



**MAHONING COUNTY BOARD OF
DEVELOPMENTAL DISABILITIES**

BOARD MEETING

DATE: December 20, 2021

TIME: 5:00 p.m.

PLACE: Leonard Kirtz School

Minutes

The January meeting will be the Organizational Meeting of the Board and will be held on the fourth Monday (January 24) due to the Martin Luther King, Jr. holiday.

CALL TO ORDER: President Pecchia

I. ROLL CALL

	<u>PRESENT</u>	<u>ABSENT</u>
Mr. Gary G. O’Nesti	<u>Present</u>	_____
Mrs. Terri Hutchison	<u>Present</u>	_____
Mrs. Jodi Kale	<u>Present</u>	_____
Mr. Peter Noll	<u>Present</u>	_____
Mrs. Andrea Patton	<u>Present</u>	_____
Mr. Joseph Pecchia	<u>Present</u>	_____
Mr. Anthony Sertick	<u>Present</u>	_____

Adopt a motion to excuse absent Board members.

Motion: _____ Second: _____

Discussion: N/A

Roll Call: Mrs. Hutchison _____
Mrs. Kale _____
Mr. Noll _____
Mrs. Patton _____
Mr. Pecchia _____
Mr. Sertick _____
Mr. O’Nesti _____

The President declares the motion _____

II. APPROVAL OF MINUTES

Adopt a motion to approve the minutes of the November 15, 2021 Board Meeting with any additions or deletions.

Motion: Mrs. Kale Second: Mrs. Patton

Discussion: None

Roll Call: Mrs. Kale Aye
Mr. Noll Aye
Mrs. Patton Aye
Mr. Pecchia Aye
Mr. Sertick Aye
Mr. O’Nesti Aye
Mrs. Hutchison Aye

The President declares the motion Approved

III. APPROVAL OF AGENDA

Adopt a motion to approve the agenda with any additions or deletions.
*****Please note the addition of item #11 under New Business*****

Motion: Mrs. Patton Second: Mr. O’Nesti

Discussion: None

Roll Call:	Mr. Noll	<u>Aye</u>
	Mrs. Patton	<u>Aye</u>
	Mr. Pecchia	<u>Aye</u>
	Mr. Sertick	<u>Aye</u>
	Mr. O'Nesti	<u>Aye</u>
	Mrs. Hutchison	<u>Aye</u>
	Mrs. Kale	<u>Aye</u>

The President declares the motion Approved

IV. FINANCIAL BUSINESS BEFORE THE BOARD

Adopt a motion to acknowledge the payment of bills for the month of November 2021.

Motion: Mrs. Kale Second: Mr. Sertick

Discussion: None

Roll Call:	Mrs. Patton	<u>Aye</u>
	Mr. Pecchia	<u>Aye</u>
	Mr. Sertick	<u>Aye</u>
	Mr. O'Nesti	<u>Aye</u>
	Mrs. Hutchison	<u>Aye</u>
	Mrs. Kale	<u>Aye</u>
	Mr. Noll	<u>Aye</u>

The President declares the motion Approved

Monthly Reconciliation: Mr. Kern, Director of Finance, reported that the activity accounts were reconciled and submitted to the County Auditor for review.

- V. ETHICS COMMITTEE REPORT:** Mrs. Patton, Chairperson, reported that the Ethics Committee met prior to the Board meeting and reviewed the contracts listed as New Business item #3 and the Addendum with MASCO, Inc. and FCS listed as item #5. The Committee is recommending full Board approval.

Adopt a motion to approve the Ethics Committee Report as presented by Chairperson, Andrea Patton.

