



**MAHONING COUNTY BOARD OF
DEVELOPMENTAL DISABILITIES**

BOARD MEETING

DATE: February 28, 2022

TIME: 6:00 p.m.

PLACE: Leonard Kirtz School

Minutes

CALL TO ORDER: President Pecchia
PLEDGE OF ALLEGIANCE

The Board would like to observe a moment of silence in memory of Leonard Kirtz, Jr. who passed away on January 29.

I. ROLL CALL

	<u>PRESENT</u>	<u>ABSENT</u>
Mr. Gary G. O'Nesti	<u>Present</u>	_____
Mrs. Terri Hutchison	<u>Present</u>	_____
Mrs. Jodi Kale	<u>Present</u>	_____
Mr. Peter Noll	<u>Present</u>	_____
Mrs. Andrea Patton	_____	<u>Absent</u>
Mr. Joseph Pecchia	<u>Present</u>	_____
Mr. Anthony Sertick	_____	<u>Absent</u>

Adopt a motion to excuse absent Board members.

Motion: Mrs. Kale Second: Mr. O'Nesti

Discussion: Mrs. Patton and Mr. Sertick are excused.

Roll Call: Mrs. Hutchison Aye
Mrs. Kale Aye
Mr. Noll Aye
Mrs. Patton _____
Mr. Pecchia Aye
Mr. Sertick _____
Mr. O’Nesti Aye

The President declares the motion Approved

II. APPROVAL OF MINUTES

Adopt a motion to approve the minutes of the January 24, 2022 Organizational Board Meeting with any additions or deletions.

Motion: Mrs. Kale Second: Mr. O’Nesti

Discussion: None

Roll Call: Mrs. Kale Aye
Mr. Noll Aye
Mrs. Patton _____
Mr. Pecchia Aye
Mr. Sertick _____
Mr. O’Nesti Aye
Mrs. Hutchison Aye

The President declares the motion Approved

Adopt a motion to approve the minutes of the January 24, 2022 Board Meeting with any additions or deletions.

Motion: Mr. O’Nesti Second: Mrs. Kale

Discussion: None

Roll Call: Mr. Noll Aye
Mrs. Patton _____
Mr. Pecchia Aye

Mr. Sertick _____
Mr. O'Nesti Aye
Mrs. Hutchison Aye
Mrs. Kale Aye

The President declares the motion Approved

III. APPROVAL OF AGENDA

Adopt a motion to approve the agenda with any additions or deletions.

Motion: Mrs. Kale Second: Mr. O'Nesti

Discussion: None

Roll Call: Mrs. Patton _____
Mr. Pecchia Aye
Mr. Sertick _____
Mr. O'Nesti Aye
Mrs. Hutchison Aye
Mrs. Kale Aye
Mr. Noll Aye

The President declares the motion Approved

IV. FINANCIAL BUSINESS BEFORE THE BOARD

Adopt a motion to acknowledge the payment of bills for the month of January 2022.

Motion: Mr. O'Nesti Second: Mr. Noll

Discussion: None

Roll Call: Mr. Pecchia Aye
Mr. Sertick _____
Mr. O'Nesti Aye
Mrs. Hutchison _____

Mrs. Kale Aye
Mr. Noll Aye
Mrs. Patton _____

The President declares the motion Approved

Monthly Reconciliation: Mr. Kern, Director of Finance, reported that the reconciliation of the activity accounts was performed and submitted to the County Auditor for review. We received \$1,100.00 in donations for the month of January.

V. ETHICS COMMITTEE REPORT: Committee Member, Peter Noll, reported that Ethics Committee met prior to the meeting and reviewed contracts and items on the agenda related to items 3, 4, 7, 8, and 9 under new business.

Adopt a motion to approve the Ethics Committee Report as presented by Committee Member, Peter Noll.

