



**MAHONING COUNTY BOARD OF
DEVELOPMENTAL DISABILITIES**

BOARD MEETING

DATE: January 25, 2021

TIME: 6:00 p.m.

PLACE: Zoom

Minutes

****** Please note the February Board meeting will be the fourth Monday (February 22, 2021) due to the Presidents Day holiday.**

Adopt a motion to excuse absent Board members.

Motion: _____ Second: _____

Discussion: N/A

Roll Call:	Mrs. Hutchison	_____
	Mrs. Kale	_____
	Mr. Noll	_____
	Mrs. Patton	_____
	Mr. Pecchia	_____
	Mr. Sertick	_____
	Mr. O'Nesti	_____

The President declares the motion _____

I. APPROVAL OF MINUTES

01-0004-21

Adopt a motion to approve the minutes of the December 14, 2020 Board

Meeting with any additions or deletions.

Motion: Mrs. Kale Second: Mr. O’Nesti

Discussion: None

Roll Call: Mrs. Kale Aye
 Mr. Noll Aye
 Mrs. Patton Aye
 Mr. Pecchia Aye
 Mr. Sertick Aye
 Mr. O’Nesti Aye
 Mrs. Hutchison Aye

The President declares the motion Approved

II. APPROVAL OF AGENDA**01-0005-21****Adopt a motion to approve the agenda with any additions or deletions.**

Motion: Mrs. Patton Second: Mr. O’Nesti

Discussion: None

Roll Call: Mrs. Patton Aye
 Mr. Pecchia Aye
 Mr. Sertick Aye
 Mr. O’Nesti Aye
 Mrs. Hutchison Aye
 Mrs. Kale Aye
 Mr. Noll Aye

The President declares the motion Approved

III. FINANCIAL BUSINESS BEFORE THE BOARD

01-0006-21

Adopt a motion to acknowledge the payment of bills for the month of December 2020.

Motion: Mrs. Kale Second: Mrs. Hutchison

Discussion: None

Roll Call:	Mr. Pecchia	<u>Aye</u>
	Mr. Sertick	<u>Aye</u>
	Mr. O'Nesti	<u>Aye</u>
	Mrs. Hutchison	<u>Aye</u>
	Mrs. Kale	<u>Aye</u>
	Mr. Noll	<u>Aye</u>
	Mrs. Patton	<u>Aye</u>

The President declares the motion Approved

Monthly Reconciliation: Mr. Kern, Finance Director, stated that the activity accounts were reconciled and submitted to the County Auditor for review.

IV. ETHICS COMMITTEE REPORT: Mrs. Patton, Chairperson, relayed that the Ethics Committee met prior to the Board meeting and reviewed contracts for NEON and for Boardman Hospitality and are recommending Board approval.

01-0007-21

Adopt a motion to approve the Ethics Committee Report as presented by Chairperson Andrea Patton.

Motion: Mr. O'Nesti Second: Mrs. Kale

Discussion: None

Roll Call:	Mr. Sertick	<u>Aye</u>
	Mr. O'Nesti	<u>Aye</u>
	Mrs. Hutchison	<u>Aye</u>
	Mrs. Kale	<u>Aye</u>
	Mr. Noll	<u>Aye</u>
	Mrs. Patton	<u>Aye</u>
	Mr. Pecchia	<u>Aye</u>

The President declares the motion Approved

V. ROUTINE BUSINESS BEFORE THE BOARD

01-0008-21

1. Adopt a motion to acknowledge the December 2020 Personnel Report of Superintendent Whitacre.

Motion: Mr. O’Nesti Second: Mrs. Patton

Discussion: None

Roll Call:	Mr. O’Nesti	<u>Aye</u>
	Mrs. Hutchison	<u>Aye</u>
	Mrs. Kale	<u>Aye</u>
	Mr. Noll	<u>Aye</u>
	Mrs. Patton	<u>Aye</u>
	Mr. Pecchia	<u>Aye</u>
	Mr. Sertick	<u>Aye</u>

The President declares the motion Approved

VI. CORRESPONDENCE AND SPECIAL MENTIONS BEFORE THE BOARD

The Board wishes to acknowledge and thank Ms. Judith Rizzo and Ms. Nancy Bare for their memorial contributions to the MCBDD in honor of Mrs. Mary Lou Nevi.

Thank you to Mount Olivet Church for making another \$500 donation to LKS for the playground project.

