



**MAHONING COUNTY BOARD OF
DEVELOPMENTAL DISABILITIES**

BOARD MEETING

DATE: September 19, 2022

TIME: 6:00 p.m.

PLACE: Leonard Kirtz School

Minutes

CALL TO ORDER: President Pecchia
PLEDGE OF ALLEGIANCE

I. ROLL CALL

	<u>PRESENT</u>	<u>ABSENT</u>
Mr. Gary G. O’Nesti	<u>Present</u>	_____
Mrs. Terri Hutchison	<u>Present</u>	_____
Mrs. Jodi Kale	<u>Present</u>	_____
Mr. Peter Noll	<u>Present</u>	_____
Mrs. Andrea Patton	<u>Present</u>	_____
Mr. Joseph Pecchia	<u>Present</u>	_____
Mr. Anthony Sertick	<u>Present</u>	_____

Adopt a motion to excuse absent Board members.

Motion: _____ Second: _____

Discussion: N/A

All those in favor signify by saying Aye _____
Those opposed Nay _____

The President declares the motion _____

II. APPROVAL OF MINUTES

Adopt a motion to approve the minutes of the August 15, 2022 Board Meeting with any additions or deletions.

Motion: Mrs. Patton Second: Mrs. Kale

Discussion: None

All those in favor signify by saying Aye 7
Those opposed Nay _____

The President declares the motion Approved

III. APPROVAL OF AGENDA

Adopt a motion to approve the agenda with any additions or deletions.

Motion: Mrs. Kale Second: Mrs. Patton

Discussion: New Business agenda item #8 YSU Nursing Program agreement is being struck from the agenda due to not being returned from the vendor.

All those in favor signify by saying Aye 7
Those opposed Nay _____

The President declares the motion Approved

IV. FINANCIAL BUSINESS BEFORE THE BOARD

Adopt a motion to acknowledge the payment of bills for the month of August 2022.

Motion: Mr. Noll Second: Mrs. Hutchison

Discussion: None

All those in favor signify by saying Aye 7
Those opposed Nay _____

The President declares the motion Approved

Monthly Reconciliation: Sean Kern reported that the monthly reconciliation of the activity accounts was performed and submitted to the County Auditor's office for review. In addition, we received \$1,300.00 in donations in the month of August.

- V. ETHICS COMMITTEE REPORT:** Mrs. Patton reported that the Ethics Committee met prior to the Board meeting and reviewed Direct Services contracts for Individual ID #9608437 and #6191197 and found no conflict of interest. A shared cost agreement with Mahoning County Mental Health and Recovery Board for Individual ID #6600897 was reviewed. Agreements with Positive Education Program, TEAM LLC., and a first amendment with I Am Boundless were also discussed and no conflict was found. The Committee is recommending full Board approval and those items can be found on tonight's agenda under New Business items 2, 3, 6, 7 and 9.

Adopt a motion to approve the Ethics Committee Report as presented by Chairperson, Andrea Patton.

Motion: Mrs. Kale Second: Mrs. Hutchison

Discussion: None

All those in favor signify by saying Aye 7
Those opposed Nay _____

The President declares the motion Approved

VI. ROUTINE BUSINESS BEFORE THE BOARD

1. Adopt a motion to acknowledge the August 2022 Personnel Report of Superintendent Whitacre.

Motion: Mrs. Patton Second: Mrs. Hutchison

Discussion: None

All those in favor signify by saying Aye 7

Those opposed Nay _____

The President declares the motion Approved

VII. CORRESPONDENCE/SPECIAL MENTIONS BEFORE THE BOARD

None

VIII. REPORT OF THE SUPERINTENDENT

➤ Administrative Report

- State Budget – currently in the planning process for the next biennium budget that begins July 1, 2023. Looking for an increase for MSY funding.
- Director Hauck visit 10/6 – the DODD Director will be visiting Mahoning County with plans to visit the Tech House and the Campus of Care.
- Playground – The current goal is to have the pavilion and old equipment removed this fall and then begin construction of the new playground in early spring.

➤ Special Recognitions

- The Way Station:
 - Melissa Ciavarella
 - Chaney Nezbeth
- Gigi Graff
- The Aut Mori Grotto – Made a \$3,000.00 donation to the LKS Playground Project.
 - Glen McClain
 - Joe Fekety
 - Bill Boles
 - Jesse Boles
 - Carmen Pompeii

Human Resources Report

➤ Welcome New Staff

- Lorrie Beeman, Secretary, Community Services, eff. 8/15/2022
- Colleen Colaluca, Developmental Specialist, EI, eff. 8/15/2022

- Barry Weigle, II, Supervisor Facilities/Transportation, eff. 8/22/2022
- Danny Campbell, Service & Support Administrator, eff. 8/22/2022
- Sheena Luce, Service & Support Administrator, eff. 8/22/2022

