All those in favor signify by saying Aye 6

Those opposed Nay \_\_\_\_\_

The President declares the motion Approved

**II. APPROVAL OF MINUTES**

**1. Adopt a motion to approve the minutes of the December 19, 2023 Board Meeting with any additions or deletions.**

Motion: Mr. Noll Second: Mr. O’Nesti

Discussion: None

All those in favor signify by saying Aye 6  
Those opposed Nay \_\_\_\_\_

The President declares the motion Approved

**III. APPROVAL OF AGENDA**

**Adopt a motion to approve the agenda with any additions or deletions.**

Motion: Mrs. Hutchison Second: Mr. O’Nesti

Discussion: None

All those in favor signify by saying Aye 6  
Those opposed Nay \_\_\_\_\_

The President declares the motion Approved

**IV. FINANCIAL BUSINESS BEFORE THE BOARD**

**Adopt a motion to acknowledge the payment of bills for the month of December 2023.**

Motion: Mrs. Patton Second: Mr. O’Nesti

Discussion: None

All those in favor signify by saying Aye 6  
Those opposed Nay \_\_\_\_\_

The President declares the motion Approved

Monthly Reconciliation: Mr. Kern, Director of Finance, reported that the activity accounts were reconciled and sent to the County Auditor for review. In addition, we received a donation of \$500 from the West family which was used for gas cards for families served by the agency and a \$2,400 donation from the Knights of Columbus designated for the LKS playground.

~~V. ETHICS COMMITTEE REPORT~~

~~Adopt a motion to approve the Ethics Committee Report as presented by Chairperson, Anthony Sertick.~~

~~Motion: \_\_\_\_\_ Second: \_\_\_\_\_~~

~~Discussion:~~

~~All those in favor signify by saying Aye \_\_\_\_\_  
Those opposed Nay \_\_\_\_\_~~

~~The President declares the motion \_\_\_\_\_~~

**VI. ROUTINE BUSINESS BEFORE THE BOARD**

**1. Adopt a motion to acknowledge the December 2023 Personnel Report of Superintendent Whitacre.**

Motion: Mrs. Patton Second: Mr. Noll

Discussion: None

All those in favor signify by saying Aye 6  
Those opposed Nay \_\_\_\_\_

The President declares the motion Approved

## VII. CORRESPONDENCE/SPECIAL MENTIONS BEFORE THE BOARD

NONE

## VIII. REPORT OF THE SUPERINTENDENT

### ➤ **Administrative Report**

- Employee Relations Committee: The Committee continues to plan and hold events to build relations amongst the staff. The next event will be a family night at the Phantoms hockey game in February.
- 2025 Accreditation: MCBDD is about one year out from our next accreditation.
- DODD Initiatives: these initiatives are being offered to providers to serve individuals with B & C acuity. They are also looking at the equity of the allocation of funding.

### ➤ **Special Recognition**

- James and Alice West

## **Human Resources Report**

### ➤ **New Hires**

- Denise Baer, Investigative Agent, eff. 12/04/2023
- Kaytlin Felger, SSA, eff. 12/04/2023
- David Willison, Driver, eff. 12/11/2023
- Laura Host, Executive Asst. Payroll, eff. 12/12/2023
  
- Board Capital Facilities and Grounds Committee –
- Board Personnel, Policy and Finance Committee Report –

## IX. PUBLIC COMMENTS

None

## X. OLD BUSINESS BEFORE THE BOARD

NONE

**XI. NEW BUSINESS BEFORE THE BOARD**

**1. Adopt a motion authorizing the administration to submit an application, or approve participation in, the following SFY 2024-25 grants with their respective estimated amounts, and act as authorized representatives of the Board in connection with these grants, and agree to abide by the assurances applicable to each grant:**

School Breakfast Program	\$ 13,000.00
National School Lunch Program – (Cash Assistance)	\$ 22,000.00
Special Education, Part B-IDEA	\$ 45,350.00
Social Services Block Grant (Title XX)	\$163,369.00
Medical Assistance Program (Title XIX): Medicaid Administration	\$948,000.00

Motion: Mrs. Patton                      Second:        Mr. O’Nesti

Discussion: The Title XX grant supports Early Intervention and the Title XIX grant pays towards salaries of staff across several departments in the agency.

