



**MAHONING COUNTY BOARD OF
DEVELOPMENTAL DISABILITIES**

BOARD MEETING

DATE: June 27, 2023
TIME: 6:00 p.m.
PLACE: Community Services – Large conference room

Minutes

CALL TO ORDER: President Pecchia
PLEDGE OF ALLEGIANCE

I. ROLL CALL

	<u>PRESENT</u>	<u>ABSENT</u>
Mr. Gary G. O’Nesti	<u>Present</u>	_____
Mrs. Terri Hutchison	<u>Present</u>	_____
Mrs. Jodi Kale	<u>Present</u>	_____
Mr. Peter Noll	<u>Present</u>	_____
Mrs. Andrea Patton	<u>Present</u>	_____
Mr. Joseph Pecchia	<u>Present</u>	_____
Mr. Anthony Sertick	<u>Present</u>	_____

Adopt a motion to excuse absent Board members.

Motion: _____ Second: _____

Discussion: N/A

All those in favor signify by saying Aye _____
Those opposed Nay _____

The President declares the motion _____

I. APPROVAL OF MINUTES

1. Adopt a motion to approve the minutes of the May 16, 2023 Board Meeting with any additions or deletions.

Motion: Mrs. Kale Second: Mrs. Patton

Discussion: None

All those in favor signify by saying Aye 7

Those opposed Nay _____

Abstain _____

The President declares the motion Approved

2. Adopt a motion to approve the minutes of the June 15, 2023 Special Board Meeting with any additions or deletions.

Motion: Mrs. Hutchison Second: Mrs. Patton

Discussion: None

All those in favor signify by saying Aye 7

Those opposed Nay _____

Abstain _____

The President declares the motion Approved

II. APPROVAL OF AGENDA

Adopt a motion to approve the agenda with any additions or deletions.

Motion: Mrs. Kale Second: Mr. Sertick

Discussion: None

All those in favor signify by saying Aye 7
Those opposed Nay _____
Abstain _____

The President declares the motion Approved

III. FINANCIAL BUSINESS BEFORE THE BOARD

Adopt a motion to acknowledge the payment of bills for the month of May 2023.

Motion: Mrs. Hutchison Second: Mrs. Patton

Discussion: None

All those in favor signify by saying Aye 7
Those opposed Nay _____
Abstain _____

The President declares the motion Approved

Monthly Reconciliation: Sean Kern, Finance Director, reported that the activity accounts were reconciled and submitted to the County Auditor. We received a \$5,000 donation from Fred and Nancy Zwicker for LKS Student Activities, \$250 from Poland Medical Center for the 2023 softball game, \$400 from the Argus Lodge for the 2023 softball game, \$3,450 from the Kite Festival and \$200 from Higgins Reardon both for the LKS playground project. In addition of note, in April we received a \$1,000 donation from the AJ Fox Foundation for the 2023 softball game.

IV. ETHICS COMMITTEE REPORT: Mr. Sertick, Chairperson, reported the Board Ethics Committee met on June 15th to review a contract with Siffrin to provide a summer respite program and subsequently the Board passed a motion to approve the contract with Siffrin during a special Board meeting that followed on June 15th. The Committee also met prior to tonight's board meeting and reviewed a shared cost agreement and an amendment with Mahoning County Mental Health and Recovery Board. The Committee found no conflict of interest and is recommending full Board support of these two items which can be found on the agenda under new business item #'s 3 and 4 for the shared cost agreement and amendment. In addition, the Committee reviewed a Direct Services contract for Individual ID #9039016, found as item #2 under new business.

Adopt a motion to approve the Ethics Committee Report as presented by Chairperson, Anthony Sertick.

