



**MAHONING COUNTY BOARD OF
DEVELOPMENTAL DISABILITIES**

BOARD MEETING

DATE: October 19, 2020
TIME: 6:00 p.m.
PLACE: Zoom-video conference meeting

Minutes

CALL TO ORDER: President O’Nesti

I. ROLL CALL

	<u>PRESENT</u>	<u>ABSENT</u>
Mr. Gary G. O’Nesti	<u>PRESENT</u>	_____
Mrs. Terri Hutchison	<u>PRESENT</u>	_____
Mrs. Jodi Kale	<u>PRESENT</u>	_____
Mr. Peter Noll	<u>PRESENT</u>	_____
Mrs. Andrea Patton	<u>PRESENT</u>	_____
Mr. Joseph Pecchia	<u>PRESENT</u>	_____
Mr. Anthony Sertick	<u>PRESENT</u>	_____

Adopt a motion to excuse absent Board members.

Motion: _____ Second: _____

Discussion: N/A

Roll Call: Mrs. Hutchison _____
Mrs. Kale _____

Mr. Noll	_____
Mrs. Patton	_____
Mr. Pecchia	_____
Mr. Sertick	_____
Mr. O’Nesti	_____

The President declares the motion _____

II. APPROVAL OF MINUTES

10-0127-20

Adopt a motion to approve the minutes of the September 21, 2020 Board Meeting with any additions or deletions.

Motion: Mrs. Kale Second: Mr. Pecchia

Discussion: None

Roll Call:	Mrs. Kale	<u>Aye</u>
	Mr. Noll	<u>Aye</u>
	Mrs. Patton	<u>Abstain</u>
	Mr. Pecchia	<u>Aye</u>
	Mr. Sertick	<u>Aye</u>
	Mr. O’Nesti	<u>Aye</u>
	Mrs. Hutchison	<u>Aye</u>

The President declares the motion Approved

10-0128-20

Adopt a motion to approve the minutes of the October 1, 2020 special Board Meeting with any additions or deletions.

Motion: Mrs. Patton Second: Mrs. Kale

Discussion: None

Roll Call:	Mr. Noll	<u>Abstain</u>
	Mrs. Patton	<u>Aye</u>
	Mr. Pecchia	<u>Aye</u>
	Mr. Sertick	<u>Abstain</u>

Mr. O'Nesti	<u>Abstain</u>
Mrs. Hutchison	<u>Aye</u>
Mrs. Kale	<u>Aye</u>

The President declares the motion Approved

III. APPROVAL OF AGENDA

10-0129-20

Adopt a motion to approve the agenda with any additions or deletions.

Motion: Mrs. Kale Second: Mr. Noll

Discussion: None

Roll Call:	Mrs. Patton	<u>Aye</u>
	Mr. Pecchia	<u>Aye</u>
	Mr. Sertick	<u>Aye</u>
	Mr. O'Nesti	<u>Aye</u>
	Mrs. Hutchison	<u>Aye</u>
	Mrs. Kale	<u>Aye</u>
	Mr. Noll	<u>Aye</u>

The President declares the motion Approved

IV. FINANCIAL BUSINESS BEFORE THE BOARD

10-0130-20

Adopt a motion to acknowledge the payment of bills for the month of September 2020.

Motion: Mr. Pecchia Second: Mr. Noll

Discussion: None

Roll Call:	Mr. Pecchia	<u>Aye</u>
	Mr. Sertick	<u>Aye</u>
	Mr. O'Nesti	<u>Aye</u>
	Mrs. Hutchison	<u>Aye</u>
	Mrs. Kale	<u>Aye</u>
	Mr. Noll	<u>Aye</u>
	Mrs. Patton	<u>Aye</u>

The President declares the motion Approved

Monthly Reconciliation: Mr. Kern, Director of Finance, stated that the activity accounts were reconciled and sent to the County Auditor for review.

**V. ETHICS COMMITTEE REPORT
10-0131-20**

Adopt a motion to approve the Ethics Committee Report as presented by Chairperson, Mr. Pecchia.