Motion: Mrs. Kale Second: Mr. O’Nesti

Discussion: None

Roll Call: Mr. Pecchia Aye
Mr. Sertick Aye
Mr. O’Nesti Aye
Mrs. Hutchison Aye
Mrs. Kale Aye
Mr. Noll Aye
Mrs. Patton Aye

The President declares the motion Approved

VI. ROUTINE BUSINESS BEFORE THE BOARD

1. Nominating Committee

In accordance with the Ohio Revised Code, Section 5126.029, an organizational meeting shall be held each year prior to the 31st day of January and the Board shall elect its officers. The slate of officers submitted by the Nominating Committee is as follows:

President – Mr. Joseph Pecchia
Vice President – Mrs. Jodi Kale
Recording Secretary – Mrs. Andrea Patton

2. Adopt a motion to acknowledge the November 2021 Personnel Report of Superintendent Whitacre.

Motion: Mrs. Kale Second: Mr. O’Nesti

Discussion: None

Roll Call: Mr. Sertick Aye
Mr. O’Nesti Aye
Mrs. Hutchison Aye

Mrs. Kale	<u>Aye</u>
Mr. Noll	<u>Aye</u>
Mrs. Patton	<u>Aye</u>
Mr. Pecchia	<u>Aye</u>

The President declares the motion Approved

VII. CORRESPONDENCE/SPECIAL MENTIONS BEFORE THE BOARD

NONE

VIII. REPORT OF THE SUPERINTENDENT

- **Administrative Report**

- New DODD Director – Director Jeff Davis will be retiring effective December 31, 2021. Governor Mike DeWine has appointed Kim Hauck to DODD Director.
- LKS Renovation – The demolition process is essentially complete. We are currently waiting for a few change orders to come in to be able to move forward.

Human Resources Report

- **Anniversary Milestone**

- Lynn Seekford – 35 years
- Brenda Thomas – 5 years

- **Promotions/Transfers**

- Rasheena Resse, Substitute Aide to Driver, eff. 11/22/2021

- Board Finance Committee Report – No Meeting
- Board Capital Facilities and Grounds Committee – Met December 10 – discussed the current progress of the project and the potential change orders that will be required.

- Board Programs, Service Initiatives & Personnel Committee Report – Met December 10 – reviewed the OT position for EI and are recommending the Board create, post and fill the position.

IX. PUBLIC COMMENTS

X. OLD BUSINESS BEFORE THE BOARD

NONE

XI. NEW BUSINESS BEFORE THE BOARD

1. Adopt a motion to renew the contract with Attorney Christopher Sammarone, as if fully written herein, the amount of the contract is not to exceed \$22,000.00 and is effective January 1, 2022 through December 31, 2022. The contract has been approved as to form by the Mahoning County Prosecutor’s Office.

Motion: Mrs. Kale Second: Mrs. Patton

Discussion: None

Roll Call:	Mr. O’Nesti	<u>Aye</u>
	Mrs. Hutchison	<u>Aye</u>
	Mrs. Kale	<u>Aye</u>
	Mr. Noll	<u>Aye</u>
	Mrs. Patton	<u>Aye</u>
	Mr. Pecchia	<u>Aye</u>
	Mr. Sertick	<u>Aye</u>

The President declares the motion Approved

2. Adopt a motion to enter into an agreement with the following vendors A – H for the term of January 1, 2022 through December 31, 2022. These contracts have been reviewed by the Ethics Committee and approved as to form by the Mahoning County Prosecutor’s Office.

- A. Love and Faith, LLC dba On Demand Drug Testing and Work Solutions, LLC for DOT drug testing and Alcohol Clearinghouse services.
- B. Love and Faith, LLC dba On Demand Drug Testing and Work Solutions, LLC for professional drug testing services and physicals.
- C. Love and Faith, LLC dba On Demand Drug Testing and Work Solutions, LLC for workforce training services, not to exceed \$5,000.00.
- D. Love and Faith, LLC dba On Demand Drug Testing and Work Solutions, LLC for Employee Assistance Program services.
- E. Santon Electric Company for unscheduled electrical repairs and services, not to exceed \$20,000.00.
- F. Facility Products & Services, LLC dba FPS Roofing for unscheduled roof repairs and services, not to exceed \$40,000.00.
- G. York-Mahoning Mechanical Contractors, Inc. for the replacement of HVAC units at the Board's Rayen Avenue Facility (Gateways), not to exceed \$47,340.00.
- H. Prout Boiler, Heating and Welding, Inc. for unscheduled plumbing services and repairs to MCBDD Facilities, not to exceed \$20,000.00.

