



**MAHONING COUNTY BOARD OF DEVELOPMENTAL DISABILITIES**

**BOARD MEETING**

DATE: August 17, 2020  
TIME: 6:00 p.m.  
PLACE: Zoom-video conference meeting

**Minutes**

**CALL TO ORDER:** President O’Nesti

**I. ROLL CALL**

	<u>PRESENT</u>	<u>ABSENT</u>
Mr. Gary G. O’Nesti	<u>Present</u>	_____
Mrs. Terri Hutchison	<u>Present</u>	_____
Mrs. Jodi Kale	<u>Present</u>	_____
Mr. Peter Noll	<u>Present</u>	_____
Mrs. Andrea Patton	<u>Present</u>	_____
Mr. Joseph Pecchia	<u>Present</u>	_____
Mr. Anthony Sertick	<u>Present</u>	_____

**Adopt a motion to excuse absent Board members.**

Motion: \_\_\_\_\_ Second: \_\_\_\_\_

Discussion: N/A – All members present.

Roll Call: Mrs. Hutchison \_\_\_\_\_  
Mrs. Kale \_\_\_\_\_

Mr. Noll	_____
Mrs. Patton	_____
Mr. Pecchia	_____
Mr. Sertick	_____
Mr. O'Nesti	_____

The President declares the motion \_\_\_\_\_

## II. APPROVAL OF MINUTES

**08-0091-20**

**Adopt a motion to approve the minutes of the June 15, 2020 Board Meeting with any additions or deletions.**

Motion: Mr. Pecchia                      Second: Mrs. Patton

Discussion: None

Roll Call:	Mrs. Kale	<u>Aye</u>
	Mr. Noll	<u>Aye</u>
	Mrs. Patton	<u>Aye</u>
	Mr. Pecchia	<u>Aye</u>
	Mr. Sertick	<u>Aye</u>
	Mr. O'Nesti	<u>Aye</u>
	Mrs. Hutchison	<u>Aye</u>

The President declares the motion Approved

**08-0092-20**

**Adopt a motion to approve the minutes of the July 20, 2020 special Board Meeting with any additions or deletions.**

Motion: Mr. Noll                              Second: Mrs. Kale

Discussion: None

Roll Call:	Mr. Noll	<u>Aye</u>
	Mrs. Patton	<u>Aye</u>
	Mr. Pecchia	<u>Aye</u>
	Mr. Sertick	<u>Aye</u>

Mr. O’Nesti	<u>Aye</u>
Mrs. Hutchison	<u>Aye</u>
Mrs. Kale	<u>Aye</u>

The President declares the motion Approved

### III. APPROVAL OF AGENDA

**08-0093-20**

**Adopt a motion to approve the agenda with any additions or deletions.**

**\*\*\*\*Please note, under “New Business”, item 5.; the contract with Primary Solutions has been amended to note that the Mahoning County Data Board has approved the contract.**

Motion: Mrs. Patton Second: Mr. Pecchia

Discussion: None

Roll Call:	Mrs. Patton	<u>Aye</u>
	Mr. Pecchia	<u>Aye</u>
	Mr. Sertick	<u>Aye</u>
	Mr. O’Nesti	<u>Aye</u>
	Mrs. Hutchison	<u>Aye</u>
	Mrs. Kale	<u>Aye</u>
	Mr. Noll	<u>Aye</u>

The President declares the motion Approved

### IV. FINANCIAL BUSINESS BEFORE THE BOARD

**08-0094-20**

**Adopt a motion to acknowledge the payment of bills for the month of July 2020.**

Motion: Mrs. Kale Second: Mr. Sertick

Discussion: None

Roll Call:	Mr. Pecchia	<u>Aye</u>
	Mr. Sertick	<u>Aye</u>
	Mr. O’Nesti	<u>Aye</u>
	Mrs. Hutchison	<u>Aye</u>
	Mrs. Kale	<u>Aye</u>

Mr. Noll	<u>Aye</u>
Mrs. Patton	<u>Aye</u>

The President declares the motion Approved

Monthly Reconciliation: Mr. Kern, Business Manager, reported that the activity accounts were reconciled and submitted to the County Auditor.

