



**MAHONING COUNTY BOARD OF
DEVELOPMENTAL DISABILITIES**

BOARD MEETING

DATE: May 16, 2022
TIME: 6:00 p.m.
PLACE: Leonard Kirtz School

Minutes

CALL TO ORDER: President Pecchia
PLEDGE OF ALLEGIANCE

I. ROLL CALL

	<u>PRESENT</u>	<u>ABSENT</u>
Mr. Gary G. O’Nesti	_____	<u>ABSENT</u>
Mrs. Terri Hutchison	<u>PRESENT</u>	_____
Mrs. Jodi Kale	<u>PRESENT</u>	_____
Mr. Peter Noll	<u>PRESENT</u>	_____
Mrs. Andrea Patton	<u>PRESENT</u>	_____
Mr. Joseph Pecchia	<u>PRESENT</u>	_____
Mr. Anthony Sertick	_____	<u>ABSENT</u>

*******Please note, the June Board meeting will be held on Tuesday, June 21, 2022 due to the Juneteenth holiday.**

Adopt a motion to excuse absent Board members.

Motion: Mrs. Patton Second: Mrs. Kale

Discussion: Mr. O’Nesti and Mr. Sertick are excused.

Roll Call: Mrs. Hutchison Aye
Mrs. Kale Aye
Mr. Noll Aye
Mrs. Patton Aye
Mr. Pecchia Aye
Mr. Sertick _____
Mr. O'Nesti _____

The President declares the motion Approved

II. APPROVAL OF MINUTES

Adopt a motion to approve the minutes of the April 18, 2022 Board Meeting with any additions or deletions.

Motion: Mrs. Kale Second: Mrs. Patton

Discussion: None

Roll Call: Mrs. Kale Aye
Mr. Noll Aye
Mrs. Patton Aye
Mr. Pecchia Aye
Mr. Sertick _____
Mr. O'Nesti _____
Mrs. Hutchison Aye

The President declares the motion Approved

III. APPROVAL OF AGENDA

Adopt a motion to approve the agenda with any additions or deletions.

Motion: Mrs. Hutchison Second: Mrs. Kale

Discussion: None

Roll Call: Mr. Noll Aye
Mrs. Patton Aye
Mr. Pecchia Aye
Mr. Sertick _____
Mr. O'Nesti _____
Mrs. Hutchison Aye
Mrs. Kale Aye

The President declares the motion Approved

IV. FINANCIAL BUSINESS BEFORE THE BOARD

Adopt a motion to acknowledge the payment of bills for the month of April 2022.

Motion: Mrs. Patton Second: Mrs. Kale

Discussion: None

Roll Call: Mrs. Patton Aye
Mr. Pecchia Aye
Mr. Sertick _____
Mr. O'Nesti _____
Mrs. Hutchison Aye
Mrs. Kale Aye
Mr. Noll Aye

The President declares the motion Approved

Monthly Reconciliation: Sean Kern, Finance Director, reported that the activity accounts were reconciled and sent to the County Auditor for review. We received \$420.00 in donations in March for the LKS playground and were notified that the Commissioners will be providing LKS with \$50,000.00n towards the playground.

ETHICS COMMITTEE REPORT: Mrs. Patton reported, the Ethics Committee met prior to tonight's Board meeting and reviewed agreements with Easter Seals of Mahoning, Trumbull and Columbiana Counties for the purpose of providing Speech Therapy, Physical Therapy and Occupational Therapy for the LKS Summer Enrichment

Programs, an agreement with Penny’s Behavioral Health for a staff training grant and also two shared cost agreements with MCBDD and the Mahoning County Children Service Board for services provided by Turning Point Residential, Inc. and Penny’s Behavioral Healthcare, LLC. related to individuals served. We also reviewed a shared cost agreement for services for an individual at Accessible Home Services, Inc. by and between MCBDD and the Mahoning County Mental Health & Recovery Board. The Committee is recommending full Board approval and those items can be found on tonight’s agenda under New Business items 1, 2, 9 and 10.

Adopt a motion to approve the Ethics Committee Report as presented by Chairperson, Andrea Patton.