Motion: Mr. O’Nesti Second: Mrs. Kale

Discussion: None

Roll Call: Mr. Sertick _____
 Mr. O’Nesti Aye
 Mrs. Hutchison Aye
 Mrs. Kale Aye
 Mr. Noll Aye
 Mrs. Patton _____
 Mr. Pecchia Aye

The President declares the motion Approved

VI. ROUTINE BUSINESS BEFORE THE BOARD

1. Adopt a motion to acknowledge the January 2022 Personnel Report of Superintendent Whitacre.

Motion: Mr. Noll Second: Mr. O’Nesti

Discussion: None

Roll Call: Mr. O’Nesti Aye

Mrs. Hutchison	<u>Aye</u>
Mrs. Kale	<u>Aye</u>
Mr. Noll	<u>Aye</u>
Mrs. Patton	_____
Mr. Pecchia	<u>Aye</u>
Mr. Sertick	_____

The President declares the motion Approved

VII. CORRESPONDENCE/SPECIAL MENTIONS BEFORE THE BOARD

Week of HOPE Proclamation

VIII. REPORT OF THE SUPERINTENDENT

- **Administrative Report**

- DD Awareness Month – We will have billboards and t.v. advertisements spotlighting DD Awareness month, in addition to several events celebrating the month.
- Office Renovation Project update – the renovation is progressing as scheduled, we are ordering the furnishings for the office space.
- Accreditation – we are scheduled for April 25/26. We have been preparing as we have received information regarding our review. Our goal is to obtain a 3 year accreditation.
- Juneteenth-June 19 has been adopted as a Federal holiday and the Board of Mahoning County Commissioners has voted to honor the holiday. We will adjust program calendars to reflect the change.

Human Resources Report

- **Welcome New Staff**

- Julie Anttila, Transportation Aide, eff. 1/3/2022
- Kimberlee Jeswald, Community Services Secretary, eff. 1/10/22
- Heather Waselich, SSA, eff. 1/31/2022
- Lauren Johnson, SSA, eff. 1/31/2022
- Kenneth Greaver, SSA, eff. 1/31/2022

- **Promotions/Transfers**

- Maureen Turnbull, transfer to QARN, eff. 1/3/2022
- Ashley Barnett, transfer to EI Service Coordinator, eff. 1/31/2022

- Board Finance Committee Report – No meeting in February, next meeting is scheduled for April
- Board Capital Facilities and Grounds Committee – Mrs. Kale, Chairperson, reported that the Committee met on February 24 and discussed the LKS playground project and several various options and ideas. Also covered was the purchase of furnishings and fixtures for the renovated space.
- Board Programs, Service Initiatives & Personnel Committee Report – Mrs. Hutchison, Committee member, reported that the Committee met on February 14 and discussed expanding the Community Outreach Advocate position from part-time to full-time.

IX. PUBLIC COMMENTS

NONE

X. OLD BUSINESS BEFORE THE BOARD

NONE

XI. NEW BUSINESS BEFORE THE BOARD

1. Adopt a motion to accept the recommendation to replace Mr. Gary O’Nesti on the Ethics Committee with Mr. Joseph Pecchia.

Motion: Mrs. Kale Second: Mrs. Hutchison

Discussion: None

Roll Call:	Mrs. Hutchison	<u>Aye</u>
	Mrs. Kale	<u>Aye</u>
	Mr. Noll	<u>Aye</u>
	Mrs. Patton	_____

Mr. Pecchia	<u>Aye</u>
Mr. Sertick	_____
Mr. O'Nesti	<u>Aye</u>

The President declares the motion Approved

2. Adopt a motion to enter into an agreement with the following vendors A - F. These contracts have been approved as to form by the Mahoning County Prosecutor's Office.

- A. Compass Consulting Services, LLC for a Diversity, Equity and Inclusion training on March 11, 2022, not to exceed \$1,305.00.
- B. Nexstar Media, Inc., dba WKBN,WYFX,WYTV and IWKBN-TV for MCBDD community education campaigns in 2022, not to exceed \$11,100.00.
- C. WFMJ Television, Inc., community education campaigns in 2022, not to exceed \$11,889.00.
- D. Lamar Advertising for MCBDD community education campaigns in 2022, not to exceed\$7,380.00.
- E. York-Mahoning Mechanical Contractors for the term of January 1, 2022 through December 31, 2022 for routine HVAC maintenance, not to exceed \$20,000.00.
- F. Belenky, Inc. for the term of January 1, 2022 through December 31, 2022 for unscheduled repairs to commercial laundry equipment in all MCBDD buildings, not to exceed \$2,000.00.

