



**MAHONING COUNTY BOARD OF
DEVELOPMENTAL DISABILITIES**

BOARD MEETING

DATE: August 15, 2022
TIME: 6:00 p.m.
PLACE: Leonard Kirtz School

Minutes

CALL TO ORDER: President Pecchia
PLEDGE OF ALLEGIANCE

I. ROLL CALL

	<u>PRESENT</u>	<u>ABSENT</u>
Mr. Gary G. O’Nesti	<u>Present</u>	_____
Mrs. Terri Hutchison	<u>Present</u>	_____
Mrs. Jodi Kale	<u>Present</u>	_____
Mr. Peter Noll	<u>Present</u>	_____
Mrs. Andrea Patton	<u>Present</u>	_____
Mr. Joseph Pecchia	<u>Present</u>	_____
Mr. Anthony Sertick	<u>Present</u>	_____

Adopt a motion to excuse absent Board members.

Motion: _____ Second: _____

Discussion: N/A

Roll Call: Mrs. Hutchison _____
Mrs. Kale _____

Mr. Noll _____
Mrs. Patton _____
Mr. Pecchia _____
Mr. Sertick _____
Mr. O'Nesti _____

The President declares the motion _____

II. APPROVAL OF MINUTES

Adopt a motion to approve the minutes of the June 21, 2022 Board Meeting with any additions or deletions.

Motion: Mrs. Kale Second: Mrs. Patton

Discussion: None

Roll Call: Mrs. Kale Aye
Mr. Noll Aye
Mrs. Patton Aye
Mr. Pecchia Aye
Mr. Sertick Abstain
Mr. O'Nesti Aye
Mrs. Hutchison Aye

The President declares the motion Approved

Adopt a motion to approve the minutes of the July 20, 2022 Special Board Meeting with any additions or deletions.

Motion: Mr. O'Nesti Second: Mrs. Hutchison

Discussion: None

Roll Call: Mr. Noll Aye
Mrs. Patton Abstain
Mr. Pecchia Aye
Mr. Sertick Abstain

Mr. O’Nesti Aye
Mrs. Hutchison Aye
Mrs. Kale Aye

The President declares the motion Approved

III. APPROVAL OF AGENDA

Adopt a motion to approve the agenda with any additions or deletions.

Motion: Mrs. Hutchison Second: Mrs. Patton

Discussion: None

Roll Call: Mrs. Patton Aye
 Mr. Pecchia Aye
 Mr. Sertick Aye
 Mr. O’Nesti Aye
 Mrs. Hutchison Aye
 Mrs. Kale Aye
 Mr. Noll Aye

The President declares the motion Approved

IV. FINANCIAL BUSINESS BEFORE THE BOARD

Adopt a motion to acknowledge the payment of bills for the month of July 2022.

Motion: Mrs. Hutchison Second: Mrs. Kale

Discussion: None

Roll Call: Mr. Pecchia Aye
 Mr. Sertick Aye
 Mr. O’Nesti Aye

Mrs. Hutchison Aye
Mrs. Kale Aye
Mr. Noll Aye
Mrs. Patton Aye

The President declares the motion Approved

Monthly Reconciliation: Mr. Kern, Director of Finance, reported that the activity accounts were reconciled and sent to the County Auditor for review. In addition, the following donations were received in July 2022, a \$100.00 general donation, \$1,195.00 for the LKS playground project and \$50,000.00 in ARPA funds allotted on behalf of the Board of Mahoning County Commissioners.

- V. **ETHICS COMMITTEE REPORT:** Mrs. Patton, Chairperson, reported that the Ethics Committee met prior to the Board meeting. The Committee reviewed a Direct Services contract for Individual ID #6420519 and found no conflict of interest, reviewed a shared cost agreement with Mahoning County Children Services Board for Individual ID #6511929 and reviewed agreements with Maxim Healthcare, Gateways Industries, Inc. for transportation, Gateways Industries, Inc. for day services, Easter Seals of Mahoning, Trumbull and Columbiana Counties for LKS Physical Therapy services and Occupational Therapy Services for the 2022-2023 school year. The Committee is recommending full Board approval and those items can be found on tonight's agenda under New Business items 2, 3,12,13,14,18 and 19.

