



**MAHONING COUNTY BOARD OF
DEVELOPMENTAL DISABILITIES**

BOARD MEETING

DATE: June 21, 2021
TIME: 6:00 p.m.
PLACE: Zoom-video conference meeting

Minutes

CALL TO ORDER: President Pecchia

I. ROLL CALL

	<u>PRESENT</u>	<u>ABSENT</u>
Mr. Gary G. O’Nesti	<u>Present</u>	_____
Mrs. Terri Hutchison	<u>Present</u>	_____
Mrs. Jodi Kale	<u>Present</u>	_____
Mr. Peter Noll	<u>Present</u>	_____
Mrs. Andrea Patton	<u>Present</u>	_____
Mr. Joseph Pecchia	<u>Present</u>	_____
Mr. Anthony Sertick	<u>Present</u>	_____

Adopt a motion to excuse absent Board members.

Motion: _____ Second: _____

Discussion: N/A

Roll Call: Mrs. Hutchison _____
Mrs. Kale _____

Mr. Noll _____
Mrs. Patton _____
Mr. Pecchia _____
Mr. Sertick _____
Mr. O'Nesti _____

The President declares the motion _____

II. APPROVAL OF MINUTES

Adopt a motion to approve the minutes of the May 17, 2021 Board Meeting with any additions or deletions.

Motion: Mrs. Kale Second: Mrs. Patton

Discussion: None

Roll Call: Mrs. Kale Aye
Mr. Noll Aye
Mrs. Patton Aye
Mr. Pecchia Aye
Mr. Sertick Aye
Mr. O'Nesti Aye
Mrs. Hutchison Aye

The President declares the motion Approved

III. APPROVAL OF AGENDA

Adopt a motion to approve the agenda with any additions or deletions.

Motion: Mr. O'Nesti Second: Mrs. Kale

Discussion: Please note the addition of items 9, 10 and 11 under New Business

Roll Call: Mrs. Patton Aye
Mr. Pecchia Aye
Mr. Sertick Aye

Mr. O’Nesti Aye
Mrs. Hutchison Aye
Mrs. Kale Aye
Mr. Noll Aye

The President declares the motion Approved

IV. FINANCIAL BUSINESS BEFORE THE BOARD

Adopt a motion to acknowledge the payment of bills for the month of May 2021.

Motion: Mrs. Patton Second: Mrs. Hutchison

Discussion: None

Roll Call: Mr. Pecchia Aye
Mr. Sertick Aye
Mr. O’Nesti Aye
Mrs. Hutchison Aye
Mrs. Kale Aye
Mr. Noll Aye
Mrs. Patton Aye

The President declares the motion Approved

Monthly Reconciliation: Sean Kern, Director of Finance, reported that the activity accounts were reconciled and sent to the County Auditor for review. The Board received \$1,080.00 in donations in the month of May.

V. ROUTINE BUSINESS BEFORE THE BOARD

1. Adopt a motion to acknowledge the May 2021 Personnel Report of Superintendent Whitacre.

Motion: Mrs. Patton Second: Mrs. Kale

Discussion: None

Roll Call: Mr. Sertick Aye
Mr. O’Nesti Aye

Mrs. Hutchison	<u>Aye</u>
Mrs. Kale	<u>Aye</u>
Mr. Noll	<u>Aye</u>
Mrs. Patton	<u>Aye</u>
Mr. Pecchia	<u>Aye</u>

The President declares the motion Approved

VI. CORRESPONDENCE/SPECIAL MENTIONS BEFORE THE BOARD

Appreciation for the generous donations in memory of an individual served by the MCBDD.

VII. REPORT OF THE SUPERINTENDENT

- **Administrative Report**

- **Javit transition** – June 9th a conference was held at the Centre at Javit Court to allow prospective provider to tour the building and ask questions. On June 28 the opportunity for submissions will close and the packets will be opened and reviewed beginning on June 29.
 - **LKS renovation** – GPD has completed their review of the bids and has determined the apparent lowest and best bid. There is a resolution on the agenda tonight recommending to the Board of Mahoning County Commissioners to award the contract.
 - **State budget** – The Senate Finance committee added a 2% waiver rate increase. The provision for virtual meetings is not being extended, we will return to in person meetings after July 1.
- Board Finance Committee Report – Mr. Noll reported no meeting was held in May and the next meeting is scheduled for August.
 - Board Programs, Service Initiatives & Personnel Committee Report – Mr. Sertick reported that the committee met and is recommending full Board support of the LKS Employee Handbook and also approving the Intake IA position.
 - Board Capital Facilities and Grounds Committee – Mrs. Kale reported that no meeting was held but will plan on meeting as needed for the renovation project.

