



**MAHONING COUNTY BOARD OF  
DEVELOPMENTAL DISABILITIES**

**BOARD MEETING**

DATE: April 19, 2021  
 TIME: 6:00 p.m.  
 PLACE: Zoom-video conference meeting

**Agenda**

**CALL TO ORDER:** President Pecchia

**I. ROLL CALL**

	<u>PRESENT</u>	<u>ABSENT</u>
Mr. Gary G. O’Nesti	<u>PRESENT</u>	_____
Mrs. Terri Hutchison	<u>PRESENT</u>	_____
Mrs. Jodi Kale	<u>PRESENT</u>	_____
Mr. Peter Noll	_____	<u>ABSENT</u>
Mrs. Andrea Patton	_____	<u>ABSENT</u>
Mr. Joseph Pecchia	<u>PRESENT</u>	_____
Mr. Anthony Sertick	<u>PRESENT</u>	_____

**04-0051-21**

**Adopt a motion to excuse absent Board members.**

Motion: Mrs. Kale Second: Mr. Sertick

Discussion: Board members Mr. Noll and Mrs. Patton are excused.

Roll Call: Mrs. Hutchison Aye  
 Mrs. Kale Aye



Mr. O’Nesti	<u>Aye</u>
Mrs. Hutchison	<u>Aye</u>
Mrs. Kale	<u>Aye</u>
Mr. Noll	_____

The President declares the motion Approved

#### IV. FINANCIAL BUSINESS BEFORE THE BOARD

**04-0054-21**

**Adopt a motion to acknowledge the payment of bills for the month of March 2021.**

Motion: Mrs. Hutchison Second: Mrs. Kale

Discussion: None

Roll Call:	Mr. Pecchia	<u>Aye</u>
	Mr. Sertick	<u>Aye</u>
	Mr. O’Nesti	<u>Aye</u>
	Mrs. Hutchison	<u>Aye</u>
	Mrs. Kale	<u>Aye</u>
	Mr. Noll	_____
	Mrs. Patton	_____

The President declares the motion Approved

Monthly Reconciliation: Sean Kern, Finance Director, reported that the activity accounts were reconciled and sent to the County Auditor’s office for review. In addition, Leonard Kirtz School received \$8,177.00 in donations in the month of March.

#### V. ROUTINE BUSINESS BEFORE THE BOARD

**04-0055-21**

**1. Adopt a motion to acknowledge the March 2021 Personnel Report of Superintendent Whitacre.**

Motion: Mrs. Kale Second: Mr. O’Nesti

Discussion: None

Roll Call:	Mr. Sertick	<u>Aye</u>
	Mr. O'Nesti	<u>Aye</u>
	Mrs. Hutchison	<u>Aye</u>
	Mrs. Kale	<u>Aye</u>
	Mr. Noll	_____
	Mrs. Patton	_____
	Mr. Pecchia	<u>Aye</u>

The President declares the motion Approved

## VI. CORRESPONDENCE/SPECIAL MENTIONS BEFORE THE BOARD

**Thank you to everyone who donated during the LKS playground “Quarter Wars” fundraiser!**

## VII. REPORT OF THE SUPERINTENDENT

- **Administrative Report**

- State Budget – Only a very minimal increase in adult day service rates have been approved thus far.
  - Summer Camp (Gina) – will run from July 12 for five weeks. Only students who are currently attending school in person will be included in summer camp due to COVID-19.
  - Brittco Software – MCBDD is moving to this new software package for data. This will be a much more efficient program for our departments to use.
- Board Finance Committee Report – met April 8 and reviewed fund balance reports and the 5 year forecast.
  - Board Programs, Service Initiatives & Personnel Committee Report – met April 9 and discussed policies and a custodian position. The committee is recommending full Board approval of the new business items 1 – 4 on the agenda this evening.
  - Board Capital Facilities and Grounds Committee – met March 24 to discuss the LKS renovation project, the YDC property “Campus of Care” and removal of desk phones and a switch over to cell phones only for staff who spend the majority of time out of the office.

