

**MAHONING COUNTY BOARD OF
DEVELOPMENTAL DISABILITIES**

BOARD MEETING

DATE: August 19, 2019
TIME: 6:00 p.m.
PLACE: Leonard Kirtz School

Minutes

CALL TO ORDER: President O’Nesti

PLEDGE OF ALLEGIANCE

I. ROLL CALL

| | <u>PRESENT</u> | <u>ABSENT</u> |
|---------------------|----------------|---------------|
| Mr. Gary G. O’Nesti | <u>PRESENT</u> | _____ |
| Mrs. Marilee Meloy | <u>PRESENT</u> | _____ |
| Mrs. Jodi Kale | <u>PRESENT</u> | _____ |
| Mr. Peter Noll | <u>PRESENT</u> | _____ |
| Mrs. Andrea Patton | <u>PRESENT</u> | _____ |
| Mr. Joseph Pecchia | <u>PRESENT</u> | _____ |
| Mr. Anthony Sertick | <u>PRESENT</u> | _____ |

**Swearing in of newly appointed Board member by
Mahoning County Commissioner Carol Rimedio-Righetti**

Attorney Anthony Sertick

Adopt a motion to excuse absent Board members.

Motion: _____ Second: _____

Discussion: N/A

Roll Call: Mrs. Meloy _____
Mrs. Kale _____
Mr. Noll _____
Mrs. Patton _____
Mr. Pecchia _____
Mr. Sertick _____
Mr. O'Nesti _____

The President declares the motion _____

II. APPROVAL OF MINUTES

Adopt a motion to approve the minutes of the June 17, 2019 Board Meeting with any additions or deletions.

Motion: Mrs. Meloy Second: Mrs. Patton

Discussion: None

Roll Call: Mrs. Kale Abstain
Mr. Noll Aye
Mrs. Patton Aye
Mr. Pecchia Aye
Mr. Sertick Aye
Mr. O'Nesti Aye
Mrs. Meloy Aye

The President declares the motion Approved

Adopt a motion to approve the minutes of the July 17, 2019 Special Board meeting with any additions or deletions.

Motion: Mrs. Kale Second: Mrs. Patton

Discussion: None

Roll Call: Mr. Noll Aye

Mrs. Patton Aye
Mr. Pecchia Aye
Mr. Sertick Aye
Mr. O'Nesti Aye
Mrs. Meloy Aye
Mrs. Kale Aye

The President declares the motion Approved

III. APPROVAL OF AGENDA

Adopt a motion to approve the agenda with any additions or deletions.

Motion: Mr. Pecchia Second: Mr. Noll

Discussion: None

Roll Call: Mrs. Patton Aye
Mr. Pecchia Aye
Mr. Sertick Aye
Mr. O'Nesti Aye
Mrs. Meloy Aye
Mrs. Kale Aye
Mr. Noll Aye

The President declares the motion Approved

IV. FINANCIAL BUSINESS BEFORE THE BOARD

Adopt a motion to acknowledge the payment of bills for the month of June & July 2019.

Motion: Mrs. Meloy Second: Mr. Pecchia

Discussion: None

Roll Call: Mr. Pecchia Aye
Mr. Sertick Aye
Mr. O'Nesti Aye
Mrs. Meloy Aye
Mrs. Kale Aye
Mr. Noll Aye

Mrs. Patton Aye

The President declares the motion Approved

Monthly Reconciliation: Mr. Kern, Business Manager, reported that the monthly reconciliation of the activity accounts was performed and submitted to the County Auditor for review.

- V. ETHICS COMMITTEE REPORT: Mr. Pecchia reported that the Ethics Committee met prior to the Board meeting and reviewed the contract that is on the Board agenda tonight under New Business, item #5 and is recommending full Board approval.**

Adopt a motion to approve the Ethics Committee Report as presented by Chairperson, Mr. Pecchia.

Motion: Mrs. Patton Second: Mrs. Kale

Discussion: None

Roll Call: Mr. Sertick Aye
Mr. O'Nesti Aye
Mrs. Meloy Aye
Mrs. Kale Aye
Mr. Noll Aye
Mrs. Patton Aye
Mr. Pecchia Aye

The President declares the motion Approved

VI. ROUTINE BUSINESS BEFORE THE BOARD

1. Adopt a motion to acknowledge the June & July 2019 Personnel Report of Superintendent Whitacre.

Motion: Mr. Noll Second: Mr. Pecchia

Discussion: None

Roll Call: Mrs. Meloy Aye

Mrs. Kale Aye
Mr. Noll Aye
Mrs. Patton Aye
Mr. Pecchia Aye
Mr. Sertick Aye
Mr. O'Nesti Aye

The President declares the motion Approved

VII. CORRESPONDENCE BEFORE THE BOARD

NONE

VIII. REPORT OF THE SUPERINTENDENT

- Special Recognition
 - Centre at Javit – Diane Robinson
 - Community Services – Takeisha Jackson