****George Gabriel, SSA Supervisor has a few special recognition/thank you’s.

VII. REPORT OF THE SUPERINTENDENT

• Administrative Report

- Vaccination Clinics: Superintendent Whitacre would like to extend a huge thank you to Emily Martinez and the Community Services department for an excellent job coordinating the Phase 1A vaccines which were held off-site and the Phase 2B vaccines which were held at

LKS. It was a tremendous effort!

- COVID-19 updates: There will be a possible expansion of group size for adult services with the number possibly rising to 12 in a group. We are also hearing that some students who were previously only remote are looking to come back into school.
- Board Finance Committee Report – Mr. Noll reported that the committee met and reviewed the fund balance report, history of annual fund balances and 5 year forecast assumptions.
 - Board Programs, Service Initiatives & Personnel Committee Report – Mr. Sertick reported that the committee met and reviewed the expansion of the COVID-19 policies and the Investigative Services Supervisor position.
 - Board Capital Facilities and Grounds Committee – no meeting was held.

VIII. PUBLIC COMMENTS

None

IX. OLD BUSINESS BEFORE THE BOARD

NONE

X. NEW BUSINESS BEFORE THE BOARD

01-0009-21

1. Adopt a motion to approve the following vendor and service contracts lettered A. through F. with an effective date of January 1, 2021 – December 31, 2021. These contracts have been approved as to form by the Mahoning County Prosecutor's office.

A. ACME Exterminating, LLC, for exterminating services at MCBDD facilities, not to exceed \$2,000.00

B. Facility Products & Services, dba FPS Roofing, for unscheduled roof repairs to all MCBDD facilities, not to exceed \$40,000.00

C. Love & Faith, dba On Demand Drug Testing & Work Solutions, LLC for DOT and Clearinghouse Services.

D. Love & Faith, dba On Demand Drug Testing & Work Solutions, LLC for workforce training services, not to exceed \$5,000.00

E. York-Mahoning Mechanical Contractors, Inc. for routine HVC services, not to exceed \$20,000.00

F. York-Mahoning Mechanical Contractors, Inc. for unscheduled HVAC services, not to exceed \$20,000.00

Motion: Mrs. Patton Second: Mrs. Kale

Discussion: These are standard year to year contracts with no major changes.

Roll Call:	Mrs. Hutchison	<u>Aye</u>
	Mrs. Kale	<u>Aye</u>
	Mr. Noll	<u>Aye</u>
	Mrs. Patton	<u>Aye</u>
	Mr. Pecchia	<u>Aye</u>
	Mr. Sertick	<u>Aye</u>
	Mr. O’Nesti	<u>Aye – Abstain on E. and F.</u>

The President declares the motion Approved

01-0010-21

2. Adopt a motion to approve a contract with Brittco, LLC, for software and database services, for a term of February 1, 2021 through December 31, 2021, not to exceed \$50,000.00. This contract was approved as to form by the Mahoning County Prosecutor’s office and has been approved by the Mahoning County Data Board.

Motion: Mr. O’Nesti Second: Mrs. Patton

Discussion: This is a software package that will be used by multiple departments in the agency and will provide a much more efficient use and access of and to information. This will also be a cloud based service.

Roll Call:	Mrs. Kale	<u>Aye</u>
	Mr. Noll	<u>Aye</u>
	Mrs. Patton	<u>Aye</u>
	Mr. Pecchia	<u>Aye</u>
	Mr. Sertick	<u>Aye</u>
	Mr. O’Nesti	<u>Aye</u>
	Mrs. Hutchison	<u>Aye</u>

The President declares the motion Approved

01-0011-21

3. Adopt a motion to enter in to an agreement with the North East Ohio Network Council of Government for various services to include, but not limited to compliance, MUI investigations, Family Support Services and other payment services. This agreement is effective from January 1, 2021 – December 31, 2021 and is not to exceed \$200,000.00. This agreement was previously reviewed by the Ethics Committee and has been approved as to form by the Mahoning County Prosecutor’s office.

Motion: Mrs. Kale Second: Mr. O’Nesti

Discussion: This is a long-term contract with NEON, this year is a \$120,000 decrease due to bringing several services back in house.

Roll Call:	Mr. Noll	<u>Aye</u>
	Mrs. Patton	<u>Aye</u>
	Mr. Pecchia	<u>Aye</u>
	Mr. Sertick	<u>Aye</u>
	Mr. O’Nesti	<u>Aye</u>
	Mrs. Hutchison	<u>Aye</u>
	Mrs. Kale	<u>Aye</u>

The President declares the motion Approved

01-0012-21

4. Adopt a motion to enter into an agreement with Boardman Hospitality, LLC dba Red Roof Inn for Covid related room reservations effective January 1, 2021 – June 30, 2021, not to exceed \$2,500.00. This agreement was previously reviewed by the Ethics Committee and has been approved as to form by the Mahoning County Prosecutor’s office.