Motion: Mrs. Patton

Second: Mrs. Hutchison

Discussion: None

All those in favor signify by saying Aye 7

Those opposed Nay _____

Abstain _____

The President declares the motion Approved

IV. ROUTINE BUSINESS BEFORE THE BOARD

1. Adopt a motion to acknowledge the May 2023 Personnel Report of Superintendent Whitacre.

Motion: Mrs. Patton

Second: Mrs. Kale

Discussion: None

All those in favor signify by saying Aye 7

Those opposed Nay _____

Abstain _____

The President declares the motion Approved

V. CORRESPONDENCE/SPECIAL MENTIONS BEFORE THE BOARD

NONE

VI. REPORT OF THE SUPERINTENDENT

➤ **Administrative Report**

- State Budget: As of this date, no major changes to the DD budget proposal. There will be an adjustment to \$17/hr. year one and \$18/hr. year two of the budget for hourly rates for DSP staff with providers. The House has presented a proposal to extend the deadline for approval by one week.
- LKS Playground Project: The playground project will be moving forward, there is a resolution on the agenda requesting the BMCC accept the donation for the basketball court surfacing and also requesting that the BMCC enter into a contract with Playground Solutions to purchase the equipment. We will not see installation until next spring.

Human Resources Report

➤ **New Hires**

- Toni Griswold, Transportation Aide, eff. 5/1/23
- Sheyra Vazquez, SSA, eff. 5/22/23
- Joy Schuyler, Exec. Asst. Payroll, eff. 5/30/23

➤ **Employees Achieving Employment Anniversary Milestones**

- Alice West – 30 years
- Guy Young – 5 years

- Board Personnel, Policy, and Finance Committee Report – no meeting held.
- Board Capital Facilities and Grounds Committee – Mr. O’Nesti, Chairperson, reported the Capital, Facilities and Grounds Committee met prior to tonight’s Board meeting to review the donation of the basketball court paving and the purchase and installation of the playground equipment and structures. The Committee discussed exploring other avenues to fund the playground project as opposed to the Board funding the remaining amount needed. In addition, the committee discussed the need to replace the roof at the Rayen Avenue facility.

VII. PUBLIC COMMENTS

Cera Koppel, Speech Language Pathologist, spoke regarding the change from two full time SLP at LKS to one full time and one part time SLP for the next

school year.

VIII. OLD BUSINESS BEFORE THE BOARD

NONE

IX. NEW BUSINESS BEFORE THE BOARD

1. Adopt a motion to approve the 9 and 12 month staff calendars for the 2023-2024 program year as presented in the Board packet. The calendar was amended to correct an error. (date of the Good Friday holiday)

Motion: Mr. Noll

Second: Mr. Sertick

Discussion: None

All those in favor signify by saying Aye 7

Those opposed Nay _____

Abstain _____

The President declares the motion Approved

2. Adopt Board Resolution 2023-007, as if fully written herein, for Approval of a Direct Services contract with the following individual as recommended by the Ethics Committee per approved Ethics Committee Resolution EC2023-004 with no conflict of interest for: Individual ID #9039016.

Motion: Mrs. Patton

Second: Mrs. Hutchison

Discussion: None

Roll Call:	Mr. Pecchia	<u>Aye</u>
	Mr. Sertick	<u>Aye</u>
	Mr. O'Nesti	<u>Aye</u>
	Mrs. Hutchison	<u>Aye</u>
	Mrs. Kale	<u>Aye</u>
	Mr. Noll	<u>Aye</u>
	Mrs. Patton	<u>Aye</u>

The President declares the motion Approved

3. Adopt a motion to amend a shared cost agreements for residential placement and treatment by and between the Mahoning County Board of Developmental Disabilities and the Mahoning County Mental Health & Recovery Board for the following:

A. Individual ID # 6600897 for services provided by Pathways for Independence LLC from June 1, 2022 through May 31, 2023.

This agreement has been reviewed and approved in the Ethics Committee and has been approved as to form by the Mahoning County Prosecutors Office.

Motion: Mr. Noll

Second: Mrs. Patton

Discussion: None

All those in favor signify by saying Aye 7

Those opposed Nay _____

Abstain _____

The President declares the motion Approved

4. Adopt a motion to enter into a shared cost agreement for residential placement and treatment by and between the Mahoning County Board of Developmental Disabilities and the Mahoning County Mental Health & Recovery Board for the following:

A. Individual ID # 6600897 for services provided by Pathways for Independence LLC from June 1, 2023 through May 31, 2024.