Motion: Mrs. Kale Second: Mr. Sertick

Discussion: None

Roll Call:	Mr. Sertick	<u>Aye</u>
	Mr. O'Nesti	<u>Aye</u>
	Mrs. Hutchison	<u>Aye</u>
	Mrs. Kale	<u>Aye</u>
	Mr. Noll	<u>Aye</u>
	Mrs. Patton	<u>Aye</u>
	Mr. Pecchia	<u>Aye</u>

The President declares the motion Approved

VI. ROUTINE BUSINESS BEFORE THE BOARD

10-0132-20

1. Adopt a motion to acknowledge the September 2020 Personnel Report of Superintendent Whitacre.

Motion: Mrs. Kale Second: Mrs. Patton

Discussion: None

Roll Call:	Mr. O'Nesti	<u>Aye</u>
	Mrs. Hutchison	<u>Aye</u>
	Mrs. Kale	<u>Aye</u>
	Mr. Noll	<u>Aye</u>
	Mrs. Patton	<u>Aye</u>
	Mr. Pecchia	<u>Aye</u>
	Mr. Sertick	<u>Aye</u>

The President declares the motion Approved

VII. CORRESPONDENCE BEFORE THE BOARD

The Board would like to thank and recognize the Simon Family Philanthropic Fund for the generous donation to the Leonard Kirtz School.

VIII. REPORT OF THE SUPERINTENDENT

- **Administrative Report**

- LKS Renovation – The project is ready to go out to bid. We will move forward with this step in early November.
 - Mahoning Valley Campus of Care – The former Youngstown Developmental Center property will be used in a collaborative project with multiple Mahoning County agencies. MCBDD will have space on the campus for youth respite.
 - MCBDD Strategic Plan – The three year strategic planning process is under way and will tentatively be ready for Board approval in December.
- Board Finance Committee Report – Mr. Noll, Chairperson, reported that the Finance Committee met, at which time Mr. Kern, Finance Director, reviewed the 2021 budget with attendees, as well as, the fund balance report and the 3 mill tax renewal levy.
 - Board Programs, Service Initiatives & Personnel Committee Report – Mr. Sertick, Chairperson, reported that the committee met and reviewed the revision of policy 4720 and a Physical Therapist position for the Early Intervention dept. In addition, the committee discussed a “soft reopening” and a full reopening of Leonard Kirtz School. The committee after discussion is recommending a motion be added to the agenda seeking Board approval of these openings.
 - Board Capital Facilities and Grounds Committee – Mr. Pecchia reported no meeting was held.

IX. PUBLIC COMMENTS

NONE

X. OLD BUSINESS BEFORE THE BOARD

NONE

XI. NEW BUSINESS BEFORE THE BOARD

10-0133-20

1. Adopt a motion to approve the following contracts lettered A. through N. these contracts have been reviewed in the Ethics Committee and have been approved as to form by the Mahoning County Prosecutor's office.

- A. Agreement with Potential Development Program, dba ARC, for the Next Chapter Book Club. Not to exceed \$12,000.00.**
- B. Agreement with Potential Development Program, dba ARC, for the 2021 Family Conference. Not to exceed \$12,000.00.**
- C. Agreement with Potential Development Program, dba ARC, for the 2021 Recreation Services. Not to exceed \$10,000.00.**
- D. Agreement with HelpHotline Crisis Center for Representative Payee Services. Not to exceed \$8,100.00.**
- E. Agreement with HelpHotline Crisis Center for 24 Hour Crisis Services. Not to exceed \$5,250.00.**
- F. Agreement with HelpHotline Crisis Center for Gaurdianship Services. Not to exceed \$108,000.00. In addition, attorney fees shall not exceed \$15,000.00**
- G. Agreement with Consumer Support Services for Room & Board, not to exceed \$180,000.00.**
- H. Agreement with Consumer Support Services for Emergency Respite Services, not to exceed \$10,000.00.**
- I. Agreement with Turning Point Residential, Inc. for Emergency Respite Services, not to exceed \$10,000.00.**
- J. Agreement with Gateways to Better Living, Inc. for Emergency Respite Services, not to exceed \$10,000.00.**
- K. Agreement with REM, Inc. for Emergency Respite Services, not to exceed \$5,000.00.**
- L. Agreement with Iron and String Life Enhancement, Inc. for Emergency Respite Services, not to exceed \$10,000.00.**

- M. **Agreement with O.C.C.H.A., Inc., dba Organizacion Civica y Cultural Hispana Americana, for Interpretation Services, not to exceed \$5,000.00.**
- N. **Agreement with Oakwood Counseling Center, Inc. for Psychological Services, not to exceed \$30,000.00.**

Motion: Mrs. Kale Second: Mrs. Patton

Discussion: The majority of the contracts remained at the same rate as last year, the only change is to M. O.C.C.H.A., it is an increase of \$1,000. This is to cover the possibility of using this service at LKS this year.

