



**MAHONING COUNTY BOARD OF
DEVELOPMENTAL DISABILITIES**

BOARD MEETING

DATE: October 17, 2022

TIME: 6:00 p.m.

PLACE: Leonard Kirtz School

Minutes

CALL TO ORDER: President Pecchia
PLEDGE OF ALLEGIANCE

I. ROLL CALL

	<u>PRESENT</u>	<u>ABSENT</u>
Mr. Gary G. O’Nesti	<u>Present</u>	_____
Mrs. Terri Hutchison	<u>Present</u>	_____
Mrs. Jodi Kale	<u>Present</u>	_____
Mr. Peter Noll	<u>Present</u>	_____
Mrs. Andrea Patton	<u>Present</u>	_____
Mr. Joseph Pecchia	<u>Present</u>	_____
Mr. Anthony Sertick	<u>Present</u>	_____

Adopt a motion to excuse absent Board members.

Motion: _____ Second: _____

Discussion: N/A

All those in favor signify by saying Aye _____
Those opposed Nay _____

The President declares the motion _____

II. APPROVAL OF MINUTES

Adopt a motion to approve the minutes of the September 19, 2022 Board Meeting with any additions or deletions.

Motion: Mrs. Kale Second: Mrs. Hutchison

Discussion: None

All those in favor signify by saying Aye 7
Those opposed Nay _____

The President declares the motion Approved

III. APPROVAL OF AGENDA

Adopt a motion to approve the agenda with any additions or deletions.

Motion: Mrs. Patton Second: Mrs. Kale

Discussion: Item #8 under new business before the Board will be struck from the agenda.

All those in favor signify by saying Aye 7
Those opposed Nay _____

The President declares the motion Approved

IV. FINANCIAL BUSINESS BEFORE THE BOARD

Adopt a motion to acknowledge the payment of bills for the month of September 2022.

Motion: Mr. Noll Second: Mrs. Hutchison

Discussion:

All those in favor signify by saying Aye 7
Those opposed Nay _____

The President declares the motion Approved

Monthly Reconciliation: Mr. Kern, Director of Finance, reported that the activity accounts were reconciled and sent to the County Auditor for review. In addition, we received \$3,000 in donations in September directed to the LKS playground project.

- V. ETHICS COMMITTEE REPORT:** Mrs. Patton reported that the Ethics Committee met prior to the Board meeting and reviewed a direct services contract for individual ID #9561111, finding no conflict, shared cost agreements with MCCSB for individual ID's #6668768 and #7028127 and two contracts with Turning Point Residential LLC for transportation and respite. The committee is recommending full Board approval of these items which can be found on tonight's agenda under new business items 2, 5 and 6.

Adopt a motion to approve the Ethics Committee Report as presented by Chairperson, Andrea Patton.

Motion: Mrs. Kale Second: Mr. O'Nesti

Discussion: None

All those in favor signify by saying Aye 7
Those opposed Nay _____

The President declares the motion Approved

VI. ROUTINE BUSINESS BEFORE THE BOARD

1. Adopt a motion to acknowledge the September 2022 Personnel Report of Superintendent Whitacre.

Motion: Mrs. Patton Second: Mrs. Kale

Discussion: None

All those in favor signify by saying Aye 7

Those opposed Nay _____

The President declares the motion Approved

VII. CORRESPONDENCE/SPECIAL MENTIONS BEFORE THE BOARD

None

VIII. REPORT OF THE SUPERINTENDENT

➤ Administrative Report

- Governor DeWine visit: toured the Campus of Care where many local politicians and County agencies gathered.
- Director Hauck visit: she was able to visit the Tech House and was very impressed what is being offered to individuals in Mahoning County.
- SSA Renovation: final repairs and cleaning will take place and staff can begin moving in before the end of October.
- LKS playground: we will move forward with the demolition of the pavilion and a few old swing sets and prepare for new equipment to be put in place in early spring 2023.
- DD Employment Awareness Month: we have had billboards running in the community throughout October. 2022 is the 10 year anniversary of the Employment First initiative.

Human Resources Report

➤ Welcome New Staff

- Robert James, Intervention Specialist – LKS, eff. 09/06/2022
- Karen Ray, Physical Therapist Assistant – LKS, eff. 09/12/2022
- Lacey Maass, LPN-LKS, eff. 09/12/2022
- Cery Globeck, Service & Support Administrator, eff. 09/19/2022
- Erin Charlier, Transportation Aide, eff. 09/19/2022
- Karen Fitzgerald Secretary-LKS, eff. 09/26/2022

➤ Resignations/Retirements

- Theresa Kinsley (30 years), retirement, Physical Therapist Assist. – LKS, eff. 09/01/2022
- Pamela Jusino (30 years), retirement, Transportation Aide, eff. 09/30/2022

➤ **Employees Achieving Employment-Anniversary Milestones:**

- Ruth Varga – 25 Years
- Robin Land – 15 Years
- Patricia Ritchey – 20 Years
- Anne Louise White - 10 Years

- Board Finance Committee Report – Mr. Noll reported that the committee met prior to tonight’s Board meeting and reviewed the 2023 budget.
- Board Capital Facilities and Grounds Committee – Mrs. Kale reported that the committee met on October 13 and discussed the request for material escalation costs by the contractor.
- Board Programs, Service Initiatives & Personnel Committee Report – Mr. Sertick reported that no meeting was held.

IX. PUBLIC COMMENTS

NONE

X. OLD BUSINESS BEFORE THE BOARD

NONE

XI. NEW BUSINESS BEFORE THE BOARD

1. Adopt a motion to select a Delegate for the 2022 OACBDD Annual Convention, November 30 - December 2 for the Delegate Assembly on November 30, 2022.