Motion: Mrs. Patton

Second: Mr. Sertick

Discussion: The majority of these contracts are annual renewals. The item listed as "G" is to replace units at the Rayen Ave. building.

Roll Call:	Mrs. Kale	<u>Aye</u>
	Mr. Noll	<u>Aye</u>
	Mrs. Patton	<u>Aye</u>
	Mr. Pecchia	<u>Aye</u>
	Mr. Sertick	<u>Aye</u>
	Mr. O'Nesti	<u>Aye</u> Abstain E. and G.
	Mrs. Hutchison	<u>Aye</u>

The President declares the motion Approved

3. Adopt a motion to enter into an agreement with the following vendors listed as A and B for the term of January 1, 2022 through December 31, 2022. These contracts have been reviewed by the Ethics Committee and approved as to form by the Mahoning County Prosecutor's Office.

- A. Special Olympics Ohio, Inc., dba Mahoning County Public Special Olympics, for services and support of Special Olympics activities, not to exceed \$5,000.00.
- B. Turning Point Residential, Inc. for emergency respite services, not to exceed \$10,000.00.

Motion: Mrs. Kale Second: Mrs. Patton

Discussion: These agreements are annual renewals.

Roll Call:	Mr. Noll	<u>Aye</u>
	Mrs. Patton	<u>Aye</u>
	Mr. Pecchia	<u>Aye</u>
	Mr. Sertick	<u>Aye</u>
	Mr. O'Nesti	<u>Aye</u>
	Mrs. Hutchison	<u>Aye</u>
	Mrs. Kale	<u>Aye</u>

The President declares the motion Approved

4. Adopt a motion to create, post and fill one (1) Occupational Therapist position in the Early Intervention Department. The salary range for this position is \$31.05 - \$44.57 hourly. This position was reviewed and approved in the Programs, Service Initiatives and Personnel Committee.

Motion: Mrs. Patton Second: Mrs. Hutchison

Discussion: Due to the program continuing to grow, there is a need for an additional Occupational Therapist to meet the needs of the program.

Roll Call:	Mrs. Patton	<u>Aye</u>
	Mr. Pecchia	<u>Aye</u>
	Mr. Sertick	<u>Aye</u>
	Mr. O'Nesti	<u>Aye</u>
	Mrs. Hutchison	<u>Aye</u>
	Mrs. Kale	<u>Aye</u>
	Mr. Noll	<u>Aye</u>

The President declares the motion Approved

5. Adopt a motion to approve the Fourth Addendum to the Service Agreement by and between the MCBDD and MASCO, Inc. ("MASCO") and Family & Community Services, Inc. ("FCS") regarding the Meshel Facility, as if fully rewritten herein, which sets forth that the total reimbursements to be paid to the Board pursuant to Section 3 of the Service Agreement with MASCO and FCS shall not, in any event, exceed a cumulative total of \$72,000.00 during the period from January 1, 2022 through December 31,

2022, and also updates the insurance provisions of the Service Agreement. The Service Agreement was originally entered into on August 20, 2018. This addendum has been reviewed in by the Ethics Committee and has been approved as to form by the Mahoning County Prosecutor’s Office.

Motion: Mr. O’Nesti Second: Mr. Sertick

Discussion: The 4th addendum provides for updates to insurance provisions but is otherwise a renewal of an existing contract.

Roll Call: Mr. Noll Aye
Mrs. Patton Aye
Mr. Pecchia Aye
Mr. Sertick Aye
Mr. O’Nesti Aye
Mrs. Hutchison Aye
Mrs. Kale Aye

The President declares the motion Approved

6. Adopt a motion authorizing blanket approval for necessary expenses incurred in the conduct of county board business including reimbursement for travel expenses within the State of Ohio for Board members and staff during calendar year 2022.