This agreement has been reviewed and approved in the Ethics Committee and has been approved as to form by the Mahoning County Prosecutors Office.

Motion: Mrs. Patton Second: Mrs. Kale

Discussion: None

All those in favor signify by saying Aye 7
Those opposed Nay _____

The President declares the motion Approved

5. Adopt a motion to authorize a budget amendment to increase appropriations in the following account for the LKS Playground Project:

3200950-600601-95013 \$275,000.00 MCBDD Capital Projects – Building Improvement

Motion: Mrs. Hutchison Second: Mr. Sertick

Discussion: None

All those in favor signify by saying Aye 7
Those opposed Nay _____
Abstain _____

The President declares the motion Approved

6. Adopt a motion to authorize a budget amendment to increase appropriations in the following account for the GEER II Grant:

2301950-600511-2301D \$31,334.00 MCBDD Grants GEER II – Professional Services

Motion: Mrs. Patton Second: Mr. Noll

Discussion: These funds can be used for items related to COVID.

All those in favor signify by saying Aye 7
Those opposed Nay _____
Abstain _____

The President declares the motion Approved

7. Adopt Board Resolution 2023-008, as if fully written herein, declaring it

necessary to request the Board of Mahoning County Commissioners purchase playground equipment and structures, playground base and grass, and installation services from Landscape Structures, Inc. under the State of Ohio purchasing contract.

Motion: Mrs. Hutchison Second: Mr. Noll

Discussion: None

Roll Call:	Mr. Sertick	<u>Aye</u>
	Mr. O'Nesti	<u>Aye</u>
	Mrs. Hutchison	<u>Aye</u>
	Mrs. Kale	<u>Aye</u>
	Mr. Noll	<u>Aye</u>
	Mrs. Patton	<u>Aye</u>
	Mr. Pecchia	<u>Aye</u>

The President declares the motion Approved

8. Adopt Board Resolution 2023-009, as if fully written herein, to request the Mahoning County Board of Commissioners to accept in—kind and non-monetary donations restricted for the use of MCBDD for the installation of a basketball court at the playground area of its Leonard Kirtz School and to enter into a donation agreement for such donations with Ohio Contractors Association, Ferguson Enterprises, LLC dba Ferguson Waterworks, EJ USA, Inc. and Shelly and Sands, Inc. in accordance with the Mahoning County Donation Policy.

Motion: Mrs. Patton Second: Mrs. Kale

Discussion: None

Roll Call:	Mr. O'Nesti	<u>Aye</u>
	Mrs. Hutchison	<u>Aye</u>
	Mrs. Kale	<u>Aye</u>
	Mr. Noll	<u>Aye</u>
	Mrs. Patton	<u>Aye</u>
	Mr. Pecchia	<u>Aye</u>
	Mr. Sertick	<u>Aye</u>

The President declares the motion Approved

9. Adopt a motion to approve the following limited employment contracts for the Early Intervention Service Coordinator position with a date of 7/1/23 through 8/31/24.

- Melissa Arbes
- Ashley Barnett
- Kailee Brannon
- Melissa Ludban
- Jamie Miller
- Marlana Rafoth-Pinciario
- Kathleen Sherrard

Motion: Mrs. Kale

Second: Mr. O'Nesti

Discussion: These will be 14 month contracts for only this cycle and then after they will be on the same cycle as all other management contracts.

All those in favor signify by saying Aye 7

Those opposed Nay _____

Abstain _____

The President declares the motion Approved

10. Adopt a motion authorizing the administration to submit an application for the Employment Resources grant (CFDA#/AL# 93.630) to secure funding to eliminate barriers for people with disabilities to obtain and maintain community employment, and act as authorized representatives of the Board in connection with this application, and by submitting the application, the Board acknowledges that it understands and agrees to abide by the assurances attached to the application.

Motion: Mrs. Patton

Second: Mrs. Hutchison

Discussion: We will receive \$50,000 each year for three years and will be used for training, technology and transportation passes for individuals.