VIII. PUBLIC COMMENTS

NONE

IX. OLD BUSINESS BEFORE THE BOARD

NONE

X. NEW BUSINESS BEFORE THE BOARD

1. Adopt a motion to accept a first reading of the Leonard Kirtz School employee handbook as presented in the June Board packet.

Motion: Mr. Sertick

Second: Mrs. Patton

Discussion: The handbook was revised and updated and will be updated as needed for future school years.

Roll Call:	Mr. O'Nesti	<u>Aye</u>
	Mrs. Hutchison	<u>Aye</u>
	Mrs. Kale	<u>Aye</u>
	Mr. Noll	<u>Aye</u>
	Mrs. Patton	<u>Aye</u>
	Mr. Pecchia	<u>Aye</u>
	Mr. Sertick	<u>Aye</u>

The President declares the motion Approved

2. Adopt a motion to create, post and fill one Intake Investigative Agent position. The pay range for this position is \$28,777.00 to \$57,554.00 per year. This position was reviewed in the Board Programs, Service Initiatives and Personnel Committee.

Motion: Mrs. Hutchison Second: Mrs. Patton

Discussion: This position will complete the initial evaluation of reported unusual incidents to determine if they meet criteria. The Intake IA will also complete investigations on lower level cases.

Roll Call:	Mr. O'Nesti	<u>Aye</u>
	Mrs. Hutchison	<u>Aye</u>
	Mrs. Kale	<u>Aye</u>
	Mr. Noll	<u>Aye</u>
	Mrs. Patton	<u>Aye</u>
	Mr. Pecchia	<u>Aye</u>
	Mr. Sertick	<u>Aye</u>

The President declares the motion Approved

3. Adopt a motion to approve a contract renewal with The Nutrition Group for the school lunch program at LKS to allow for an increase of 0.23 cents per meal for the program year July 1, 2021 through June 30, 2022.

Motion: Mr. O'Nesti Second: Mrs. Kale

Discussion: The Nutrition Group has been supplying school meals for several years and this is a standard increase due to rising costs.

Roll Call:	Mrs. Hutchison	<u>Aye</u>
	Mrs. Kale	<u>Aye</u>
	Mr. Noll	<u>Aye</u>
	Mrs. Patton	<u>Aye</u>
	Mr. Pecchia	<u>Aye</u>
	Mr. Sertick	<u>Aye</u>
	Mr. O'Nesti	<u>Aye</u>

The President declares the motion Approved

4. Adopt a motion to enter into an agreement with Quadient Leasing USA, Inc. for postage machine leasing services for the Board Office with a term of 60 months, commencing September 1, 2021, not to exceed \$20,000.00. This agreement has been approved as to form by the Mahoning County Prosecutor's office.

Motion: Mrs. Patton Second: Mr. Sertick

Discussion: We receive a better price if spread over 60 months.

Roll Call: Mrs. Kale Aye
Mr. Noll Aye
Mrs. Patton Aye
Mr. Pecchia Aye
Mr. Sertick Aye
Mr. O'Nesti Aye
Mrs. Hutchison Aye

The President declares the motion Approved

5. Adopt a motion to enter into an agreement with the Educational Service Center of Eastern Ohio for administrative support meetings with a term of July 1, 2021 through June 30, 2022, not to exceed \$2,100.00. This agreement has been approved as to form by the Mahoning County Prosecutor's office.

Motion: Mrs. Kale Second: Mr. Sertick

Discussion: This allows Superintendent Whitacre and when beneficial, Gina Symsek to attend meetings with speakers.

Roll Call: Mr. Noll Aye
Mrs. Patton Aye
Mr. Pecchia Aye
Mr. Sertick Aye
Mr. O'Nesti Aye
Mrs. Hutchison Aye
Mrs. Kale Aye

The President declares the motion Approved

6. Adopt a motion to approve the preparation, submission, and participation of the State Fiscal Year '22 Early Intervention Service Coordination grant awarded by the Ohio Department of Developmental Disabilities, in the amount of \$497,237. Funding will be used to support EI service coordination, evaluation and assessment, and local child find outreach, as well as contract management, oversight, and supervision of the before mentioned activities.

Motion: Mrs. Patton Second: Mrs. Kale

Discussion: The proceeds of this grant cover salary and benefits for Service Coordination.