Motion: Mrs. Kale Second: Mr. O’Nesti

Discussion: None

Roll Call: Mr. Pecchia Aye
Mr. Sertick Aye
Mr. O’Nesti Aye
Mrs. Hutchison Aye
Mrs. Kale Aye
Mr. Noll Aye
Mrs. Patton Aye

The President declares the motion Approved

7. Adopt a motion to authorize a budget amendment to increase appropriations in the following accounts for leave and severance payouts:

7500-950-600314 \$40,000 Separation Payouts
7500-950-600315 \$6,000 PERS
7500-950-600318 \$500 Medicare
7500-950-600334 \$8,000 Earned Time Buyouts

Motion: Mr. O’Nesti Second: Mrs. Hutchison

Discussion: None

Roll Call: Mr. Sertick Aye
Mr. O’Nesti Aye
Mrs. Hutchison Aye
Mrs. Kale Aye
Mr. Noll Aye
Mrs. Patton Aye
Mr. Pecchia Aye

The President declares the motion Approved

8. Adopt a motion to approve attendance of Board Members and staff at professional meetings and approve expenditures for attendance within the State of Ohio for the calendar year 2022 estimated at \$30,950.00 for the improvement of program operations, personal development, and continuing education.

Motion: Mrs. Patton Second: Mrs. Hutchison

Discussion: None

Roll Call: Mr. O’Nesti Aye
Mrs. Hutchison Aye
Mrs. Kale Aye
Mr. Noll Aye
Mrs. Patton Aye
Mr. Pecchia Aye
Mr. Sertick Aye

The President declares the motion Approved

9. Adopt a motion approving the contractor’s application for payment in the amount of \$196,305.00 to B & B Contractors & Developers, Inc. for the MCBDD Office Renovation project, as certified by the Architect, GPD Group.

Motion: Mrs. Kale Second: Mr. O’Nesti

Discussion: This represents the first payment of the renovation project.

Roll Call: Mrs. Hutchison Aye
Mrs. Kale Aye
Mr. Noll Aye
Mrs. Patton Aye
Mr. Pecchia Aye
Mr. Sertick Aye
Mr. O'Nesti Aye

The President declares the motion Approved

10. Adopt Board Resolution 2021-016, as if fully written herein, specifying the amount of funds the Mahoning County Board of Developmental Disabilities will use in calendar year 2022 to pay the nonfederal share of the Medicaid expenditures (\$10,097,871.00) it is required by Ohio revised Code §5126.059 and §5126.0510 to pay.

Motion: Mrs. Kale Second: Mr. O'Nesti

Discussion: This is the MCBDD annual waiver match as currently expected.

Roll Call: Mrs. Kale Aye
Mr. Noll Aye
Mrs. Patton Aye
Mr. Pecchia Aye
Mr. Sertick Aye
Mr. O'Nesti Aye
Mrs. Hutchison Aye

The President declares the motion Approved

11. Adopt a motion to accept a first and final reading of the revision to Policy 3100 – Early Intervention. This policy revision was reviewed in the Board Programs, Service Initiatives and Personnel Committee.

Motion: Mrs. Patton Second: Mrs. Kale

Discussion: This revision brings us into compliance with revised code.

Roll Call: Mr. Noll Aye
Mrs. Patton Aye
Mr. Pecchia Aye
Mr. Sertick Aye
Mr. O'Nesti Aye

Mrs. Hutchison Aye
Mrs. Kale Aye

The President declares the motion Approved

XII. ADJOURNMENT

Adopt a motion to adjourn the meeting.

Motion: Mrs. Patton Second: Mrs. Kale

Roll Call: Mr. Pecchia Aye
Mr. Sertick Aye
Mr. O'Nesti Aye
Mrs. Hutchison Aye
Mrs. Kale Aye
Mr. Noll Aye
Mrs. Patton Aye

The President declares the motion Approved

Time: 5:32 p.m.

**The next Board Meeting will be January 24, 2022 at
Leonard Kirtz School at 6:00 p.m.**