Motion: Mrs. Kale Second: Mrs. Hutchison

Discussion: Compass Consulting will hold a staff training on March 11. The media contracts are to cover billboards and advertisements throughout the year supporting DD awareness month and disabilities employment awareness month later in the year.

Roll Call:	Mrs. Kale	<u>Aye</u>
	Mr. Noll	<u>Aye</u>
	Mrs. Patton	_____
	Mr. Pecchia	<u>Aye</u>
	Mr. Sertick	_____
	Mr. O'Nesti	<u>Aye</u> **Abstain E.
	Mrs. Hutchison	<u>Aye</u>

The President declares the motion Approved

3. Adopt Board Resolution 2022-002, as if fully written herein, for Approval

of Direct Services contracts with the following individuals as recommended by the Ethics Committee per approved Ethics Committee Resolution EC2022-001 with no conflict of interest for: Individual ID #6587231.

Motion: Mr. Noll Second: Mrs. Hutchison

Discussion: None

Roll Call:	Mr. Noll	<u>Aye</u>
	Mrs. Patton	_____
	Mr. Pecchia	<u>Aye</u>
	Mr. Sertick	_____
	Mr. O’Nesti	<u>Aye</u>
	Mrs. Hutchison	<u>Aye</u>
	Mrs. Kale	<u>Aye</u>

The President declares the motion Approved

4. Adopt a motion to enter into shared cost agreements for residential placement and treatment by and between the Mahoning County Board of Developmental Disabilities and the Mahoning County Children Services Board for the following:

A. Individual ID #7017391 for services provided by National Youth Advocates Program dba: NYAP.

B. Individual ID #6668768 for services provided by Penny’s Behavioral Healthcare LLC.

These agreements were reviewed in the Ethics Committee and have been approved as to form by the Mahoning County Prosecutor’s office.

Motion: Mr. O’Nesti Second: Mrs. Kale

Discussion: These agreements allow us to share payments for services for individuals served by more than one County agency.

Roll Call:	Mrs. Patton	_____
	Mr. Pecchia	<u>Aye</u>
	Mr. Sertick	_____
	Mr. O’Nesti	<u>Aye</u>
	Mrs. Hutchison	<u>Aye</u>
	Mrs. Kale	<u>Aye</u>
	Mr. Noll	<u>Aye</u>

The President declares the motion Approved

5. Adopt a motion approving the contractor’s application for payment in the amount of \$230,074.73 to B & B Contractors & Developers, Inc. for the MCBDD Office Renovation project, as certified by the Architect, GPD Group.

Motion: Mrs. Kale Second: Mr. O’Nesti

Discussion: This represents the third payment to B & B Contractors.

Roll Call: Mr. Noll Aye
Mrs. Patton _____
Mr. Pecchia Aye
Mr. Sertick _____
Mr. O’Nesti Aye
Mrs. Hutchison Aye
Mrs. Kale Aye

The President declares the motion Approved

6. Adopt a motion to enter into an agreement with IData Consulting Services, Inc. for software support services for the term of January 1, 2022 through December 31, 2022, not to exceed \$5,000.00. This agreement has been approved by the Data Review Board and approved as to form by the Mahoning County Prosecutor’s Office.

Motion: Mrs. Hutchison Second: Mr. Noll

Discussion: None

Roll Call: Mr. Pecchia Aye
Mr. Sertick _____
Mr. O’Nesti Aye
Mrs. Hutchison Aye
Mrs. Kale Aye
Mr. Noll Aye
Mrs. Patton _____

The President declares the motion Approved

7. Adopt a motion to enter into an agreement with Youngstown Hearing

and Speech Center dba Easter Seals of Mahoning, Trumbull and Columbiana Counties for community interpreting services, for the term of January 1, 2022 through December 31, 2023, not to exceed \$4,000.00 each year. This contract has been reviewed by the Ethics Committee and approved as to form by the Mahoning County Prosecutor’s Office.

Motion: Mr. Noll Second: Mr. O’Nesti

Discussion: This is an on-going contract to provide interpretation services for hearing impaired individuals.