Motion: Mrs. Hutchison Second: Mrs. Kale

Discussion: This contract allows for the use of rooms for individuals who may need a space to quarantine for COVID-19.

Roll Call:	Mrs. Patton	<u>Aye</u>
	Mr. Pecchia	<u>Aye</u>
	Mr. Sertick	<u>Aye</u>
	Mr. O’Nesti	<u>Aye</u>
	Mrs. Hutchison	<u>Aye</u>
	Mrs. Kale	<u>Aye</u>
	Mr. Noll	<u>Aye</u>

The President declares the motion Approved

01-0013-21

5. Adopt a motion to enter into an agreement with the Ohio Attorney General for National Webcheck services, this agreement will be effective for three years beginning on the date of final signature. This agreement has been approved as to form by the Mahoning County Prosecutor's office.

Motion: Mrs. Patton Second: Mrs. Hutchison

Discussion: This contract is for staff hiring services –finger printing and background checks.

Roll Call:	Mr. Pecchia	<u>Aye</u>
	Mr. Sertick	<u>Aye</u>
	Mr. O'Nesti	<u>Aye</u>
	Mrs. Hutchison	<u>Aye</u>
	Mrs. Kale	<u>Aye</u>
	Mr. Noll	<u>Aye</u>
	Mrs. Patton	<u>Aye</u>

The President declares the motion Approved

01-0014-21

6. Adopt a motion to accept the revisions to the temporary COVID-19 Emergency FMLA Expansion policy and the temporary COVID-19 Emergency Paid Sick Leave Policy. These policies were reviewed by the Programs, Services Initiatives and Personnel Committee.

Motion: Mrs. Patton Second: Mrs. Kale

Discussion: These two temporary policies regarding COVID-19 were set to expire December 31, we are choosing to expand them until March 31, 2021.

Roll Call:	Mr. Sertick	<u>Aye</u>
	Mr. O'Nesti	<u>Aye</u>
	Mrs. Hutchison	<u>Aye</u>
	Mrs. Kale	<u>Aye</u>
	Mr. Noll	<u>Aye</u>
	Mrs. Patton	<u>Aye</u>
	Mr. Pecchia	<u>Aye</u>

The President declares the motion Approved

01-0015-21

7. Adopt a motion to create, post and fill one Investigative Services Supervisor position in the Investigative Services Department. The salary range for this position will be \$47,000.00 to \$89,300.00 per year. This position was reviewed in the Programs, Services Initiatives and Personnel Committee.

Motion: Mrs. Hutchison

Second: Mrs. Patton

Discussion: Due to increased workloads in the IA department and the conflict of interest to have the Provider Relations Director working on cases, this position will allow for a shift in work load and a Supervisor to assist the IA's with cases.

Roll Call:	Mr. O'Nesti	<u>Aye</u>
	Mrs. Hutchison	<u>Aye</u>
	Mrs. Kale	<u>Aye</u>
	Mr. Noll	<u>Aye</u>
	Mrs. Patton	<u>Aye</u>
	Mr. Pecchia	<u>Aye</u>
	Mr. Sertick	<u>Aye</u>

The President declares the motion Approved

01-0016-21

8. Adopt a motion to approve a first reading of the 2021-2023 three year Strategic Plan as presented in your Board packet.

Motion: Mrs. Patton

Second: Mrs. Kale

Discussion: The draft plan will be posted on the MCBDD website and on social media for any public comment and will be submitted to the Board for final approval in February.

Roll Call:	Mrs. Hutchison	<u>Aye</u>
	Mrs. Kale	<u>Aye</u>
	Mr. Noll	<u>Aye</u>
	Mrs. Patton	<u>Aye</u>
	Mr. Pecchia	<u>Aye</u>
	Mr. Sertick	<u>Aye</u>
	Mr. O'Nesti	<u>Aye</u>

The President declares the motion Approved

01-0017-21

9. Adopt a motion to authorize a budget amendment to increase

appropriations in the following account to allow for the expenditure of money related to the Governor's Emergency Education Relief CARES Act grant passed through the Ohio Department of Education:

2301950-600612-2301C \$62,734 Data Equipment

Motion: Mrs. Hutchison Second: Mrs. Patton

Discussion: The grant monies received via the GEER grant through ODE were used as direct support for LKS students for remote learning.