## V. ROUTINE BUSINESS BEFORE THE BOARD

**08-0095-20**

### 1. Adopt a motion to acknowledge the June and July 2020 Personnel Report of Superintendent Whitacre.

Motion: Mrs. Patton                      Second: Mrs. Hutchison

Discussion: None

Roll Call:	Mr. Sertick	<u>Aye</u>
	Mr. O'Nesti	<u>Aye</u>
	Mrs. Hutchison	<u>Aye</u>
	Mrs. Kale	<u>Aye</u>
	Mr. Noll	<u>Aye</u>
	Mrs. Patton	<u>Aye</u>
	Mr. Pecchia	<u>Aye</u>

The President declares the motion Approved

## VI. CORRESPONDENCE BEFORE THE BOARD

The Board has received six generous memorial contributions in memory of Mrs. Louella Joyce Patterson. Her grandson attends the Centre at Javit Court. Thank you!

## VII. REPORT OF THE SUPERINTENDENT

- Administrative Report

- **LKS plan – The Programs, Service Initiatives and Personnel Committee reviewed a draft reopening plan at their committee meeting, this plan will be filed with the ODE. However, the committee also discussed and recommends holding off on reopening the school for the first 9 weeks of the year. There will be plans in place for remote learning.**
  - **Javit – The Centre has been open since the last week of June with approximately 20 attendees.**
  - **LKS/ SSA Renovation – Moving forward with the architect, awaiting the final bid specifications.**
- Board Finance Committee Report – Mr. Noll, Chairperson reported, the Finance Committee met today to discuss the cash fund balances for MCBDD, the Calendar Year 2021 Estimated Receipts totaling \$25,193,864, and the 3 mill Renewal Levy that will be on the ballot this general election.
  - Board Programs, Service Initiatives & Personnel Committee Report – Mr. Sertick, Chairperson, reported that the committee met on August 12 and reviewed the policy revisions and new policy 3401 and recommended full Board approval. In addition, the committee also discussed concerns with opening LKS and discussed recommending that the in-person opening be postponed for the first 9-weeks of the year.
  - Board Capital Facilities and Grounds Committee – Mr. Pecchia, Chairperson, reported that no meeting was held this month.

#### **VIII. OLD BUSINESS BEFORE THE BOARD**

NONE

#### **IX. PUBLIC COMMENTS**

NONE

#### **X. NEW BUSINESS BEFORE THE BOARD**

**08-0096-20**

1. **Adopt a motion to accept and recognize a donation in the amount of \$3,476.74 from the William A. DiCiero Irrevocable Trust to be utilized for the benefit of the Leonard Kirtz School per Mr. DiCiero's wishes.**

Motion: Mrs. Patton                      Second: Mrs. Kale

Discussion: Mr. O'Nesti wanted to ensure that a thank you is sent to the trust.

Roll Call:	Mr. Sertick	<u>Aye</u>
	Mr. O'Nesti	<u>Aye</u>
	Mrs. Hutchison	<u>Aye</u>
	Mrs. Kale	<u>Aye</u>
	Mr. Noll	<u>Aye</u>
	Mrs. Patton	<u>Aye</u>
	Mr. Pecchia	<u>Aye</u>

The President declares the motion Approved

**08-0097-20**

**2. Adopt a motion to authorize the Superintendent to approve out of county field trips for the 2020-2021 program year.**

Motion: Mr. Sertick                      Second: Mrs. Kale

Discussion: None

Roll Call:	Mr. O'Nesti	<u>Aye</u>
	Mrs. Hutchison	<u>Aye</u>
	Mrs. Kale	<u>Aye</u>
	Mr. Noll	<u>Aye</u>
	Mrs. Patton	<u>Aye</u>
	Mr. Pecchia	<u>Aye</u>
	Mr. Sertick	<u>Aye</u>

The President declares the motion Approved

**08-0098-20**

**3. Adopt a motion to approve the LKS routes for the 2020-2021 school year. The Board designates the Superintendent to work with the Transportation Supervisor to adjust the routes as needed during the remainder of the year.**

Motion: Mrs. Kale                      Second: Mrs. Patton

Discussion: None

Roll Call:	Mrs. Hutchison	<u>Aye</u>
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Mrs. Kale	<u>Aye</u>
Mr. Noll	<u>Aye</u>
Mrs. Patton	<u>Aye</u>
Mr. Pecchia	<u>Aye</u>
Mr. Sertick	<u>Aye</u>
Mr. O'Nesti	<u>Aye</u>

The President declares the motion Approved

**08-0099-20**

**4. Adopt a motion to reapprove the administrative salary schedule, a position was inadvertently left off previously.**

Motion: Mrs. Patton Second: Mr. Pecchia

Discussion: The Executive Assistant – HR position was mistakenly left off.