Roll Call:	Mrs. Hutchison	<u>Aye</u>
	Mrs. Kale	<u>Aye</u>
	Mr. Noll	<u>Aye</u>
	Mrs. Patton	<u>Aye</u>
	Mr. Pecchia	<u>Aye</u>
	Mr. Sertick	<u>Aye</u>
	Mr. O'Nesti	<u>Aye</u>

The President declares the motion Approved

10-0134-20

2. Adopt a motion to approve a First Amendment with IData Consulting Services, Inc. for Plan Manager Software Maintenance and Support Services, not to exceed \$20,000.00. The original agreement was entered into on April 15, 2019. This amendment has been approved as to form by the Mahoning County Prosecutor's office.

Motion: Mrs. Hutchison Second: Mr. Pecchia

Discussion: This amendment is an increase of \$1,300.00 due to an increase to the hourly rate, this program is integral as it is used by the SSA's in the development of the ISP.

Roll Call:	Mrs. Kale	<u>Aye</u>
	Mr. Noll	<u>Aye</u>
	Mrs. Patton	<u>Aye</u>
	Mr. Pecchia	<u>Aye</u>
	Mr. Sertick	<u>Aye</u>
	Mr. O'Nesti	<u>Aye</u>
	Mrs. Hutchison	<u>Aye</u>

The President declares the motion Approved

10-0135-20

3. Adopt a motion to select a Delegate for the 2020 OACBDD Annual Convention, December 2 for the Delegate Assembly.

Delegate: Bill Whitacre
Alternate: Gary O’Nesti

Motion: Mrs. Kale Second: Mr. Sertick

Discussion: The Delegate Assembly will be held virtually this year. The Delegate Assembly allows for by-law changes and OACB Board members to be voted on.

Roll Call:	Mr. Noll	<u>Aye</u>
	Mrs. Patton	<u>Aye</u>
	Mr. Pecchia	<u>Aye</u>
	Mr. Sertick	<u>Aye</u>
	Mr. O’Nesti	<u>Aye</u>
	Mrs. Hutchison	<u>Aye</u>
	Mrs. Kale	<u>Aye</u>

The President declares the motion Approved

10-0136-20

4. Adopt a motion to approve the 2021 calendar year budget for all Board funds in the total amount of \$27,406,480.00

Motion: Mr. Pecchia Second: Mrs. Kale

Discussion: None

Roll Call:	Mrs. Kale	<u>Aye</u>
	Mr. Noll	<u>Aye</u>
	Mrs. Patton	<u>Aye</u>
	Mr. Pecchia	<u>Aye</u>
	Mr. Sertick	<u>Aye</u>
	Mr. O’Nesti	<u>Aye</u>
	Mrs. Hutchison	<u>Aye</u>

The President declares the motion Approved

10-0137-20

5. Adopt Board Resolution 2020-011 agreeing to enter into a Memorandum of Understanding (“MOU”) by and between the Board of Mahoning County Commissioner and The Mahoning County Board of Developmental

Disabilities to receive Cares Act funds to be used in its response to the 2020 COVID-19 public health emergency.

Motion: Mrs. Patton

Second: Mr. Sertick

Discussion: The MCBDD has been provided \$200,000 from the Board of Mahoning County Commissioners for use in protection against COVID-19.

Roll Call:	Mr. Noll	<u>Aye</u>
	Mrs. Patton	<u>Aye</u>
	Mr. Pecchia	<u>Aye</u>
	Mr. Sertick	<u>Aye</u>
	Mr. O'Nesti	<u>Aye</u>
	Mrs. Hutchison	<u>Aye</u>
	Mrs. Kale	<u>Aye</u>

The President declares the motion Approved

10-0138-20

6. Adopt a motion to approve the revision of Policy 4720: Grounds for Disciplinary Actions and Punishment. This policy revision was reviewed by the Programs, Service Initiatives and Personnel Committee.

Motion: Mrs. Patton

Second: Mr. Pecchia

Discussion: The policy revision involved recommendations from the Mahoning County Prosecutor's office.