➤ **Transfers/Promotions**

- Kim Covan, promoted to Executive Assistant – LKS, eff. 8/29/2022

➤ **Employees Achieving Employment-Anniversary Milestones:**

- Michelle Haniford – 10 years
- Lindsay Naples – 10 years
- Jenna Tieche – 10 years
- Michelle Garcia – 5 years
- Erin Klamer – 5 years
- Casey Annico – 5 years

- Board Finance Committee Report – Mr. Noll reported that no meeting took place but one is scheduled for October.
- Board Capital Facilities and Grounds Committee – Mrs. Kale reported The Board Capital, Facilities and Grounds Committee met on September 6 and discussed the Community Services office space renovation project and final details being completed to finish the project. The Committee met with B&B Construction to discuss a few issues surrounding finalizing the renovation. The LKS playground project was also a point of discussion, the Committee would like to move forward with Penchura, the firm that gave the presentation at the August Board meeting, to receive a formal proposal for the playground concept. There are no action items on tonight's agenda.
- Board Programs, Service Initiatives & Personnel Committee Report – Mr. Sertick reported The Programs, Service Initiatives and Personnel Committee met tonight prior to the Board meeting and discussed the Substitute Instructor wage and a motion can be found on tonight's agenda under new business, item #5. In addition, the Committee discussed future needs in the Community Services Department. There are no action items regarding this on tonight's agenda.

IX. PUBLIC COMMENTS

NONE

X. OLD BUSINESS BEFORE THE BOARD

NONE

XI. NEW BUSINESS BEFORE THE BOARD

1. Adopt a motion to approve the First Amendment to the 2020 Superintendent Agreement.

Motion: Mrs. Kale Second: Mrs. Patton

Discussion: None

All those in favor signify by saying Aye 7
Those opposed Nay _____

The President declares the motion Approved

2. Adopt Board Resolution 2022-010, as if fully written herein, for Approval of Direct Services contracts with the following individuals as recommended by the Ethics Committee per approved Ethics Committee Resolution EC2022-006 with no conflict of interest for: Individual ID #9608437 and #6191197.

Motion: Mr. Noll Second: Mrs. Patton

Discussion: None

Roll Call:	Mrs. Kale	<u>Abstain</u>
	Mr. Noll	<u>Aye</u>
	Mrs. Patton	<u>Aye</u>
	Mr. Pecchia	<u>Aye</u>
	Mr. Sertick	<u>Aye</u>
	Mr. O'Nesti	<u>Aye</u>
	Mrs. Hutchison	<u>Abstain</u>

The President declares the motion Approved

3. Adopt a motion to enter into shared cost agreements for residential placement and treatment by and between the Mahoning County Board of Developmental Disabilities and the Mahoning County Mental Health and Recovery Board for the following A & B:

A. Individual ID # 6600897 for services provided by Accessible Home Services, Inc. and New Leaf Residential Services, Inc. from June 1, 2021 to May 31, 2022.

B. Individual ID # 6600897 for services provided by Accessible Home Services, Inc. and Pathways For Independence LLC from June 1, 2022 to May 31, 2023.

This agreement was reviewed in the Ethics Committee and has been approved as to form by the Mahoning County Prosecutor's office.

Motion: Mrs. Kale Second: Mr. O'Nesti

Discussion: None

All those in favor signify by saying Aye 7
Those opposed Nay _____

The President declares the motion Approved

4. Adopt a motion to accept a second and final reading of the following Board policy revisions. These policies were previously reviewed by the Board Programs, Service Initiatives and Personnel Committee.

- **Policy 4500 – Vacation**
- **Policy 4590.30 – Weather Emergency**

Motion: Mrs. Patton Second: Mr. Sertick

Discussion: None

All those in favor signify by saying Aye 7
Those opposed Nay _____

The President declares the motion Approved

5. Adopt a motion to accept the updated substitute personnel pay schedule as presented in your Board packet. The only change to this schedule is increasing the Substitute Instructor wage to \$20.00 per hour. This change was reviewed in the Board Programs, Service Initiatives and Personnel Committee.

Motion: Mr. O'Nesti Second: Mrs. Patton

Discussion: None

All those in favor signify by saying Aye 7
Those opposed Nay _____

The President declares the motion Approved

6. Adopt a motion to enter into an agreement with Positive Education Program for consultation and support services at Leonard Kirtz School for the term of September 20, 2022 through May 31, 2023, not to exceed \$30,275.00. This contract has been reviewed by the Ethics Committee and approved as to form by the Mahoning County Prosecutor’s Office.

Motion: Mrs. Kale Second: Mrs. Patton

Discussion: This program and the program in agenda item #7 will assist with working with students in the school requiring additional supports.