Roll Call:	Mrs. Kale	<u>Aye</u>
	Mr. Noll	<u>Aye</u>
	Mrs. Patton	<u>Aye</u>
	Mr. Pecchia	<u>Aye</u>
	Mr. Sertick	<u>Aye</u>
	Mr. O'Nesti	<u>Aye</u>
	Mrs. Hutchison	<u>Aye</u>

The President declares the motion Approved

**08-0100-20**

**5. Adopt a motion to approve the following vendor and service agreements which have been approved as to form by the Mahoning County Prosecutor's Office:**

**A. Kourt Security Partners, LLC, dba Select Security for Fire Alarm Monitoring upgrade at 153 Javit Court. Not to exceed \$2,249.00.**

**B. Marshall Information Services, LLC. dba Primary Solutions for software license, support and service from January 1, 2020 through December 31, 2020. This contract was approved by the Mahoning County Data Board.**

Motion: Mrs. Hutchison Second: Mr. Pecchia

Discussion: None

Roll Call:	Mr. Noll	<u>Aye</u>
	Mrs. Patton	<u>Aye</u>
	Mr. Pecchia	<u>Aye</u>
	Mr. Sertick	<u>Aye</u>
	Mr. O'Nesti	<u>Aye</u>
	Mrs. Hutchison	<u>Aye</u>
	Mrs. Kale	<u>Aye</u>

The President declares the motion Approved

**08-0101-20**

**6. Adopt a motion to create, post and fill one part-time secretary position. This position was previously reviewed by the Programs, Service Initiatives and Personnel Committee.**

Motion: Mrs. Patton Second: Mrs. Kale

Discussion: None

Roll Call:	Mrs. Patton	<u>Aye</u>
	Mr. Pecchia	<u>Aye</u>
	Mr. Sertick	<u>Aye</u>
	Mr. O'Nesti	<u>Aye</u>
	Mrs. Hutchison	<u>Aye</u>
	Mrs. Kale	<u>Aye</u>
	Mr. Noll	<u>Aye</u>

The President declares the motion Approved

**08-0102-20**

**7. Adopt a motion authorizing the Administration to submit an application for the Coronavirus Relief Fund grant, (CFDA # 21.019) to secure funding to provide reimbursement of expenditures related to COVID-19 relief efforts, and act as authorized representatives of the Board in connection with this application, and by submitting the application, the Board acknowledges that it understands and agrees to abide by the grant assurances attached to the application.**

Motion: Mrs. Hutchison Second: Mr. Pecchia

Discussion: Part of Title VI of the Cares Act allows a provision for grant



money that we could use for devices for the school.

Roll Call:	Mr. Pecchia	<u>Aye</u>
	Mr. Sertick	<u>Aye</u>
	Mr. O'Nesti	<u>Aye</u>
	Mrs. Hutchison	<u>Aye</u>
	Mrs. Kale	<u>Aye</u>
	Mr. Noll	<u>Aye</u>
	Mrs. Patton	<u>Aye</u>

The President declares the motion Approved

**08-0103-20**

**8. Adopt a motion to approve the following policy revisions:**

- Policy 1000 – Mission Statement (revised-OAC and language update)
- Policy 1900 – Community Relations (revised-update format)
- Policy 1900 - Form for facility use (revised-update format)
- Policy 2303 – Prohibition of intimidating or retaliatory acts against staff and individuals served (revised-update format)
- Policy 2304 – Protection of Whistleblowers (revised-update format)

**These policy revisions were previously reviewed by the Programs, Service Initiatives and Personnel Committee.**

Motion: Mr. Sertick Second: Mr. Noll

Discussion: None

Roll Call:	Mr. Sertick	<u>Aye</u>
	Mr. O'Nesti	<u>Aye</u>
	Mrs. Hutchison	<u>Aye</u>
	Mrs. Kale	<u>Aye</u>
	Mr. Noll	<u>Aye</u>
	Mrs. Patton	<u>Aye</u>
	Mr. Pecchia	<u>Aye</u>

The President declares the motion Approved

**08-0104-20**

**9. Adopt a motion to adopt new Board policy 3401 – LKS reopening. This policy was previously reviewed by the Programs, Service Initiatives and Personnel Committee.**

Motion: Mrs. Patton Second: Mr. Sertick

Discussion: We are required to have a face covering policy per ODE, this policy is address with Policy 3401. We should also look at broadening this policy to encompass other potential situations regarding illness.