Roll Call:	Mrs. Patton	<u>Aye</u>
	Mr. Pecchia	<u>Aye</u>
	Mr. Sertick	<u>Aye</u>
	Mr. O'Nesti	<u>Aye</u>
	Mrs. Hutchison	<u>Aye</u>
	Mrs. Kale	<u>Aye</u>
	Mr. Noll	<u>Aye</u>

The President declares the motion Approved

10-0139-20

7. Adopt a motion to create, post and fill one Physical Therapist position in the Early Intervention Department. The salary range for this position will be \$32.05 - \$45.57 per hour. This position was previously reviewed in the Programs, Service Initiatives and Personnel Committee.

Motion: Mrs. Kale

Second: Mrs. Patton

Discussion: The Early Intervention has previously contracted with an outside

agency to fill the need for a Physical Therapist in the EI dept. It has become necessary to have a full-time PT and financially and for consistency sake it makes sense to hire a Physical Therapist in house.

Roll Call:	Mr. Pecchia	<u>Aye</u>
	Mr. Sertick	<u>Aye</u>
	Mr. O'Nesti	<u>Aye</u>
	Mrs. Hutchison	<u>Aye</u>
	Mrs. Kale	<u>Aye</u>
	Mr. Noll	<u>Aye</u>
	Mrs. Patton	<u>Aye</u>

The President declares the motion Approved

10-0140-20

8. Adopt a motion to start a "soft opening" at Leonard Kirtz school on October 20 and a full opening on November 9, 2020.

Motion: Mrs. Patton

Second: Mr. Pecchia

Roll Call:	Mr. Pecchia	<u>Aye</u>
	Mr. Sertick	<u>Aye</u>
	Mr. O'Nesti	<u>Aye</u>
	Mrs. Hutchison	<u>Aye</u>
	Mrs. Kale	<u>Aye</u>
	Mr. Noll	<u>Aye</u>
	Mrs. Patton	<u>Aye</u>

The President declares the motion Approved

XII. EXECUTIVE SESSION

10-0141-20

Adopt a motion to go into Executive Session to discuss:

_____ 1. Personnel Matters

_____ To consider the appointment of a public employee or official;

_____ To consider the employment of a public employee or official;

_____ To consider the discipline of a public employee or official;

_____ To consider the promotion of a public employee or official;

_____ To consider the demotion of a public employee or official;

_____ To consider the compensation of a public employee or official; or

_____ To consider the investigation of charges or complaints against a public employee or official.

_____ 2. Purchase or Sale of property

- X 3. Pending or imminent court action
- 4. Collective Bargaining Matters
- 5. Matters required to be kept confidential
- 6. Security matters
- 7. Hospital trade secrets
- 8. Veterans Service Commission Applications

Motion: Mrs. Patton

Second: Mrs. Kale

Roll Call:	Mr. Sertick	<u>Aye</u>
	Mr. O’Nesti	<u>Aye</u>
	Mrs. Hutchison	<u>Aye</u>
	Mrs. Kale	<u>Aye</u>
	Mr. Noll	<u>Aye</u>
	Mrs. Patton	<u>Aye</u>
	Mr. Pecchia	<u>Aye</u>

The President declares the motion Approved

Time: 6:42 p.m.

10-0142-20

Adopt a motion to reconvene the Board meeting from executive session.

Motion: Mrs. Kale

Second: Mrs. Patton

Roll Call:	Mr. O’Nesti	<u>Aye</u>
	Mrs. Hutchison	<u>Aye</u>
	Mrs. Kale	<u>Aye</u>
	Mr. Noll	<u>Aye</u>
	Mrs. Patton	<u>Aye</u>
	Mr. Pecchia	<u>Aye</u>
	Mr. Sertick	<u>Aye</u>

The President declares the motion Approved

Time: 6:58 p.m.

XIII. ADJOURNMENT**10-0143-20****Adopt a motion to adjourn the meeting.**Motion: Mrs. Kale Second: Mr. Pecchia

Roll Call:	Mrs. Hutchison	<u>Aye</u>
	Mrs. Kale	<u>Aye</u>
	Mr. Noll	<u>Aye</u>
	Mrs. Patton	<u>Aye</u>
	Mr. Pecchia	<u>Aye</u>
	Mr. Sertick	<u>Aye</u>
	Mr. O'Nesti	<u>Aye</u>

The President declares the motion Approved**Time: 6:59 p.m.**

Respectfully submitted,

Gary G. O'Nesti, President

Andrea Patton, Recording Secretary