Adopt a motion to approve the Ethics Committee Report as presented by Chairperson, Andrea Patton.

Motion: Mrs. Kale Second: Mr. O'Nesti

Discussion: None

Roll Call: Mr. Sertick Aye
Mr. O'Nesti Aye
Mrs. Hutchison Aye
Mrs. Kale Aye
Mr. Noll Aye
Mrs. Patton Aye
Mr. Pecchia Aye

The President declares the motion Approved

VI. ROUTINE BUSINESS BEFORE THE BOARD

1. Adopt a motion to acknowledge the June and July 2022 Personnel Report of Superintendent Whitacre.

Motion: Mrs. Patton Second: Mr. O'Nesti

Discussion: None

Roll Call:	Mr. O'Nesti	<u>Aye</u>
	Mrs. Hutchison	<u>Aye</u>
	Mrs. Kale	<u>Aye</u>
	Mr. Noll	<u>Aye</u>
	Mrs. Patton	<u>Aye</u>
	Mr. Pecchia	<u>Aye</u>
	Mr. Sertick	<u>Aye</u>

The President declares the motion Approved

VII. CORRESPONDENCE/SPECIAL MENTIONS BEFORE THE BOARD

None

VIII. REPORT OF THE SUPERINTENDENT

➤ Administrative Report

- 6.5% provider payments – a draft rule is in place which lists services that are applicable for the additional payments. The provider will have to be opted in and have provided the necessary information to be eligible. The 6.5% payments must be distributed to DSP's in an equitable manner.
- Renovation – the renovation project is approaching completion. The radiators are being installed, the canopy is expected to be completed as early as next week and the final walkthroughs are being completed and minor repairs will be completed.

- LKS Playground Presentation – Joe Kurtz, Penchura
- **Special Recognitions**
 - Brenda Rider, Kite Festival Organizer
 - Dante Centofanti
 - Holiday Bowl, Struthers – owners and staff

Human Resources Report

- **Welcome New Staff**
 - Lana Hennings, Service & Support Administrator, eff. 06/06/2022
 - Normajeane Sexton, Early Intervention Supervisor, eff. 06/22/2022
 - Lesley Bucey, Physical Therapist, E.I., eff. 06/27/2022
 - Kaitlynn Purnell, Developmental Specialist, E.I. eff. 06/27/2022
 - Jerome Ballard, Transportation Aide, eff. 07/11/2022
- **Employees Achieving Employment-Anniversary Milestones:**
 - Jill Marsh – 15 Years
 - Ashley Barnett – 10 Years
 - Danielle Pezzuolo – 5 Years
 - Evonne Baiduc – 20 Years
 - Dawn Wehr – 15 Years
- Board Finance Committee Report – Mr. Noll, Chairperson, reported that the committee met prior to the Board meeting and reviewed the cash fund balances for MCBDD and the calendar year 2023 estimated receipts totaling \$25,304, 302.00.
- Board Capital Facilities and Grounds Committee – No meeting was held.
- Board Programs, Service Initiatives & Personnel Committee Report – Mr. Sertick, Chairperson, reported the Programs, Service Initiatives and Personnel Committee met tonight prior to the Board meeting and discussed the revision of Policy 4500 – Vacation and Policy 4590.30 Weather emergency. These revisions are on tonight’s agenda for a first reading and can be found as New Business, item # 1.

IX. PUBLIC COMMENTS

NONE

X. OLD BUSINESS BEFORE THE BOARD

NONE

XI. NEW BUSINESS BEFORE THE BOARD

1. Adopt a motion to accept a first reading of the following Board policy revisions. These policies were reviewed by the Board Programs, Service Initiatives and Personnel Committee.

- **Policy 4500 – Vacation**
- **Policy 4590.30 – Weather Emergency**

Motion: Mrs. Patton Second: Mrs. Kale

Discussion: The 4500 policy was revised to include provisions regarding being in paid status to be eligible for paid holidays, as well as, adding Juneteenth as a paid holiday. The 4590.30 policy was amended to state that employee who has already requested PTO will not be paid as a calamity day in place of sick, personal or vacation time previously requested due to the ability to work from home.