Roll Call:	Mr. O’Nesti	<u>Aye</u>
	Mrs. Hutchison	<u>Aye</u>
	Mrs. Kale	<u>Aye</u>
	Mr. Noll	<u>Aye</u>
	Mrs. Patton	<u>Aye</u>
	Mr. Pecchia	<u>Aye</u>
	Mr. Sertick	<u>Aye</u>

The President declares the motion Approved

**08-0105-20**

**10. Adopt a motion to amend the Leonard Kirtz School Calendar to reflect that in person educational services will be suspended for the first nine weeks of the 2020-2021 school year. Students will be provided educational services through a remote learning plan.**

Motion: Mrs. Kale Second: Mrs. Hutchison

Discussion: None

Roll Call:	Mrs. Hutchison	<u>Aye</u>
	Mrs. Kale	<u>Aye</u>
	Mr. Noll	<u>Aye</u>
	Mrs. Patton	<u>Aye</u>
	Mr. Pecchia	<u>Aye</u>
	Mr. Sertick	<u>Aye</u>
	Mr. O’Nesti	<u>Aye</u>

The President declares the motion Approved

## **XII. EXECUTIVE SESSION**

**\*\*\*\*There may be action following Executive Session\*\*\*\***

**08-0106-20**

**Adopt a motion to go into Executive Session to discuss:**

X 1. Personnel Matters

- To consider the appointment of a public employee or official;  
 To consider the employment of a public employee or official;  
 To consider the discipline of a public employee or official;  
 To consider the promotion of a public employee or official;  
 To consider the compensation of a public employee or official; or  
 To consider the investigation of charges or complaints against a public employee or official.

2. Purchase or Sale of property  
 3. Pending or imminent court action  
 4. Collective Bargaining Matters  
 5. Matters required to be kept confidential  
 6. Security matters  
 7. Hospital trade secrets  
 8. Veterans Service Commission Applications

Motion: Mr. Sertick

Second: Mr. Pecchia

Roll Call:	Mrs. Kale	<u>Aye</u>
	Mr. Noll	<u>Aye</u>
	Mrs. Patton	<u>Aye</u>
	Mr. Pecchia	<u>Aye</u>
	Mr. Sertick	<u>Aye</u>
	Mr. O'Nesti	<u>Aye</u>
	Mrs. Hutchison	<u>Aye</u>

The President declares the motion Approved

Time: 6:41p.m.

**08-0107-20**

**Adopt a motion to reconvene the Board meeting from executive session.**

Motion: Mrs. Kale

Second: Mr. Pecchia

Roll Call:	Mrs. Kale	<u>Aye</u>
	Mr. Noll	<u>Aye</u>
	Mrs. Patton	<u>Aye</u>
	Mr. Pecchia	<u>Aye</u>
	Mr. Sertick	<u>Aye</u>
	Mr. O'Nesti	<u>Aye</u>

Mrs. Hutchison     Aye

The President declares the motion Approved

Time: 7:01 p.m.

**08-0108-20**

**1. Adopt a motion to approve the attached Resolution approving the Employment Contract with William Whitacre as Superintendent pursuant to Ohio Revised Code Section 5126.0219 for a term of three (3) years commencing September 1, 2020 through August 31, 2023.**

Motion:     Mrs. Kale                      Second:     Mr. Pecchia

Roll Call:   Mrs. Kale                      Aye  
                  Mr. Noll                                Aye  
                  Mr. Sertick                              Aye  
                  Mr. Pecchia                              Aye  
                  Mrs. Patton                               Aye  
                  Mr. O’Nesti                              Aye  
                  Mrs. Hutchison                         Aye

The President declares the motion Approved

### **XIII.     ADJOURNMENT**

**08-0109-20**

**Adopt a motion to adjourn the meeting.**

Motion:     Mrs. Kale                              Second:     Mr. Sertick

Roll Call:   Mr. Noll                                Aye  
                  Mrs. Patton                              Aye  
                  Mr. Pecchia                              Aye  
                  Mr. Sertick                               Aye  
                  Mr. O’Nesti                              Aye  
                  Mrs. Hutchison                         Aye  
                  Mrs. Kale                                 Aye

The President declares the motion Approved

Time: 7:03 p.m.

Respectfully submitted,

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Gary G. O'Nesti, President

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Andrea Patton, Recording Secretary