Motion: Mrs. Kale Second: Mr. Noll

Discussion: None

Roll Call:

Mr. Pecchia	<u>Aye</u>
Mr. Sertick	_____
Mr. O’Nesti	_____
Mrs. Hutchison	<u>Aye</u>
Mrs. Kale	<u>Aye</u>
Mr. Noll	<u>Aye</u>
Mrs. Patton	<u>Aye</u>

The President declares the motion Approved

V. ROUTINE BUSINESS BEFORE THE BOARD

1. Adopt a motion to acknowledge the April 2022 Personnel Report of Superintendent Whitacre.

Motion: Mrs. Hutchison Second: Mrs. Kale

Discussion: None

Roll Call:	Mr. Sertick	_____
	Mr. O’Nesti	_____
	Mrs. Hutchison	<u>Aye</u>
	Mrs. Kale	<u>Aye</u>
	Mr. Noll	<u>Aye</u>

Mrs. Patton Aye
Mr. Pecchia Aye

The President declares the motion Approved

VI. CORRESPONDENCE/SPECIAL MENTIONS BEFORE THE BOARD

None

VII. REPORT OF THE SUPERINTENDENT

- **Administrative Report**
 - Accreditation: We overall had a great review for accreditation, we received two citations, one of which we have appealed in behavior support and the other in HR which we have written a plan of correction for. We received the maximum three year accreditation.
 - OACB Spring Conference: the conference is in person and will have many tracks that will cover many current topics related to the field.
 - LKS Renovation / Playground Update: with the \$50,000.00 donation and the \$400,000.00 pledged by the Board along with the fundraising efforts of the LKS staff, there is close to \$600,000.00 for the playground project. The renovation project is nearing completion, it is planned to be ready for furniture in early June.

- **Special Recognitions**
 - Monica Deavers, Austintown Township Trustee
 - Mercy Health – Main Campus Social Workers
 - The Tech House Team
 - George Gabriel
 - Ashley Carocci
 - Michelle Garcia
 - Maggie Coleman
 - Guy Young

Human Resources Report

- **Welcome New Staff**
 - Coretta Pierce, Transportation Aide, eff. 04/25/2022
 - **Employees Achieving Employment-Anniversary Milestones:**
 - Christina Moore, 10 years
-
- Board Finance Committee Report – No meeting held.
 - Board Capital Facilities and Grounds Committee – No meeting held.
 - Board Programs, Service Initiatives & Personnel Committee Report – The Programs, Service Initiatives and Personnel Committee met on May 11th and discussed rescinding policies 3293 – Admission into Adult Services and 3350 – Adult Staffing Requirements, these policies are no longer needed as the Board no longer has Adult Services. A revision to Policy 1000 – Mission Statement, this was just needed due to an update to the Mission Statement. We are recommending a first reading of Policy 3800 – Technology First. We also discussed the positions of Maintenance Supervisor and Transportation Supervisor, due to the changes in the agency over the past few years, we feel it would be beneficial to the agency to combine the two positions. The Committee is also recommending to create, post and fill one Maintenance/Transportation Supervisor. These motions can be found on tonight’s agenda as new business items 5, 6, 7 and 8.

VIII. PUBLIC COMMENTS

None

IX. OLD BUSINESS BEFORE THE BOARD

NONE

X. NEW BUSINESS BEFORE THE BOARD

1. Adopt a motion to enter into shared cost agreements for residential placement and treatment by and between the Mahoning County Board of Developmental Disabilities and the Mahoning County Children Services Board for the following:

A. Individual ID # 6511929 for services provided by Turning Point Residential, Inc. from April 28 – May 31, 2022

B. Individual ID # 7067430 for services provided by Penny's Behavioral Healthcare LLC. from February 8 – April 1, 2022
These agreements were reviewed in the Ethics Committee and have been approved as to form by the Mahoning County Prosecutor's office.

Motion: Mrs. Kale Second: Mrs. Patton

Discussion: None

Roll Call:	Mrs. Hutchison	<u>Aye</u>
	Mrs. Kale	<u>Aye</u>
	Mr. Noll	<u>Aye</u>
	Mrs. Patton	<u>Aye</u>
	Mr. Pecchia	<u>Aye</u>
	Mr. Sertick	_____
	Mr. O'Nesti	_____

The President declares the motion Approved

2. Adopt a motion to enter into a shared cost agreement for all services administered by and between the Mahoning County Board of Developmental Disabilities and the Mahoning County Mental Health & Recovery Board for the following:

A. Individual ID # 6600897 for services provided by Accessible Home Services, Inc. from June 1, 2022 through May 31, 2023.

B. Individual ID # 6600897 for services provided by Accessible Home Services, Inc., for June 1, 2021 through May 31, 2022, amended from previously executed agreement fully executed June 25, 2021.

These agreements were reviewed in the Ethics Committee and have been approved as to form by the Mahoning County Prosecutor's office.