Roll Call:	Mrs. Hutchison	<u>Aye</u>
	Mrs. Kale	<u>Aye</u>
	Mr. Noll	<u>Aye</u>
	Mrs. Patton	<u>Aye</u>
	Mr. Pecchia	<u>Aye</u>
	Mr. Sertick	<u>Aye</u>
	Mr. O'Nesti	<u>Aye</u>

The President declares the motion Approved

2. Adopt Board Resolution 2022-009, as if fully written herein, for Approval of Direct Services contracts with the following individuals as recommended by the Ethics Committee per approved Ethics Committee Resolution EC2022-005 with no conflict of interest for: Individual ID #6420519.

Motion: Mrs. Kale Second: Mrs. Patton

Discussion: None

Roll Call:	Mrs. Kale	<u>Aye</u>
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Mr. Noll Aye
Mrs. Patton Aye
Mr. Pecchia Aye
Mr. Sertick Aye
Mr. O’Nesti Abstain
Mrs. Hutchison Aye

The President declares the motion Approved

3. Adopt a motion to enter into shared cost agreements for residential placement and treatment by and between the Mahoning County Board of Developmental Disabilities and the Mahoning County Children Services Board for the following:

A. Individual ID # 6511929 for services provided by Turning Point Residential, Inc.

This agreement was reviewed in the Ethics Committee and has been approved as to form by the Mahoning County Prosecutor’s office.

Motion: Mrs. Kale Second: Mr. Sertick

Discussion: None

Roll Call: Mr. Noll Aye
Mrs. Patton Aye
Mr. Pecchia Aye
Mr. Sertick Aye
Mr. O’Nesti Aye
Mrs. Hutchison Aye
Mrs. Kale Aye

The President declares the motion Approved

4. Adopt a motion to accept a second and final reading of the following revised policies:

Policy 3280 – Person Centered Plans with Restrictive Measures

Policy 3291 – SSA Training and Supervision

Policy 3284 – Developing & Writing the Individual Service Plan (ISP)

These policy revisions were previously reviewed by the Board Programs, Service Initiatives and Personnel Committee.

Motion: Mrs. Patton Second: Mrs. Kale

Discussion: None

Roll Call: Mrs. Patton Aye
Mr. Pecchia Aye
Mr. Sertick Aye
Mr. O’Nesti Aye
Mrs. Hutchison Aye
Mrs. Kale Aye
Mr. Noll Aye

The President declares the motion Approved

5. Adopt a motion approving the payment in the amount of \$469,153.91 to Environments 4 Business, LLC for furniture related to the MCBDD Office Renovation project.

Motion: Mrs. Patton Second: Mrs. Kale

Discussion: None

Roll Call: Mr. Pecchia Aye
Mr. Sertick Aye
Mr. O’Nesti Aye
Mrs. Hutchison Aye
Mrs. Kale Aye
Mr. Noll Aye
Mrs. Patton Aye

The President declares the motion Approved

6. Adopt a motion to authorize the Superintendent to approve out of county field trips for the 2022-2023 program year.

Motion: Mrs. Kale Second: Mrs. Patton

Discussion: None

Roll Call: Mr. Sertick Aye
Mr. O’Nesti Aye
Mrs. Hutchison Aye
Mrs. Kale Aye
Mr. Noll Aye
Mrs. Patton Aye
Mr. Pecchia Aye

The President declares the motion Approved

7. Adopt a motion to approve the LKS routes for the 2022-2023 school year. The Board designates the Superintendent to work with the Transportation Supervisor to adjust the routes as needed during the remainder of the year.

Motion: Mrs. Patton Second: Mr. O'Nesti

Discussion: None

Roll Call:	Mr. O'Nesti	<u>Aye</u>
	Mrs. Hutchison	<u>Aye</u>
	Mrs. Kale	<u>Aye</u>
	Mr. Noll	<u>Aye</u>
	Mrs. Patton	<u>Aye</u>
	Mr. Pecchia	<u>Aye</u>
	Mr. Sertick	<u>Aye</u>

The President declares the motion Approved

8. Adopt a motion to approve lunch prices for the 2022-2023 LKS school year as \$3.69 for children and adults and \$.40 for a reduced lunch.