Roll Call:	Mr. Sertick	_____
	Mr. O’Nesti	<u>Aye</u>
	Mrs. Hutchison	<u>Aye</u>
	Mrs. Kale	<u>Aye</u>
	Mr. Noll	<u>Aye</u>
	Mrs. Patton	_____
	Mr. Pecchia	<u>Aye</u>

The President declares the motion Approved

8. Adopt a motion to enter into an agreement with Organizion Civica y Cultural Hispana Americana, Inc. (OCCHA) for interpretation services for the term of Janauary1, 2022 through December 31, 2022, not to exceed \$4,000.00. This contract has been reviewed by the Ethics Committee and approved as to form by the Mahoning County Prosecutor’s Office.

Motion: Mrs. Hutchison Second: Mr. Noll

Discussion: This is an on-going agreement to provide interpretation services for Spanish speaking individuals.

Roll Call:	Mr. O’Nesti	<u>Aye</u>
	Mrs. Hutchison	<u>Aye</u>
	Mrs. Kale	<u>Aye</u>
	Mr. Noll	<u>Aye</u>
	Mrs. Patton	_____
	Mr. Pecchia	<u>Aye</u>
	Mr. Sertick	_____

The President declares the motion Approved

9. Adopt Board Resolution 2022-003, as if fully written herein, Approval of

current Board employees to perform services provided under Section 5126.11 (Family Support Services Program) or Sections 5126.40 through 5126.46 (Supported Living) through outside employment with an individual, agency, or other entity that has a direct services contract with the Board, as recommended by the Ethics Committee per approved Ethics Committee Resolution EC2022-002.

Motion: Mr. Noll Second: Mrs. Hutchison

Discussion: This resolution shows no conflict of interest for MCBDD staff who also work for agencies that contract with the Board.

Roll Call:	Mrs. Hutchison	<u>Aye</u>
	Mrs. Kale	<u>Aye</u>
	Mr. Noll	<u>Aye</u>
	Mrs. Patton	_____
	Mr. Pecchia	<u>Aye</u>
	Mr. Sertick	_____
	Mr. O'Nesti	<u>Aye</u>

The President declares the motion Approved

10. Adopt a motion authorizing the administration to submit an application, or approve participation in, the following SFY 2022-23 grants with their respective estimated amounts, and act as authorized representatives of the Board in connection with these grants, and agree to abide by the assurances applicable to each grant:

School Breakfast Program	\$15,000
National School Lunch Program – (Cash Assistance)	\$30,000
Special Education, Part B-IDEA	\$45,017
ARP Special Education, Part B-IDEA	\$3,911
Governor’s Emergency Education Relief Fund (GEER)	\$85,429
Social Services Block Grant (Title XX)	\$164,511
Medical Assistance Program (Title XIX): Medicaid Administration	\$785,000

Motion: Mrs. Kale Second: Mrs. Hutchison

Discussion: None

Roll Call:	Mrs. Kale	<u>Aye</u>
	Mr. Noll	<u>Aye</u>
	Mrs. Patton	_____
	Mr. Pecchia	<u>Aye</u>
	Mr. Sertick	_____
	Mr. O'Nesti	<u>Aye</u>

Mrs. Hutchison Aye

The President declares the motion Approved

11. Adopt a motion to authorize a budget amendment to increase appropriations in the following accounts for the office renovation project:

3200950-600614-95015	\$486,000	Furniture and Fixtures
3200950-600601-95015	\$160,000	Building Improvement

Motion: Mr. Noll Second: Mr. O’Nesti

Discussion: None

Roll Call:	Mr. Noll	<u>Aye</u>
	Mrs. Patton	_____
	Mr. Pecchia	<u>Aye</u>
	Mr. Sertick	_____
	Mr. O’Nesti	<u>Aye</u>
	Mrs. Hutchison	<u>Aye</u>
	Mrs. Kale	<u>Aye</u>

The President declares the motion Approved

12. Adopt a motion authorizing the purchase of furniture and fixtures in the amount of \$406,523.38 from Environments 4 Business, LLC, through the State of Ohio Department of Administrative Services’ Cooperative Purchasing Program, for the MCBDD Office Renovation project.

Motion: Mrs. Kale Second: Mr. O’Nesti

Discussion: This motion covers the purchase of the majority of furnishings and fixtures, there will be an additional purchase of approximately \$80,000.00 to cover the walls for the Supervisors offices.