**VIII. PUBLIC COMMENTS**

None

**IX. OLD BUSINESS BEFORE THE BOARD**

NONE

**X. NEW BUSINESS BEFORE THE BOARD**

**04-0056-21**

**1. Adopt a motion to create, post and fill one Custodian position, the salary range for this position is \$15.35 - \$20.76 per hour. This position was reviewed in the Programs, Service Initiatives and Personnel Committee.**

Motion: Mrs. Kale

Second: Mr. O’Nesti

Discussion: Due to the increased cleaning needs and running of the sanitization robots, an additional custodian will allow for more thorough cleaning procedures.

Roll Call:	Mr. O’Nesti	<u>Aye</u>
	Mrs. Hutchison	<u>Aye</u>
	Mrs. Kale	<u>Aye</u>
	Mr. Noll	_____
	Mrs. Patton	_____
	Mr. Pecchia	<u>Aye</u>
	Mr. Sertick	<u>Aye</u>

The President declares the motion Approved

**04-0057-21**

**2. Adopt a motion to accept a first and final reading of Policy 4511 – Sick Leave Donation, this policy was reviewed and amended by the Programs, Service Initiatives and Personnel Committee.**

Motion: Mrs. Hutchison

Second: Mr. Sertick

Discussion: This policy will support staff who may have a need for extended leave due to illness, etc. and have not been able to accrue sufficient time to cover the leave needed.

Roll Call:	Mrs. Hutchison	<u>Aye</u>
	Mrs. Kale	<u>Aye</u>
	Mr. Noll	_____
	Mrs. Patton	_____
	Mr. Pecchia	<u>Aye</u>
	Mr. Sertick	<u>Aye</u>
	Mr. O’Nesti	<u>Aye</u>

The President declares the motion Approved

**04-0058-21**

**3. Adopt a motion to accept a first and final reading of Temporary Policy – American Rescue Plan Act (“ARPA”), this policy was reviewed by the Programs, Service Initiatives and Personnel Committee.**

Motion: Mrs. Hutchison Second: Mr. O’Nesti

Discussion: An extension of Coronavirus relief acts, effective until September 30, 2021.

Roll Call:	Mrs. Kale	<u>Aye</u>
	Mr. Noll	_____
	Mrs. Patton	_____
	Mr. Pecchia	<u>Aye</u>
	Mr. Sertick	<u>Aye</u>
	Mr. O’Nesti	<u>Aye</u>
	Mrs. Hutchison	<u>Aye</u>

The President declares the motion Approved

**04-0059-21**

**4. Adopt a motion to accept a first and final reading of an amendment to Policy 3726 – Electronic Signatures, this amendment was reviewed by the Programs, Service Initiatives and Personnel Committee.**

Motion: Mrs. Hutchison Second: Mrs. Kale

Discussion: A minor update to provide for compliance for electronic signatures.

Roll Call:	Mr. Noll	_____
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Mrs. Patton	_____
Mr. Pecchia	<u>Aye</u>
Mr. Sertick	<u>Aye</u>
Mr. O'Nesti	<u>Aye</u>
Mrs. Hutchison	<u>Aye</u>
Mrs. Kale	<u>Aye</u>

The President declares the motion Approved

**04-0060-21**

**5. Adopt a motion to authorize a budget amendment to increase appropriations in the following accounts for residential repairs:**

<b>3200950-600601-95009</b>	<b>\$15,000</b>	<b>Building Improvements</b>
<b>3200950-600611-95009</b>	<b>\$6,000</b>	<b>Equipment</b>

Motion: Mrs. Hutchison Second: Mrs. Kale

Discussion: Repairs to properties and equipment that are managed by Gateways to Better Living.