Motion: Mrs. Patton Second: Mrs. Hutchison

Discussion: None

Roll Call:	Mrs. Kale	<u>Aye</u>
	Mr. Noll	<u>Aye</u>
	Mrs. Patton	<u>Aye</u>
	Mr. Pecchia	<u>Aye</u>
	Mr. Sertick	_____
	Mr. O'Nesti	_____
	Mrs. Hutchison	<u>Aye</u>

The President declares the motion Approved

3. Adopt a motion approving the contractor’s application for payment in the amount of \$208,323.48 to B & B Contractors & Developers, Inc. for the MCBDD Office Renovation project, as certified by the Architect, GPD Group.

Motion: Mrs. Kale Second: Mrs. Hutchison

Discussion: This is the 6th payment and represents 80% of the payments being complete.

Roll Call:	Mr. Noll	<u>Aye</u>
	Mrs. Patton	<u>Aye</u>
	Mr. Pecchia	<u>Aye</u>
	Mr. Sertick	_____
	Mr. O’Nesti	_____
	Mrs. Hutchison	<u>Aye</u>
	Mrs. Kale	<u>Aye</u>

The President declares the motion Approved

4. Adopt a motion to authorize budget amendments to certify estimated receipts, and increase appropriations in the following grants/accounts to allow for the expenditure of money related to two grants passed through the Ohio Department of Education:

2301950-600402-2301C	\$31,173	Medical Supplies
2300950-600405-2300C	\$ 3,614	Office Supplies
2301950-600602-2301D	\$63,013	HVAC

Motion: Mrs. Patton Second: Mr. Noll

Discussion: These are grants through ODE, there are specific parameters in place for using these funds.

Roll Call:	Mrs. Patton	<u>Aye</u>
	Mr. Pecchia	<u>Aye</u>
	Mr. Sertick	_____
	Mr. O’Nesti	_____
	Mrs. Hutchison	<u>Aye</u>
	Mrs. Kale	<u>Aye</u>
	Mr. Noll	<u>Aye</u>

The President declares the motion Approved

5. Adopt a motion to rescind the following Board policies due to lack of relevancy:

**Policy 3293 – Admission into Adult Services
Policy 3350 – Adult Services Staffing Requirements**

These policies were reviewed by the Board Programs, Service Initiatives and Personnel Committee.

Motion: Mrs. Kale Second: Mrs. Hutchison

Discussion: These are policies that solely regard Adult Services and are no longer relevant with the Board no longer having adult programs.

Roll Call:	Mr. Pecchia	<u>Aye</u>
	Mr. Sertick	_____
	Mr. O’Nesti	_____
	Mrs. Hutchison	<u>Aye</u>
	Mrs. Kale	<u>Aye</u>
	Mr. Noll	<u>Aye</u>
	Mrs. Patton	<u>Aye</u>

The President declares the motion Approved

6. Adopt a motion to accept a first reading of draft Board policy 3800 – Technology First. This policy was reviewed in the Board Programs, Service Initiatives and Personnel Committee.

Motion: Mr. Patton Second: Mrs. Kale

Discussion: this policy will ensure that technology is explored as a primary way to support individuals.

Roll Call:	Mr. Sertick	_____
	Mr. O’Nesti	_____
	Mrs. Hutchison	<u>Aye</u>
	Mrs. Kale	<u>Aye</u>
	Mr. Noll	<u>Aye</u>
	Mrs. Patton	<u>Aye</u>
	Mr. Pecchia	<u>Aye</u>

The President declares the motion Approved

7. Adopt a motion to accept a revision to Policy 1000 – Mission Statement.

This revision was reviewed by the Board Programs, Service Initiatives and Personnel Committee.

Motion: Mr. Noll Second: Mrs. Hutchison

Discussion: This is the Mission Statement as reflected in the most recent Strategic plan.

Roll Call: Mr. O'Nesti _____
Mrs. Hutchison Aye
Mrs. Kale Aye
Mr. Noll Aye
Mrs. Patton Aye
Mr. Pecchia Aye
Mr. Sertick _____

The President declares the motion Approved

8. Adopt a motion to create, post and fill one (1) Supervisor of Maintenance and Transportation. The salary range for this position is 47,000 – 89,300. This position was reviewed by the Board Programs, Service Initiatives and Personnel Committee.

Motion: Mrs. Kale Second: Mrs. Hutchison

Discussion: Due to downsizing within the organization, it is believed that these two positions can be combined for effectiveness and savings. These positions will be combined through attrition.