Roll Call:	Mrs. Kale	<u>Aye</u>
	Mr. Noll	<u>Aye</u>
	Mrs. Patton	<u>Aye</u>
	Mr. Pecchia	<u>Aye</u>
	Mr. Sertick	<u>Aye</u>
	Mr. O'Nesti	<u>Aye</u>
	Mrs. Hutchison	<u>Aye</u>

The President declares the motion Approved

01-0018-21

10. Adopt a motion to enter into an agreement with Santon Electric Company for the LKS sign project, to be completed no later than June 1, 2021, not to exceed \$7,575.00. This agreement has been approved as to form by the Mahoning County Prosecutor's Office.

Motion: Mr. Sertick Second: Mrs. Kale

Discussion: This contract will support the electric work for the new digital sign out front of LKS.

Roll Call:	Mr. Noll	<u>Aye</u>
	Mrs. Patton	<u>Aye</u>
	Mr. Pecchia	<u>Aye</u>
	Mr. Sertick	<u>Aye</u>
	Mr. O'Nesti	<u>Abstain</u>
	Mrs. Hutchison	<u>Aye</u>
	Mrs. Kale	<u>Aye</u>

The President declares the motion Approved

01-0019-21

11. Adopt a motion to enter into an agreement with Smart Signs LLC for the LKS sign project, to be completed no later than June 1, 2021, not to exceed \$27,942.00. This agreement has been approved as to form by the

Mahoning County Prosecutor’s Office.

Motion: Mrs. Patton Second: Mrs. Kale

Discussion:

Roll Call:	Mrs. Patton	<u>Aye</u>
	Mr. Pecchia	<u>Aye</u>
	Mr. Sertick	<u>Aye</u>
	Mr. O’Nesti	<u>Abstain</u>
	Mrs. Hutchison	<u>Aye</u>
	Mrs. Kale	<u>Aye</u>
	Mr. Noll	<u>Aye</u>

The President declares the motion Approved

XII. EXECUTIVE SESSION

01-0020-21

Adopt a motion to go into Executive Session to discuss:

 1. Personnel Matters

- To consider the appointment of a public employee or official;
- To consider the employment of a public employee or official;
- To consider the dismissal of a public employee or official;
- To consider the discipline of a public employee or official;
- To consider the promotion of a public employee or official;
- To consider the demotion of a public employee or official;
- To consider the compensation of a public employee or official; or
- To consider the investigation of charges or complaints against a public employee or official.

- 2. Purchase or Sale of property**
- 3. Pending or imminent court action**
- X **4. Collective Bargaining Matters**
- 5. Matters required to be kept confidential**
- 6. Security matters**
- 7. Hospital trade secrets**
- 8. Veterans Service Commission Applications**

Motion: Mrs. Kale Second: Mrs. Patton

Roll Call: Mr. Pecchia Aye

Mr. Sertick	<u>Aye</u>
Mr. O'Nesti	<u>Aye</u>
Mrs. Hutchison	<u>Aye</u>
Mrs. Kale	<u>Aye</u>
Mr. Noll	<u>Aye</u>
Mrs. Patton	<u>Aye</u>

The President declares the motion Approved

Time: 7:35 p.m.

01-0021-21

Adopt a motion to reconvene the Board meeting from executive session.

Motion: Mrs. Kale Second: Mrs. Patton

Roll Call:	Mr. Sertick	<u>Aye</u>
	Mr. O'Nesti	<u>Aye</u>
	Mrs. Hutchison	<u>Aye</u>
	Mrs. Kale	<u>Aye</u>
	Mr. Noll	<u>Aye</u>
	Mrs. Patton	<u>Aye</u>
	Mr. Pecchia	<u>Aye</u>

The President declares the motion Approved

Time: 7:49 p.m.

XIII. ADJOURNMENT

01-0022-21

Adopt a motion to adjourn the meeting.

Motion: Mr. O'Nesti Second: Mrs. Kale

Roll Call:	Mr. O'Nesti	<u>Aye</u>
	Mrs. Hutchison	<u>Aye</u>
	Mrs. Kale	<u>Aye</u>
	Mr. Noll	<u>Aye</u>
	Mrs. Patton	<u>Aye</u>
	Mr. Pecchia	<u>Aye</u>
	Mr. Sertick	<u>Aye</u>

The President declares the motion Approved

Time: 7:50 p.m.

Respectfully submitted,

Joseph Pecchia, President

Andrea Patton, Recording Secretary