**Delegate: Bill Whitacre
Alternate: Sean Kern**

Motion: Mrs. Patton

Second: Mrs. Kale

Discussion: None

All those in favor signify by saying Aye 7
Those opposed Nay _____

The President declares the motion Approved

2. Adopt Board Resolution 2022-011, as if fully written herein, for Approval of Direct Services contracts with the following individuals as recommended by the Ethics Committee per approved Ethics Committee Resolution EC2022-007 with no conflict of interest for: Individual ID #9561111.

Motion: Mrs. Kale Second: Mrs. Hutchison

Discussion: None

Roll Call:	Mrs. Kale	<u>Aye</u>
	Mr. Noll	<u>Aye</u>
	Mrs. Patton	<u>Aye</u>
	Mr. Pecchia	<u>Aye</u>
	Mr. Sertick	<u>Aye</u>
	Mr. O'Nesti	<u>Aye</u>
	Mrs. Hutchison	<u>Aye</u>

The President declares the motion Approved

3. Adopt a motion to approve the 2023 calendar year budget for all Board funds in the total amount of \$27,724,848

Motion: Mr. Noll Second: Mrs. Hutchison

Discussion: None

All those in favor signify by saying Aye 7
Those opposed Nay _____

The President declares the motion Approved

4. Adopt a motion approving the contractor's application for payment in the amount of \$28,050.00 to B & B Contractors & Developers, Inc. for the MCBDD Office Renovation project, as certified by the Architect, GPD Group.

Motion: Mrs. Patton Second: Mrs. Kale

Discussion: Regular payment for work completed in September.

All those in favor signify by saying Aye 7

Those opposed Nay _____

The President declares the motion Approved

5. Adopt a motion to enter into shared cost agreements for residential placement and treatment by and between the Mahoning County Board of Developmental Disabilities and the Mahoning County Children Services Board for the following A & B:

A. Individual ID #6668768 for services provided by Penny's Behavioral Healthcare LLC and Sharpe Builders, LLC from December 5, 2021 through December 4, 2022.

B. Individual ID #7028127 for services provided by Penny's Behavioral Healthcare LLC, Nancy Garner and Gerald Woods for the period from February 14, 2022 through February 13, 2023.

Motion: Mrs. Patton

Second: Mrs. Kale

Discussion: None

All those in favor signify by saying Aye 7

Those opposed Nay _____

The President declares the motion Approved

6. Adopt a motion to approve the following contracts list as A & B with a term of January 1, 2023 through December 31, 2024, these contracts were reviewed by the Ethics Committee and have been approved as to form by the Mahoning County Prosecutor's Office:

A. Turning Point Residential, Inc. for the emergency respite services, not to exceed \$20,000.00

B. Turning Point Residential, Inc. for the transportation services, not to exceed \$40,000.00.

Motion: Mr. Sertick

Second: Mrs. Hutchison

Discussion: These are ongoing contracts, we are attempting to move some of these contracts to two year cycles.

All those in favor signify by saying Aye 7

Those opposed Nay _____

The President declares the motion Approved

7. Adopt a motion to enter into an agreement with the Youngstown State University Nursing Program for Clinical Education of Nursing Program Students at the Leonard Kirtz School from the date of mutual execution through October 18, 2023. This agreement was previously approved as to form by the Mahoning County Prosecutor’s Office.

Motion: Mrs. Kale

Second: Mr. O’Nesti

Discussion: None

All those in favor signify by saying Aye 7

Those opposed Nay _____

The President declares the motion Approved

~~**8. Adopt a motion to enter into an agreement with Sharpe Builders, LLC for the demolition and removal of the pavilion and equipment from the LKS playground courtyard area, to be completed by November 18, 2022 and not to exceed \$17,550.00. This contract has been previously approved as to form by the Mahoning County Prosecutor’s Office.**~~

Motion: _____ Second: _____

Discussion:

All those in favor signify by saying Aye _____

Those opposed Nay _____

The President declares the motion _____

9. Adopt Board Resolution 2022-012 requesting the Mahoning County Board of Commissioners to enter into a lease agreement with Gateways Industries, Inc. for real property at 945 West Rayen Avenue, Youngstown and to approve the terms of the lease agreement by and between the Mahoning County Board of Commissioners and Gateways Industries, Inc.

Motion: Mrs. Patton Second: Mrs. Hutchison

Discussion: This is a building owned by the BMCC, the MCBDD maintains the HVAC, parking lot, roof, water lines and major electrical components. We receive a monthly lease payment from Gateways to Better Living to maintain these components.

Roll Call:	Mr. Noll	<u>Aye</u>
	Mrs. Patton	<u>Aye</u>
	Mr. Pecchia	<u>Aye</u>
	Mr. Sertick	<u>Aye</u>
	Mr. O'Nesti	<u>Aye</u>
	Mrs. Hutchison	<u>Aye</u>
	Mrs. Kale	<u>Aye</u>

The President declares the motion Approved

10. Adopt a motion permitting the Superintendent to approve discretionary payments up to 3% of current annual salary for management employees at the top of their respective pay scale.

Motion: Mrs. Kale Second: Mrs. Hutchison

Discussion: This 3% stipend is not guaranteed but is discretionary.

All those in favor signify by saying Aye 7
Those opposed Nay _____

The President declares the motion Approved

XII. ADJOURNMENT

Adopt a motion to adjourn the meeting.

Motion: Mrs. Kale Second: Mrs. Patton

Roll Call:	Mr. Pecchia	<u>Aye</u>
	Mr. Sertick	<u>Aye</u>
	Mr. O'Nesti	<u>Aye</u>
	Mrs. Hutchison	<u>Aye</u>
	Mrs. Kale	<u>Aye</u>

Mr. Noll Aye
Mrs. Patton Aye

The President declares the motion Approved

Time: 6:58 p.m.