Roll Call: Mrs. Hutchison Aye
Mrs. Kale Aye
Mr. Noll Aye
Mrs. Patton Aye
Mr. Pecchia Aye
Mr. Sertick _____
Mr. O'Nesti _____

The President declares the motion Approved

9. Adopt a motion to enter into an agreement with Trinity Door Systems, Inc. for the replacement of two sliding doors at LKS, to be completed by

July 30th, 2022 and not to exceed \$17,630.00. This contract has been approved as to form by the Mahoning County Prosecutor's Office.

Motion: Mrs. Patton Second: Mrs. Kale

Discussion: Repairs to the front doors at LKS.

Roll Call: Mrs. Kale Aye
Mr. Noll Aye
Mrs. Patton Aye
Mr. Pecchia Aye
Mr. Sertick _____
Mr. O'Nesti _____
Mrs. Hutchison Aye

The President declares the motion Approved

10. Adopt a motion to enter into the following agreements A-C with Youngstown Hearing & Speech Center, dba Easter Seals of Mahoning, Trumbull and Columbiana Counties for the LKS Summer Enrichment Program for the term of June 27th, 2022 through August 12th, 2022. These contracts have been reviewed by the Ethics Committee and approved as to form by the Mahoning County Prosecutor's Office.

- A. Speech Therapy services, not to exceed \$7,500.00.**
- B. Occupational Therapy Services, not to exceed \$10,000.00.**
- C. Physical Therapy Services, not to exceed \$10,000.00**

Motion: Mrs. Patton Second: Mrs. Kale

Discussion: These are standard Summer Camp contracts.

Roll Call: Mr. Noll Aye
Mrs. Patton Aye
Mr. Pecchia Aye
Mr. Sertick _____
Mr. O'Nesti _____
Mrs. Hutchison Aye
Mrs. Kale Aye

The President declares the motion Approved

11. Adopt a motion to enter into an agreement with Penny's Behavioral Healthcare LLC for staff training to the provider, for the term of May 1, 2022 through December 31, 2023, not to exceed \$12,000.00. This contract has been reviewed by the Ethics Committee and approved as

to form by the Mahoning County Prosecutor's Office.

Motion: Mrs. Kale Second: Mrs. Patton

Discussion: None

Roll Call:	Mrs. Patton	<u>Aye</u>
	Mr. Pecchia	<u>Aye</u>
	Mr. Sertick	_____
	Mr. O'Nesti	_____
	Mrs. Hutchison	<u>Aye</u>
	Mrs. Kale	<u>Aye</u>
	Mr. Noll	<u>Aye</u>

The President declares the motion Approved

12. Adopt a motion to enter into an agreement with the Educational Service Center of Eastern Ohio for administrative support meetings, for the term of July 1, 2022 through June 30, 2023, not to exceed \$2,100.00. This has been approved as to form by the Mahoning County Prosecutor's Office.

Motion: Mr. Noll Second: Mrs. Hutchison

Discussion: These are meetings the Superintendent attends.

Roll Call:	Mr. Pecchia	<u>Aye</u>
	Mr. Sertick	_____
	Mr. O'Nesti	_____
	Mrs. Hutchison	<u>Aye</u>
	Mrs. Kale	<u>Aye</u>
	Mr. Noll	<u>Aye</u>
	Mrs. Patton	<u>Aye</u>

The President declares the motion Approved

13. Adopt a motion to approve a classroom waiver in accordance with OAC 3301-51-09(K) (1) for the remainder of the 2021-2022 school year at Leonard Kirtz School.

Motion: Mrs. Patton Second: Mrs. Hutchison

Discussion: this classroom waiver is required due to students in the same class being more than 60 months apart in age.

Roll Call:	Mrs. Hutchison	<u>Aye</u>
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Mrs. Kale	<u>Aye</u>
Mr. Noll	<u>Aye</u>
Mrs. Patton	<u>Aye</u>
Mr. Pecchia	<u>Aye</u>
Mr. Sertick	_____
Mr. O'Nesti	_____

The President declares the motion Approved

14. Adopt a motion to enter into an agreement with The Service Station Equipment Company, dba SSECO, for unscheduled repairs to MCBDD fuel service equipment, for the term of January 1, 2022 through December 31, 2022, not to exceed \$5,000.00. This contract has been approved as to form by the Mahoning County Prosecutor's Office.

Motion: Mrs. Patton Second: Mrs. Kale

Discussion: This covers the gas pumps on Board property.