All those in favor signify by saying Aye 7
Those opposed Nay _____

The President declares the motion Approved

7. Adopt a motion to enter into an agreement with TEAM LLC for consultation and support services at Leonard Kirtz School for the term of September 20, 2022 through May 31, 2023, not to exceed \$42,000.00. This contract has been reviewed by the Ethics Committee and approved as to form by the Mahoning County Prosecutor’s Office.

Motion: Mr. Sertick Second: Mrs. Patton

Discussion: None

All those in favor signify by saying Aye 7
Those opposed Nay _____

The President declares the motion Approved

~~**8. Adopt a motion to enter into an agreement with the Youngstown State University Nursing Program for Clinical Education of Nursing Program Students at the Leonard Kirtz School from the date of mutual execution through October 18, 2023. This agreement was previously approved as to form by the Mahoning County Prosecutor’s Office.**~~

Motion: _____ Second: _____

Discussion: Struck from the agenda-

All those in favor signify by saying Aye _____
Those opposed Nay _____

The President declares the motion _____

9. Adopt a motion to approve a first amendment to the service agreement with I Am Boundless, Inc., originally executed April 1, 2022, with a new not to exceed amount of \$266,489.72 and terminating on November 30, 2022. This amendment has been reviewed by the Ethics Committee and approved as to form by the Mahoning County Prosecutor's Office.

Motion: Mrs. Patton Second: Mrs. Hutchison

Discussion: None

All those in favor signify by saying Aye 7
Those opposed Nay _____

The President declares the motion Approved

10. Adopt a motion approving the contractor's application for payment in the amount of \$33,500.00 to B & B Contractors & Developers, Inc. for the MCBDD Office Renovation project, as certified by the Architect, GPD Group.

Motion: Mrs. Kale Second: Mrs. Hutchison

Discussion: None

All those in favor signify by saying Aye 7
Those opposed Nay _____

The President declares the motion Approved

11. Adopt a motion to approve a second and final reading of the updated 2022-23 LKS Parent/Student handbook as presented in the Board packet.

Motion: Mrs. Kale Second: Mrs. Patton

Discussion: None

All those in favor signify by saying Aye 7
Those opposed Nay _____

The President declares the motion Approved

12. Adopt a motion to approve a first amendment to the agreement for Substitute Personnel and Management Services by and between the MCBDD and the ESC of Eastern Ohio to include the position of “Classroom Aide” for a fee of \$16.93 per hour.

Motion: Mrs. Patton Second: Mrs. Kale

Discussion: This agreement allows MCBDD to obtain substitute classroom aides from the ESC.

All those in favor signify by saying Aye 7
Those opposed Nay _____

The President declares the motion Approved

XII.

EXECUTIVE SESSION

Adopt a motion to go into Executive Session to discuss:

X **1. Personnel Matters**

- _____ To consider the appointment of a public employee or official;
- _____ To consider the employment of a public employee or official;
- _____ To consider the discipline of a public employee or official;
- _____ To consider the promotion of a public employee or official;
- _____ To consider the demotion of a public employee or official;
- X _____ To consider the compensation of a public employee or official; or
- _____ To consider the investigation of charges or complaints against a public employee or official.

- _____ **2. Purchase or Sale of property**
- _____ **3. Pending or imminent court action**
- _____ **4. Collective Bargaining Matters**
- _____ **5. Matters required to be kept confidential**
- _____ **6. Security matters**
- _____ **7. Hospital trade secrets**
- _____ **8. Veterans Service Commission Applications**

Motion: Mrs. Hutchison Second: Mrs. Patton

Roll Call: Mr. Noll Aye
Mrs. Patton Aye
Mr. Pecchia Aye
Mr. Sertick Aye
Mr. O'Nesti Aye
Mrs. Hutchison Aye
Mrs. Kale Aye

The President declares the motion Approved

Time: 6:42 p.m.

Adopt a motion to reconvene the Board meeting from executive session.

Motion: Mrs. Kale Second: Mr. O'Nesti

Roll Call: Mrs. Patton Aye
Mr. Pecchia Aye
Mr. Sertick Aye
Mr. O'Nesti Aye
Mrs. Hutchison Aye
Mrs. Kale Aye
Mr. Noll Aye

The President declares the motion Approved

Time: 7:47 p.m.

XII. ADJOURNMENT

Adopt a motion to adjourn the meeting.

Motion: Mr. O'Nesti Second: Mrs. Kale

Roll Call: Mr. Pecchia Aye
Mr. Sertick Aye
Mr. O'Nesti Aye

Mrs. Hutchison	<u>Aye</u>
Mrs. Kale	<u>Aye</u>
Mr. Noll	<u>Aye</u>
Mrs. Patton	<u>Aye</u>

The President declares the motion Approved

Time: 7:47 p.m.