All those in favor signify by saying Aye 7

Those opposed Nay _____

Abstain _____

The President declares the motion Approved

11. Adopt a motion to approve the following agreements listed A. – C. These agreements have been reviewed and approved as to form by the Mahoning County Prosecutors Office.

A. Educational Service Center of Eastern Ohio Services, for administrative support meetings, not to exceed \$2,100.00

B. Thomas Snovak Installation, LLC dba Snovak Floor Coverings, for removing and disposing of the existing carpet from the office, patching and

preparing floors to receive new floor covering materials; and providing and installing new carpet tiles to be completed by July 31, 2023, not to exceed \$3,082.00

C. York-Mahoning Mechanical Contractors, Inc., for the replacement of rooftop HVAC Unit at the Board’s Rayen Avenue Facility, to be completed by July 31, 2023, not to exceed \$8,148.00

Motion: Mrs. Patton Second: Mrs. Kale

Discussion: These are vendors we’ve used several times for projects and the ESC agreement is a renewal as well.

All those in favor signify by saying Aye 6

Those opposed Nay _____

Abstain Mr. O’Nesti agrees to A & B and abstains from C.

The President declares the motion Approved

12. Adopt a motion to approve a contract with Nutrition Inc., dba The Nutrition Group, for the national school lunch program at LKS for the program year July 1, 2023 through June 30, 2024, not to exceed \$79,299.00.

Motion: Mrs. Patton Second: Mrs. Hutchison

Discussion: This is the same vendor we’ve used the last several years. We will explore other options for the 2024-25 school year.

All those in favor signify by saying Aye 7

Those opposed Nay _____

Abstain _____

The President declares the motion Approved

XII. EXECUTIVE SESSION

Adopt a motion to go into Executive Session to discuss:

 1. Personnel Matters

 To consider the appointment of a public employee or official;

 To consider the employment of a public employee or official;

 To consider the discipline of a public employee or official;

 To consider the promotion of a public employee or official;

 To consider the demotion of a public employee or official;

 To consider the compensation of a public employee or official; or

_____ To consider the investigation of charges or complaints against a public employee or official.

- _____ 2. Purchase or Sale of property
- X 3. Pending or imminent court action
- X 4. Collective Bargaining Matters
- _____ 5. Matters required to be kept confidential
- _____ 6. Security matters
- _____ 7. Hospital trade secrets
- _____ 8. Veterans Service Commission Applications

Motion: Mrs. Kale Second: Mrs. Patton

Discussion:

Roll Call:	Mrs. Hutchison	<u>Aye</u>
	Mrs. Kale	<u>Aye</u>
	Mr. Noll	<u>Aye</u>
	Mrs. Patton	<u>Aye</u>
	Mr. Pecchia	<u>Aye</u>
	Mr. Sertick	<u>Aye</u>
	Mr. O'Nesti	<u>Aye</u>

The President declares the motion Approved

Time: 6:53 p.m.

Adopt a motion to reconvene the Board meeting from executive session.

Motion: Mrs. Kale Second: Mrs. Patton

Roll Call:	Mrs. Kale	<u>Aye</u>
	Mr. Noll	<u>Aye</u>
	Mrs. Patton	<u>Aye</u>
	Mr. Pecchia	<u>Aye</u>
	Mr. Sertick	<u>Aye</u>
	Mr. O'Nesti	<u>Aye</u>
	Mrs. Hutchison	<u>Aye</u>

The President declares the motion Approved

Time: 8:02 p.m.

XIII. ADJOURNMENT

Adopt a motion to adjourn the meeting.

Motion: Mrs. Kale

Second: Mrs. Patton

Roll Call:	Mr. Noll	<u>Aye</u>
	Mrs. Patton	<u>Aye</u>
	Mr. Pecchia	<u>Aye</u>
	Mr. Sertick	<u>Aye</u>
	Mr. O'Nesti	<u>Aye</u>
	Mrs. Hutchison	<u>Aye</u>
	Mrs. Kale	<u>Aye</u>

The President declares the motion Approved

Time: 8:03 p.m.