Roll Call:	Mr. Pecchia	<u>Aye</u>
	Mr. Sertick	<u>Aye</u>
	Mr. O'Nesti	<u>Aye</u>
	Mrs. Hutchison	<u>Aye</u>
	Mrs. Kale	<u>Aye</u>
	Mr. Noll	_____
	Mrs. Patton	_____

The President declares the motion Approved

**04-0061-21**

**6. Adopt a motion to approve an MOU with the Trumbull County Board of DD for Success Coach Services for the term of December 1, 2020 through November 30, 2021, not to exceed \$19,500.00. This MOU has been approved as to form by the Mahoning County Prosecutors Office.**

Motion: Mr. O'Nesti Second: Mr. Sertick

Discussion: This program allows agencies and providers to have supportive services for staff members that may not be possible without this collaboration.

Roll Call:	Mr. Sertick	<u>Aye</u>
	Mr. O'Nesti	<u>Aye</u>

Mrs. Hutchison	<u>Aye</u>
Mrs. Kale	<u>Aye</u>
Mr. Noll	_____
Mrs. Patton	_____
Mr. Pecchia	<u>Aye</u>

The President declares the motion Approved

**04-0062-21**

**7. Adopt a motion to set the base price of the LKS summer camp at \$700 per student for the 2021 program.**

Motion: Mrs. Kale Second: Mrs. Hutchison

Discussion: None

Roll Call:	Mr. O'Nesti	<u>Aye</u>
	Mrs. Hutchison	<u>Aye</u>
	Mrs. Kale	<u>Aye</u>
	Mr. Noll	_____
	Mrs. Patton	_____
	Mr. Pecchia	<u>Aye</u>
	Mr. Sertick	<u>Aye</u>

The President declares the motion Approved

**04-0063-21**

**8. Adopt Board Resolution 2021-003, as if fully written herein, recommending the Board of Mahoning County Commissioners authorize advertising for bids for the Mahoning County Board of Developmental Disabilities office renovation project.**

Motion: Mrs. Kale Second: Mrs. Hutchison

Discussion: Allows for advertisement of contractor bids for the LKS renovation project.

Roll Call:	Mr. O'Nesti	<u>Aye</u>
	Mrs. Hutchison	<u>Aye</u>
	Mrs. Kale	<u>Aye</u>
	Mr. Noll	_____
	Mrs. Patton	_____
	Mr. Pecchia	<u>Aye</u>
	Mr. Sertick	<u>Aye</u>

The President declares the motion Approved



**04-0064-21**

**9. Adopt Board Resolution 2021-004, as if fully written herein, Intent to Transfer Operations at Javit Facility; Approval of Advertising RFQ2021 to Search for a Qualified Private Provider of Adult Day Services for the Javit Facility; and Request for Commissioners' Approval of RFQ2021 to find a Qualified Private Provider of Adult Day Services at the Javit Facility.**

Motion: Mrs. Kale

Second: Mr. Sertick

Discussion: The service and lease agreement are combined into the RFQ. Intention to transfer services January 2022 following a thorough interview process of qualified providers.

Roll Call:	Mrs. Hutchison	<u>Aye</u>
	Mrs. Kale	<u>Aye</u>
	Mr. Noll	_____
	Mrs. Patton	_____
	Mr. Pecchia	<u>Aye</u>
	Mr. Sertick	<u>Aye</u>
	Mr. O'Nesti	<u>Aye</u>

The President declares the motion Approved

## **XII. ADJOURNMENT**

**04-0065-21**

**Adopt a motion to adjourn the meeting.**

Motion: Mrs. Kale

Second: Mrs. Hutchison

Roll Call:	Mrs. Kale	<u>Aye</u>
	Mr. Noll	_____
	Mrs. Patton	_____
	Mr. Pecchia	<u>Aye</u>
	Mr. Sertick	<u>Aye</u>
	Mr. O'Nesti	<u>Aye</u>
	Mrs. Hutchison	<u>Aye</u>

The President declares the motion Approved

**Time: 6:48 p.m.**

Respectfully submitted,

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Joseph Pecchia, President

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Andrea Patton, Recording Secretary