All those in favor signify by saying Aye 6  
Those opposed Nay \_\_\_\_\_

The President declares the motion Approved

**2. Adopt a motion to enter into an agreement with the following vendors A & B. These contracts have been reviewed and approved as to form by the Mahoning County Prosecutor’s Office.**

- A. Facility Products and Services, LLC d.b.a. FPS Roofing for unscheduled roof services and repairs for all Board facilities, for the term of January 1, 2024 through December 31, 2024, for an amount not to exceed \$40,000.00.**
- B. The Ohio State University to provide Leadership and Team Building Retreat for management staff at MCBDD on a mutually-agreed date which shall be no later than March 29, 2024, for an amount not to exceed \$4,435.80.**

Motion: Mr. Franklin Second: Mrs. Patton

Discussion: None

All those in favor signify by saying Aye 6  
Those opposed Nay \_\_\_\_\_

The President declares the motion Approved

**3. Adopt a motion to create, post and fill one (1) Developmental Specialist position in the Early Intervention Department, the salary range for this position is \$21.00 to \$33.84 hourly. This position was reviewed and approved in the Board Personnel, Policy and Finance Committee.**

Motion: Mrs. Patton Second: Mrs. Hutchison

Discussion: None

All those in favor signify by saying Aye 6  
Those opposed Nay \_\_\_\_\_

The President declares the motion Approved

**4. Adopt a motion to create, post and fill one (1) Service and Support Administrator position in the Community Services Department, the salary range for this position is \$21.50 to \$35.85 hourly. This position was reviewed and approved in the Board Personnel, Policy and Finance Committee.**

Motion: Mrs. Patton Second: Mrs. Hutchison

Discussion: None

All those in favor signify by saying Aye 6  
Those opposed Nay \_\_\_\_\_

The President declares the motion Approved

## **XII. EXECUTIVE SESSION**

**Adopt a motion to go into Executive Session to discuss:**

**\_\_\_\_\_1. Personnel Matters**

- To consider the appointment of a public employee or official;
- To consider the employment of a public employee or official;
- To consider the discipline of a public employee or official;
- To consider the promotion of a public employee or official;
- To consider the demotion of a public employee or official;
- To consider the compensation of a public employee or official; or
- To consider the investigation of charges or complaints against a public employee or official.

- 2. Purchase or Sale of property
- 3. Pending or imminent court action
- 4. Collective Bargaining Matters
- 5. Matters required to be kept confidential
- 6. Security matters
- 7. Hospital trade secrets
- 8. Veterans Service Commission Applications

Motion: Mrs. Hutchison Second: Mrs. Patton

Roll Call:	Mrs. Patton	<u>Aye</u>
	Mr. Franklin	<u>Aye</u>
	Mr. Sertick	<u>Aye</u>
	Mr. O'Nesti	<u>Aye</u>
	Mrs. Hutchison	<u>Aye</u>
	Mrs. Kale	<u>      </u>
	Mr. Noll	<u>Aye</u>

The President declares the motion Approved

Time: 6:34 p.m.

**Adopt a motion to reconvene the Board meeting from executive session.**

Motion: Mr. O'Nesti Second: Mrs. Patton

Roll Call:	Mr. Franklin	<u>Aye</u>
	Mr. Sertick	<u>Aye</u>
	Mr. O'Nesti	<u>Aye</u>

Mrs. Hutchison     Aye  
Mrs. Kale             \_\_\_\_\_  
Mr. Noll               Aye  
Mrs. Patton          Aye

The President declares the motion Approved

Time: 7:30 p.m.

**XIII.     ADJOURNMENT**

**Adopt a motion to adjourn the meeting.**

Motion:         Mrs. Patton             Second:         Mrs. Hutchison

Roll Call:       Mr. Sertick             Aye  
                      Mr. O'Nesti             Aye  
                      Mrs. Hutchison         Aye  
                      Mrs. Kale                 \_\_\_\_\_  
                      Mr. Noll                 Aye  
                      Mrs. Patton             Aye  
                      Mr. Franklin            Aye

The President declares the motion Approved

Time: 7:30 p.m.

**The next Board Meeting will be February 21, 2024 in the  
Community Services large conference room at 6:00 p.m.**