Roll Call: Mr. Pecchia Aye
Mr. Sertick Aye
Mr. O'Nesti Aye
Mrs. Hutchison Aye
Mrs. Kale Aye
Mr. Noll Aye
Mrs. Patton Aye

The President declares the motion Approved

7. Adopt Board Resolution 2021-006 in accordance with ORC § 5705.03 as if fully written herein, requesting the Board of Mahoning County Commissioners to certify to the County Auditor of Mahoning County a resolution requesting the County Auditor certify to the Mahoning County Board of Commissioners the total current tax valuation of Mahoning County and the dollar amount of revenue that would be generated by the renewal of a two (2.0) mill levy in excess of the ten-mill limitation.

Motion: Mrs. Patton Second: Mrs. Kale

Discussion: This levy has been in effect since 1992 and is the 2nd levy in the five year cycle

Roll Call: Mr. Sertick Aye
Mr. O'Nesti Aye
Mrs. Hutchison Aye
Mrs. Kale Aye
Mr. Noll Aye
Mrs. Patton Aye
Mr. Pecchia Aye

The President declares the motion Approved

8. Adopt Board Resolution 2021-007 as fully written herein, to request the Board of Mahoning County Commissioners to place on the ballot for the November 2, 2021 election, a two (2.0) mill tax renewal levy for five years commencing in tax year 2022.

Motion: Mrs. Kale Second: Mrs. Patton

Discussion: This levy generates \$5.5 million dollars annually.

Roll Call: Mr. O'Nesti Aye
Mrs. Hutchison Aye
Mrs. Kale Aye
Mr. Noll Aye
Mrs. Patton Aye
Mr. Pecchia Aye
Mr. Sertick Aye

The President declares the motion Approved

9. Adopt Board Resolution 2021-008, as if fully written herein, requesting the Mahoning County Board of County Commissioners to enter into a second amendment of the lease agreement of the 160 Marwood Circle, Boardman (Meshel) facility, pursuant to §307.09 (A), and §307.10 (A), and to approve such First Amendment to the lease by and between the Mahoning County Board of Commissioners and MASCO, Inc.

Motion: Mr. Sertick Second: Mrs. Hutchison

Discussion: This will allow MASCO to install a fence to secure their vehicles.

Roll Call: Mrs. Hutchison Aye
Mrs. Kale Aye
Mr. Noll Aye
Mrs. Patton Aye
Mr. Pecchia Aye
Mr. Sertick Aye
Mr. O'Nesti Aye

The President declares the motion Approved

10. Adopt Board Resolution 2021-009, as if fully written herein, recommending the Board of Mahoning County Commissioners award the contract for the Mahoning County Board of Developmental Disabilities office renovation project to the apparent lowest and best and/or apparent lowest responsive and responsible bidder.

Motion: Mrs. Patton Second: Mrs. Kale

Discussion: The Resolution will request the Board of Mahoning County Commissioners to award the contract to B & B Contractors, the apparent lowest and best bidder for the LKS renovation project.

Roll Call: Mrs. Kale Aye

Mr. Noll Aye
Mrs. Patton Aye
Mr. Pecchia Aye
Mr. Sertick Aye
Mr. O'Nesti Abstain
Mrs. Hutchison Aye

The President declares the motion Approved

11. Adopt a motion to authorize a budget amendment to increase appropriations in the following account for the office renovation project:

3200950-600601-95015 \$70,000 Building Improvements

Motion: Mrs. Kale Second: Mrs. Patton

Discussion: This appropriation will ensure sufficient funding to secure a purchase order for the project.

Roll Call: Mr. Noll Aye
 Mrs. Patton Aye
 Mr. Pecchia Aye
 Mr. Sertick Aye
 Mr. O'Nesti Abstain
 Mrs. Hutchison Aye
 Mrs. Kale Aye

The President declares the motion Approved

XII. ADJOURNMENT

Adopt a motion to adjourn the meeting.

Motion: Mr. O'Nesti Second: Mrs. Kale

Roll Call: Mr. Noll Aye
 Mrs. Patton Aye
 Mr. Pecchia Aye
 Mr. Sertick Aye
 Mr. O'Nesti Aye
 Mrs. Hutchison Aye
 Mrs. Kale Aye

The President declares the motion Approved

Time: 6:54 p.m.

The next Board Meeting will be August 16, 2021 at Leonard Kirtz School at 6:00 p.m.