Human Resources Report

- **Welcome New Staff**
 - Courtney Ankrum, Early Intervention Service Coord. (6/10/2019)
 - Megan Franz, Early Intervention Developmental Spec. (6/24/2019)
 - Emily Martinez, Director of Community Services (07/15/2019)
 - Kelli Behun, Director of Human Resources (08/12/2019)
- **Anniversary Milestone**
 - Bob Wilson – 10 years (June)
 - Tess Gaul – 25 years (July)
 - Linda Patterson – 20 years (July)
 - Jeff Novak – 5 years (July)
- **Retirees to be Honored**
 - Edna Fenton – 21 years
 - David Restle – 9 years
- **Administrative Report**
 - **State Budget:** The budget was passed in July. There was new money put into the budget for DSP rates. In January 2020 the DSP rate will increase to approximately \$12.60/per hour and in January 2021 there will be another increase to \$13.22.

- **5 year forecast requirement: Annually, prior to April 1, we will be required to provide a 5 year forecast to DODD.**
 - **Statewide ISP: The plan right now is to have a pilot ISP format out by November or December, not sure if we will be one of the pilot counties. This will go a long way for consistency across the state.**
- Board Finance Committee Report – Mr. Noll reported that the Finance committee did meet prior to the Board meeting to discuss the cash fund balances, the potential interfund transfer to the Capital Projects fund for LKS renovations, and the Calendar Year 2020 estimated receipts.
 - Board Programs, Service Initiatives & Personnel Committee Report – Mrs. Meloy reported that there was no meeting.
 - Board Capital Facilities and Grounds Committee – Mr. Pecchia reported that the committee did meet and discussed the renovations at LKS, he stated that there is some updates being completed with the contract and then hopefully we will be able to move forward.

IX. PUBLIC COMMENTS

None

X. OLD BUSINESS BEFORE THE BOARD

NONE

XI. NEW BUSINESS BEFORE THE BOARD

- 1. Adopt a motion to approve the following policy revisions, the first reading was approved at the June 17 Board meeting:**

- Policy 1100 – MCBDD Philosophy
- Policy 1200 –Board Membership
- Policy 1230 – Review of Service Contracts
- Policy 1300 –Board Meetings
- Policy 1900 – Community Relations
- Policy 3710 – Payer of Last Resort
- Policy 3720 – Medicaid Administrative Claiming
- Policy 6002 – Approval of bills

Motion: Mr. Pecchia Second: Mrs. Melooy

Discussion: Mrs. Kale asked if a public comment form is required to make any public comment during a Board meeting as referenced in Policy 1300. Superintendent Whitacre explained that it is not necessary but can be used if someone does not wish to speak in front of the meeting or cannot attend.

Roll Call: Mrs. Kale Aye
 Mr. Noll Aye
 Mrs. Patton Aye
 Mr. Pecchia Aye
 Mr. Sertick Aye
 Mr. O’Nesti Aye
 Mrs. Meloy Aye

The President declares the motion Approved

2. Adopt a motion to authorize the Superintendent to approve out of county field trips for the 2019-2020 program year.

Motion: Mrs. Patton Second: Mr. Noll

Discussion: None

Roll Call: Mr. Noll Aye
 Mrs. Patton Aye
 Mr. Pecchia Aye
 Mr. Sertick Aye
 Mr. O’Nesti Aye
 Mrs. Meloy Aye
 Mrs. Kale Aye

The President declares the motion Approved

3. Adopt a motion to approve the LKS routes for the 2019-2020 school year. The Board designates the Superintendent to work with the Transportation Supervisor to adjust the routes as needed during the remainder of the year.

Motion: Mrs. Kale Second: Mrs. Meloy

Discussion: None

Roll Call: Mrs. Patton Aye
Mr. Pecchia Aye
Mr. Sertick Aye
Mr. O'Nesti Aye
Mrs. Meloy Aye
Mrs. Kale Aye
Mr. Noll Aye

The President declares the motion Approved

4. Adopt a motion to approve lunch prices for the 2019-2020 LKS school year as \$3.00 for children and \$3.00 for adults and \$.40 for a reduced lunch.

Motion: Mrs. Meloy Second: Mrs. Kale

Discussion: None

Roll Call: Mr. Pecchia Aye
Mr. Sertick Aye
Mr. O'Nesti Aye
Mrs. Meloy Aye
Mrs. Kale Aye
Mr. Noll Aye
Mrs. Patton Aye

The President declares the motion Approved

5. Adopt a motion to approve a vendor and service contract with Helping Hands, Empowering Lives, LLC. for an amount not to exceed \$3,000.00 for the purpose of transportation for the period beginning August 20, 2019 through December 31, 2019. This contract was previously reviewed in the Ethics Committee and has been approved as to form by the Mahoning County Prosecutor's Office.