Motion: Mrs. Kale Second: Mrs. Patton

Discussion: This year all students are qualified for free lunch.

Roll Call:	Mrs. Hutchison	<u>Aye</u>
	Mrs. Kale	<u>Aye</u>
	Mr. Noll	<u>Aye</u>
	Mrs. Patton	<u>Aye</u>
	Mr. Pecchia	<u>Aye</u>
	Mr. Sertick	<u>Aye</u>
	Mr. O'Nesti	<u>Aye</u>

The President declares the motion Approved

9. Adopt a motion to accept a first reading of the updated 2022-23 school year Parent/Student Handbook for Leonard Kirtz School, as presented in

the Board packet.

Motion: Mrs. Kale Second: Mrs. Patton

Discussion: None

Roll Call: Mrs. Kale Aye
Mr. Noll Aye
Mrs. Patton Aye
Mr. Pecchia Aye
Mr. Sertick Aye
Mr. O'Nesti Aye
Mrs. Hutchison Aye

The President declares the motion Approved

10. Adopt a motion approving the contractor's application for payment in the amount of \$45,297.67 to B & B Contractors & Developers, Inc. for the MCBDD Office Renovation project, as certified by the Architect, GPD Group.

Motion: Mrs. Kale Second: Mrs. Patton

Discussion: This payment also includes the cost of change order #004, \$22,107.67.

Roll Call: Mr. Noll Aye
Mrs. Patton Aye
Mr. Pecchia Aye
Mr. Sertick Aye
Mr. O'Nesti Aye
Mrs. Hutchison Aye
Mrs. Kale Aye

The President declares the motion Approved

11. Adopt a motion to approve change order #004 in the amount of \$22,107.67 for the MCBDD Office Renovation project, as recommended by the Architect, GPD Group, and approved as to form by the Mahoning County Prosecutor's Office.

Motion: Mrs. Kale Second: Mrs. Hutchison

Discussion: Per conversation, the Architect, GPD Group, recommends the owners approve of the work associated with change order #004 for the MCBDD Office Renovation project. Said work addresses unforeseen field conditions relating to: 1) additional electrical work related to the occupancy sensors, and 2) additional electrical work related to the electric range and dryer, and 3) installation of fire rated safety glass panels in the corridor doors, and 4) the additional cost of upgraded ceiling tile.

Roll Call:	Mrs. Patton	<u>Aye</u>
	Mr. Pecchia	<u>Aye</u>
	Mr. Sertick	<u>Aye</u>
	Mr. O'Nesti	<u>Aye</u>
	Mrs. Hutchison	<u>Aye</u>
	Mrs. Kale	<u>Aye</u>
	Mr. Noll	<u>Aye</u>

The President declares the motion Approved

12. Adopt a motion to enter into an agreement with Maxim Healthcare Services, Inc. for emergency nursing care and assessment services for the term of February 1, 2022 through December 31, 2022, not to exceed \$28,000.00. This contract has been reviewed by the Ethics Committee and approved as to form by the Mahoning County Prosecutor's Office.

Motion: Mrs. Patton Second: Mrs. Hutchison

Discussion: None

Roll Call:	Mr. Pecchia	<u>Aye</u>
	Mr. Sertick	<u>Aye</u>
	Mr. O'Nesti	<u>Aye</u>
	Mrs. Hutchison	<u>Aye</u>
	Mrs. Kale	<u>Aye</u>
	Mr. Noll	<u>Aye</u>
	Mrs. Patton	<u>Aye</u>

The President declares the motion Approved

13. Adopt a motion to enter into an agreement with Gateways Industries, Inc. for transportation services for the term of August 16, 2022 through December 31, 2023, not to exceed \$20,000.00. This contract has been reviewed by the Ethics Committee and approved as to form by the Mahoning County Prosecutor's Office.

Motion: Mr. Sertick Second: Mrs. Hutchison

Discussion: This will pay for services for individuals without a waiver.