Roll Call:	Mrs. Kale	<u>Aye</u>
	Mr. Noll	<u>Aye</u>
	Mrs. Patton	<u>Aye</u>
	Mr. Pecchia	<u>Aye</u>
	Mr. Sertick	_____
	Mr. O'Nesti	_____
	Mrs. Hutchison	<u>Aye</u>

The President declares the motion Approved

15. Adopt a motion to enter into an agreement with Ryan Carpet Sales and Service, Inc. for LKS flooring in the clinic areas, to be completed by July 30, 2022, for the amount of \$22,529.28. This contract has been approved as to form by the Mahoning County Prosecutor's Office.

Motion: Mrs. Kale Second: Mrs. Hutchison

Discussion: This agreement is for a repair to a damaged school at LKS>

Roll Call:	Mr. Noll	<u>Aye</u>
	Mrs. Patton	<u>Aye</u>
	Mr. Pecchia	<u>Aye</u>
	Mr. Sertick	_____
	Mr. O'Nesti	_____
	Mrs. Hutchison	<u>Aye</u>
	Mrs. Kale	<u>Aye</u>

The President declares the motion Approved

16. Adopt a motion to approve the preparation, submission, and participation of the State Fiscal Year '23 Early Intervention Service Coordination grant awarded by the Ohio Department of Developmental Disabilities, in the amount of \$517,918.00. Funding will be used to support EI service coordination, evaluation and assessment, and local child find outreach, as well as contract management, oversight, and supervision of the before mentioned activities.

Motion: Mrs. Kale

Second: Mrs. Patton

Discussion: None

Roll Call:	Mrs. Patton	<u>Aye</u>
	Mr. Pecchia	<u>Aye</u>
	Mr. Sertick	_____
	Mr. O'Nesti	_____
	Mrs. Hutchison	<u>Aye</u>
	Mrs. Kale	<u>Aye</u>
	Mr. Noll	<u>Aye</u>

The President declares the motion Approved

17. Adopt a motion to approve the 9 and 12 month program calendars for 2022-2023.

Motion: Mrs. Kale

Second: Mrs. Patton

Discussion: None

Roll Call:	Mr. O'Nesti	_____
	Mrs. Hutchison	<u>Aye</u>
	Mrs. Kale	<u>Aye</u>
	Mr. Noll	<u>Aye</u>
	Mrs. Patton	<u>Aye</u>
	Mr. Pecchia	<u>Aye</u>
	Mr. Sertick	_____

The President declares the motion Approved

XII. EXECUTIVE SESSION

Adopt a motion to go into Executive Session to discuss:

 X **1. Personnel Matters**

- To consider the appointment of a public employee or official;
- To consider the employment of a public employee or official;
- To consider the discipline of a public employee or official;
- To consider the promotion of a public employee or official;
- To consider the demotion of a public employee or official;
- X To consider the compensation of a public employee or official; or
- To consider the investigation of charges or complaints against a public employee or official.

- 2. Purchase or Sale of property**
- 3. Pending or imminent court action**
- X **4. Collective Bargaining Matters**
- 5. Matters required to be kept confidential**
- 6. Security matters**
- 7. Hospital trade secrets**
- 8. Veterans Service Commission Applications**

Motion: Mrs. Kale Second: Mrs. Hutchison

Roll Call:	Mrs. Hutchison	<u> Aye </u>
	Mrs. Kale	<u> Aye </u>
	Mr. Noll	<u> Aye </u>
	Mrs. Patton	<u> Aye </u>
	Mr. Pecchia	<u> Aye </u>
	Mr. Sertick	<u> </u>
	Mr. O'Nesti	<u> </u>

The President declares the motion Approved

Time: 6:58 p.m.

Adopt a motion to reconvene the Board meeting from executive session.

Motion: Mrs. Patton Second: Mrs. Kale

Roll Call:	Mrs. Kale	<u> Aye </u>
	Mr. Noll	<u> Aye </u>
	Mrs. Patton	<u> Aye </u>

Mr. Pecchia Aye
Mr. Sertick _____
Mr. O'Nesti _____
Mrs. Hutchison Aye

The President declares the motion Approved

Time: 8:27 p.m.

XII. ADJOURNMENT

Adopt a motion to adjourn the meeting.

Motion: Mrs. Kale Second: Mrs. Patton

Roll Call: Mrs. Kale Aye
Mr. Noll Aye
Mrs. Patton Aye
Mr. Pecchia Aye
Mr. Sertick _____
Mr. O'Nesti _____
Mrs. Hutchison Aye

The President declares the motion Approved

Time: 8:27 p.m.