Motion: Mr. Pecchia

Second: Mrs. Patton

Discussion: This contract is needed to provide transportation services to an individual who does not receive waiver services.

Roll Call: Mr. Sertick Aye
Mr. O'Nesti Aye
Mrs. Meloy Aye
Mrs. Kale Aye
Mr. Noll Aye
Mrs. Patton Aye
Mr. Pecchia Aye

The President declares the motion Approved

6. Adopt Board Resolution 2019-009, as if fully written herein, approving the moral obligation payment for unanticipated day services in the amount of \$7,193.07 pursuant to Ohio Revised Code § 5126.05.

Motion: Mrs. Patton

Second: Mrs. Meloy

Discussion: Superintendent Whitacre explained that this was a situation where the services were needed/required by an individual prior to the Board having the ability to have a contract and/or purchase order in place.

Roll Call: Mr. O'Nesti Aye
Mrs. Meloy Aye
Mrs. Kale Aye
Mr. Noll Aye
Mrs. Patton Aye
Mr. Pecchia Aye
Mr. Sertick Aye

The President declares the motion Approved

7. Adopt a motion to create, post and fill one (1) Service and Support Administrator position in the Community Services Department. The salary range for this position is \$19.50 to \$33.84 per hour. This position was previously approved in the 2019 budget.

Motion: Mrs. Kale Second: Mr. Pecchia

Discussion: This is the second SSA position that was approved in the 2019 budget.

Roll Call: Mrs. Kale Aye
 Mr. Noll Aye
 Mrs. Patton Aye
 Mr. Pecchia Aye
 Mr. Sertick Aye
 Mr. O'Nesti Aye
 Mrs. Meloy Aye

The President declares the motion Approved

XII. EXECUTIVE SESSION

Adopt a motion to go into Executive Session to discuss:

X1. Personnel Matters

- To consider the appointment of a public employee or official;
- To consider the employment of a public employee or official;
- To consider the dismissal of a public employee or official;
- To consider the discipline of a public employee or official;
- To consider the promotion of a public employee or official;
- To consider the demotion of a public employee or official;
- To consider the compensation of a public employee or official; or
- To consider the investigation of charges or complaints against a public employee or official.

2. Purchase or Sale of property

- X 3. Pending or imminent court action
- X 4. Collective Bargaining Matters
- 5. Matters required to be kept confidential
- 6. Security matters
- 7. Hospital trade secrets
- 8. Veterans Service Commission Applications

Motion: Mrs. Kale

Second: Mrs. Meloy

Roll Call: Mr. Noll Aye
 Mrs. Patton Aye
 Mr. Pecchia Aye
 Mr. Sertick Aye
 Mr. O’Nesti Aye
 Mrs. Meloy Aye
 Mrs. Kale Aye

The President declares the motion Approved

Time: 6:35 p.m.

******Potential action following Executive Session******

Adopt a motion to reconvene the Board meeting from executive session.

Motion: Mrs. Meloy

Second: Mr. Sertick

Roll Call: Mrs. Patton Aye
 Mr. Pecchia Aye
 Mr. Sertick Aye
 Mr. O’Nesti Aye
 Mrs. Meloy Aye
 Mrs. Kale Aye
 Mr. Noll Aye

The President declares the motion Approved

Time: 8:02 p.m.

NEW BUSINESS BEFORE THE BOARD

1. **Adopt a motion to accept and recommend to the Mahoning County Board of Commissioners the ratification of the Tentative Collective Bargaining Agreement between the Board and AFSCME upon execution to August 31, 2022.**

Motion: Mrs. Patton Second: Mr. Pecchia

Discussion: None

Roll Call: Mrs. Meloy Aye
 Mrs. Kale Aye
 Mr. Noll Aye
 Mrs. Patton Aye
 Mr. Pecchia Aye
 Mr. Sertick Aye
 Mr. O'Nesti Aye

The President declares the motion: Approved

2. Adopt a motion to approve a 4% increase to the Superintendent's 2019-2020 program year contract, this increase will be effective August 18, 2019 through August 31, 2020.

Motion: Mr. Noll Second: Mrs. Kale

Roll Call: Mr. Pecchia Aye
 Mr. Sertick Aye
 Mr. O'Nesti Aye
 Mrs. Meloy Aye
 Mrs. Kale Aye
 Mr. Noll Aye
 Mrs. Patton Aye

The President declares the motion Approved

XIII. ADJOURNMENT

Adopt a motion to adjourn the meeting.

Motion: Mrs. Kale Second: Mrs. Meloy

Roll Call: Mr. Pecchia Aye
 Mr. Sertick Aye
 Mr. O'Nesti Aye
 Mrs. Meloy Aye
 Mrs. Kale Aye
 Mr. Noll Aye

Mrs. Patton Aye

The President declares the motion Approved

Time: 8:04 p.m.

**The next Board Meeting will be September 16, 2019
at Leonard Kirtz School at 6:00 p.m.**