Roll Call:	Mr. Sertick	<u>Aye</u>
	Mr. O'Nesti	<u>Aye</u>
	Mrs. Hutchison	<u>Aye</u>
	Mrs. Kale	<u>Aye</u>
	Mr. Noll	<u>Aye</u>
	Mrs. Patton	<u>Aye</u>
	Mr. Pecchia	<u>Aye</u>

The President declares the motion Approved

14. Adopt a motion to enter into an agreement with Gateways Industries, Inc. for day service programming for the term of August 16, 2022 through December 31, 2023, not to exceed \$20,000.00. This contract has been reviewed by the Ethics Committee and approved as to form by the Mahoning County Prosecutor's Office.

Motion: Mrs. Kale Second: Mrs. Patton

Discussion: This will pay for services for individuals without a waiver.

Roll Call:	Mr. O'Nesti	<u>Aye</u>
	Mrs. Hutchison	<u>Aye</u>
	Mrs. Kale	<u>Aye</u>
	Mr. Noll	<u>Aye</u>
	Mrs. Patton	<u>Aye</u>
	Mr. Pecchia	<u>Aye</u>
	Mr. Sertick	<u>Aye</u>

The President declares the motion Approved

15. Adopt a motion to enter into an Installation/Services Agreement with Monitronics International, Inc. to act as the Master Agreement for all other agreements between MCBDD and Monitronics. This Master Agreement has an initial term of January 1, 2022 through December 31, 2022, and will then automatically renew for successive one month terms unless cancelled by either party upon at least 30 days advance written notice. This Agreement has been approved by the Data Board and has been approved as to form by the Mahoning County Prosecutor's Office.

Motion: Mrs. Patton Second: Mrs. Kale

Discussion: None

Roll Call:	Mrs. Hutchison	<u>Aye</u>
	Mrs. Kale	<u>Aye</u>
	Mr. Noll	<u>Aye</u>
	Mrs. Patton	<u>Aye</u>
	Mr. Pecchia	<u>Aye</u>
	Mr. Sertick	<u>Aye</u>
	Mr. O'Nesti	<u>Aye</u>

The President declares the motion Approved

16. Adopt a motion to enter into the First Amendment to the 2022 Agreement with Monitronics International, Inc. for 24/7 security and fire alarm monitoring services, which increases the amounts payable to Monitronics due to system upgrades to \$1,037.80 for the month of April 2022, and then to \$1,052.80 per month from May 2022 through December 2022. This First Amendment has been approved by the Data Board and has been approved as to form by the Mahoning County Prosecutor's Office.

Motion: Mrs. Patton Second: Mrs. Kale

Discussion: None

Roll Call:	Mrs. Kale	<u>Aye</u>
	Mr. Noll	<u>Aye</u>
	Mrs. Patton	<u>Aye</u>
	Mr. Pecchia	<u>Aye</u>
	Mr. Sertick	<u>Aye</u>
	Mr. O'Nesti	<u>Aye</u>
	Mrs. Hutchison	<u>Aye</u>

The President declares the motion Approved

17. Adopt a motion to enter into an agreement with Monitronics International, Inc. for unscheduled repairs to MCBDD facilities, from January 1, 2022 through December 31, 2022, not to exceed \$10,000.00. This contract has been approved by the Data Board and has been approved as to form by the Mahoning County Prosecutor's Office.

Motion: Mrs. Kale Second: Mrs. Hutchison

Discussion: None

Roll Call: Mr. Noll Aye
Mrs. Patton Aye
Mr. Pecchia Aye
Mr. Sertick Aye
Mr. O'Nesti Aye
Mrs. Hutchison Aye
Mrs. Kale Aye

The President declares the motion Approved

18. Adopt a motion to enter into an agreement with Youngstown Hearing & Speech Center, dba Easter Seals of Mahoning, Trumbull and Columbiana Counties, for Physical Therapy services at LKS for the 2022/2023 school year, not to exceed \$20,000.00. This contract has been reviewed by the Ethics Committee and approved as to form by the Mahoning County Prosecutor's Office.