Roll Call:	Mrs. Patton	_____
	Mr. Pecchia	<u>Aye</u>
	Mr. Sertick	_____
	Mr. O’Nesti	<u>Aye</u>
	Mrs. Hutchison	<u>Aye</u>
	Mrs. Kale	<u>Aye</u>
	Mr. Noll	<u>Aye</u>

The President declares the motion Approved

13. Adopt a motion to expand the hours of the Community Outreach Advocate position from part-time to a full-time position. This position was reviewed in the Board Programs, Service Initiatives and Personnel Committee.

Motion: Mrs. Kale Second: Mr. O’Nesti

Discussion: The Outreach programs have been very successful since the part-time position was created, therefore we would like to continue to expand the programs and allow the Community Outreach Advocate to work full-time.

Roll Call:	Mr. Pecchia	<u>Aye</u>
	Mr. Sertick	_____
	Mr. O’Nesti	<u>Aye</u>
	Mrs. Hutchison	<u>Aye</u>
	Mrs. Kale	<u>Aye</u>
	Mr. Noll	<u>Aye</u>
	Mrs. Patton	_____

The President declares the motion Approved

14. Adopt a motion acknowledging the Board of Mahoning County Commissioners as the legal title holders of the Bev Road Facility will take over both the operation and the contents of the Bev Road Facility as of 3/1/2022.

Motion: Mrs. Kale Second: Mrs. Hutchison

Discussion: None

Roll Call:	Mr. Pecchia	<u>Aye</u>
	Mr. Sertick	_____
	Mr. O’Nesti	<u>Aye</u>
	Mrs. Hutchison	<u>Aye</u>
	Mrs. Kale	<u>Aye</u>
	Mr. Noll	<u>Aye</u>
	Mrs. Patton	_____

The President declares the motion Approved

XII. EXECUTIVE SESSION

Adopt a motion to go into Executive Session to discuss:

X 1. Personnel Matters

- To consider the appointment of a public employee or official;
- To consider the employment of a public employee or official;
- To consider the discipline of a public employee or official;
- To consider the promotion of a public employee or official;
- To consider the demotion of a public employee or official;
- X To consider the compensation of a public employee or official; or
- To consider the investigation of charges or complaints against a public employee or official.

- 2. Purchase or Sale of property
- 3. Pending or imminent court action
- X 4. Collective Bargaining Matters
- 5. Matters required to be kept confidential
- 6. Security matters
- 7. Hospital trade secrets
- 8. Veterans Service Commission Applications

Motion: Mrs. Kale Second: Mrs. Hutchison

Roll Call:	Mrs. Patton	<u> </u>
	Mr. Pecchia	<u> Aye </u>
	Mr. Sertick	<u> </u>
	Mr. O’Nesti	<u> Aye </u>
	Mrs. Hutchison	<u> Aye </u>
	Mrs. Kale	<u> Aye </u>
	Mr. Noll	<u> Aye </u>

The President declares the motion Approved

Time: 6:47 p.m.

Adopt a motion to reconvene the Board meeting from executive session.

Motion: Mr. O’Nesti Second: Mrs. Kale

Roll Call:	Mr. Pecchia	<u> </u>
	Mr. Sertick	<u> Aye </u>
	Mr. O’Nesti	<u> Aye </u>
	Mrs. Hutchison	<u> Aye </u>
	Mrs. Kale	<u> Aye </u>
	Mr. Noll	<u> Aye </u>
	Mrs. Patton	<u> </u>

The President declares the motion Approved

Time:7:34 p.m.

XII. ADJOURNMENT

Adopt a motion to adjourn the meeting.

Motion: Mr. O'Nesti Second: Mrs. Kale

Roll Call:	Mr. Pecchia	<u>Aye</u>
	Mr. Sertick	_____
	Mr. O'Nesti	<u>Aye</u>
	Mrs. Hutchison	<u>Aye</u>
	Mrs. Kale	<u>Aye</u>
	Mr. Noll	<u>Aye</u>
	Mrs. Patton	_____

The President declares the motion Approved

Time: 7:35 p.m.

The next Board Meeting will be March 21, 2022 at Leonard Kirtz School at 6:00 p.m.