Motion: Mrs. Patton Second: Mrs. Hutchison

Discussion: None

Roll Call: Mrs. Patton Aye
Mr. Pecchia Aye
Mr. Sertick Aye
Mr. O'Nesti Aye
Mrs. Hutchison Aye
Mrs. Kale Aye
Mr. Noll Aye

The President declares the motion Approved

19. Adopt a motion to enter into an agreement with Youngstown Hearing & Speech Center, dba Easter Seals of Mahoning, Trumbull and Columbiana Counties, for Occupational Therapy services at LKS for the 2022/2023 school year, not to exceed \$150,000.00. This contract has been reviewed by the Ethics Committee and approved as to form by the Mahoning County Prosecutor's Office.

Motion: Mrs. Hutchison Second: Mr. Sertick

Discussion: None

Roll Call: Mr. Pecchia Aye
Mr. Sertick Aye

Mr. O’Nesti	<u>Aye</u>
Mrs. Hutchison	<u>Aye</u>
Mrs. Kale	<u>Aye</u>
Mr. Noll	<u>Aye</u>
Mrs. Patton	<u>Aye</u>

The President declares the motion Approved

20. Adopt a motion to enter into an agreement with The Ohio State University for staff training services, to be completed by November 1, 2022, not to exceed \$3,347.20. This contract has been approved as to form by the Mahoning County Prosecutor’s Office.

Motion: Mrs. Kale Second: Mrs. Patton

Discussion: Training for the leadership team.

Roll Call:	Mr. Sertick	<u>Aye</u>
	Mr. O’Nesti	<u>Aye</u>
	Mrs. Hutchison	<u>Aye</u>
	Mrs. Kale	<u>Aye</u>
	Mr. Noll	<u>Aye</u>
	Mrs. Patton	<u>Aye</u>
	Mr. Pecchia	<u>Aye</u>

The President declares the motion Approved

XII. EXECUTIVE SESSION

Adopt a motion to go into Executive Session to discuss:

X **1. Personnel Matters**

- To consider the appointment of a public employee or official;
- To consider the employment of a public employee or official;
- To consider the discipline of a public employee or official;
- To consider the promotion of a public employee or official;
- To consider the demotion of a public employee or official;
- To consider the compensation of a public employee or official; or
- To consider the investigation of charges or complaints against a public employee or official.

- 2. Purchase or Sale of property
- 3. Pending or imminent court action
- 4. Collective Bargaining Matters
- 5. Matters required to be kept confidential
- 6. Security matters
- 7. Hospital trade secrets
- 8. Veterans Service Commission Applications

Motion: Mrs. Patton Second: Mrs. Kale

Roll Call:	Mr. O’Nesti	<u>Aye</u>
	Mrs. Hutchison	<u>Aye</u>
	Mrs. Kale	<u>Aye</u>
	Mr. Noll	<u>Aye</u>
	Mrs. Patton	<u>Aye</u>
	Mr. Pecchia	<u>Aye</u>
	Mr. Sertick	<u>Aye</u>

The President declares the motion Approved

Time: 8:06 p.m.

Adopt a motion to reconvene the Board meeting from executive session.

Motion: Mrs. Patton Second: Mrs. Kale

Roll Call:	Mrs. Hutchison	<u>Aye</u>
	Mrs. Kale	<u>Aye</u>
	Mr. Noll	<u>Aye</u>
	Mrs. Patton	<u>Aye</u>
	Mr. Pecchia	<u>Aye</u>
	Mr. Sertick	<u>Aye</u>
	Mr. O’Nesti	<u>Left at 8:40</u>

The President declares the motion Approved

Time: 8:59 p.m.

XII. ADJOURNMENT

Adopt a motion to adjourn the meeting.

Motion: Mrs. Kale Second: Mrs. Patton

Roll Call:	Mrs. Kale	<u>Aye</u>
	Mr. Noll	<u>Aye</u>
	Mrs. Patton	<u>Aye</u>
	Mr. Pecchia	<u>Aye</u>
	Mr. Sertick	<u>Aye</u>
	Mr. O'Nesti	_____
	Mrs. Hutchison	<u>Aye</u>

The President declares the motion Approved

Time: 8:59 p.m.

The next Board Meeting will be September 19, 2022 at Leonard Kirtz School at 6:00 p.m.