



**MCBDD**

**Mahoning County Board of Developmental Disabilities**

**Board Packet for**

**October 15, 2018**

**Board Meeting**

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**MAHONING COUNTY BOARD OF  
DEVELOPMENTAL DISABILITIES**

**BOARD MEETING**

DATE: October 15, 2018  
TIME: 6:00 p.m.  
PLACE: Leonard Kirtz School

**Agenda**

**CALL TO ORDER:** President

**PLEDGE OF ALLEGIANCE**

**I. ROLL CALL**

	<u>PRESENT</u>	<u>ABSENT</u>
Mr. Gary G. O'Nesti	_____	_____
Mrs. Marilee Meloy	_____	_____
Mrs. Jodi Kale	_____	_____
Mr. Peter Noll	_____	_____
Mrs. Andrea Patton	_____	_____
Mr. Joseph Pecchia	_____	_____
Mr. Charles Holden	_____	_____

**Adopt a motion to excuse absent Board members.**

Motion: \_\_\_\_\_ Second: \_\_\_\_\_

Discussion:

Roll Call: Mrs. Meloy \_\_\_\_\_  
Mrs. Kale \_\_\_\_\_  
Mr. Noll \_\_\_\_\_  
Mrs. Patton \_\_\_\_\_  
Mr. Pecchia \_\_\_\_\_  
Mr. Holden \_\_\_\_\_  
Mr. O'Nesti \_\_\_\_\_

The President declares the motion \_\_\_\_\_

## II. APPROVAL OF MINUTES

**Adopt a motion to approve the minutes of the September 17, 2018 Board Meeting with any additions or deletions.**

Motion: \_\_\_\_\_ Second: \_\_\_\_\_

Discussion:

Roll Call: Mrs. Kale \_\_\_\_\_  
Mr. Noll \_\_\_\_\_  
Mrs. Patton \_\_\_\_\_  
Mr. Pecchia \_\_\_\_\_  
Mr. Holden \_\_\_\_\_  
Mr. O'Nesti \_\_\_\_\_  
Mrs. Meloy \_\_\_\_\_

The President declares the motion \_\_\_\_\_

## III. APPROVAL OF AGENDA

**Adopt a motion to approve the agenda with any additions or deletions.**

Motion: \_\_\_\_\_ Second: \_\_\_\_\_

Discussion:

Roll Call: Mr. Noll \_\_\_\_\_

Mrs. Patton \_\_\_\_\_  
Mr. Pecchia \_\_\_\_\_  
Mr. Holden \_\_\_\_\_  
Mr. O'Nesti \_\_\_\_\_  
Mrs. Meloy \_\_\_\_\_  
Mrs. Kale \_\_\_\_\_

The President declares the motion \_\_\_\_\_

**IV. FINANCIAL BUSINESS BEFORE THE BOARD**

**Adopt a motion to acknowledge the payment of bills for the month of September 2018.**

Motion: \_\_\_\_\_ Second: \_\_\_\_\_

Discussion:

Roll Call: Mrs. Patton \_\_\_\_\_  
Mr. Pecchia \_\_\_\_\_  
Mr. Holden \_\_\_\_\_  
Mr. O'Nesti \_\_\_\_\_  
Mrs. Meloy \_\_\_\_\_  
Mrs. Kale \_\_\_\_\_  
Mr. Noll \_\_\_\_\_

The President declares the motion \_\_\_\_\_

**MONTHLY RECONCILIATION:**

**V. ETHICS COUNCIL REPORT**

**Adopt a motion to approve the Ethics Council Report as presented by Chairperson, Mr. Pecchia.**

Motion: \_\_\_\_\_ Second: \_\_\_\_\_

Discussion:

Roll Call: Mr. Pecchia \_\_\_\_\_  
Mr. Holden \_\_\_\_\_  
Mr. O’Nesti \_\_\_\_\_  
Mrs. Meloy \_\_\_\_\_  
Mrs. Kale \_\_\_\_\_  
Mr. Noll \_\_\_\_\_  
Mrs. Patton \_\_\_\_\_

The President declares the motion \_\_\_\_\_

**VI. ROUTINE BUSINESS BEFORE THE BOARD**

**1. Adopt a motion to acknowledge the September 2018 Personnel Report of Superintendent Whitacre.**

Motion: \_\_\_\_\_ Second: \_\_\_\_\_

Discussion:

Roll Call: Mr. Holden \_\_\_\_\_  
Mr. O’Nesti \_\_\_\_\_  
Mrs. Meloy \_\_\_\_\_  
Mrs. Kale \_\_\_\_\_  
Mr. Noll \_\_\_\_\_  
Mrs. Patton \_\_\_\_\_  
Mr. Pecchia \_\_\_\_\_

The President declares the motion \_\_\_\_\_

**VII. CORRESPONDENCE BEFORE THE BOARD**

NONE

**VIII. REPORT OF THE SUPERINTENDENT**

- Special Recognition

- Leonard Kirtz School – Hippotherapy students (Kaleb Maldonado, Nathan Daprile, Adena Gomez, Allie Dintino, Gwen McGarry)
- Centre @ Javit – Sam Ferguson

## **Human Resources Report**

- Transfers/Promotions
  - April Maro, Nursing Supervisor (9/2/18)
- Employment Milestones
  - Edna Fenton – 20 years
  - Patty Ritchie – 15 years
- Administrative Report
  - Pilot project
  - DRO lawsuit update
  - 9/10 month employee
  - Transition
- Board Finance Committee Report – Mr. Noll, Chairman
- Board Programs, Service Initiatives & Personnel Committee Report – Mr. Holden, Chairman
- Board Capital Facilities and Grounds Committee – Mr. Pecchia, Chairman

## **IX. PUBLIC COMMENTS**

## **X. OLD BUSINESS BEFORE THE BOARD**

NONE

## **XI. NEW BUSINESS BEFORE THE BOARD**

1. **Adopt a motion to approve the vendor and service contracts with a term of January 1, 2019-December 31, 2019, approved as to form by the Mahoning County Prosecutor’s office per the attached and previously reviewed in the Ethics Committee.**
  - **Dynamic Health Corp., dba Gymsters \$7,000.00 (October 16, 2018 – May 30, 2019)**
  - **Family & Community Services \$125,000.00 (November 1, 2018-October 31, 2019)**
  - **Carol Huncik, Yoga \$2000.00**

Motion: \_\_\_\_\_ Second: \_\_\_\_\_

Discussion:

Roll Call: Mr. O’Nesti \_\_\_\_\_  
Mrs. Meloy \_\_\_\_\_  
Mrs. Kale \_\_\_\_\_  
Mr. Noll \_\_\_\_\_  
Mrs. Patton \_\_\_\_\_  
Mr. Pecchia \_\_\_\_\_  
Mr. Holden \_\_\_\_\_

The President declares the motion \_\_\_\_\_

**2. Adopt a motion to authorize a budget amendment to increase appropriations in the following account for the purchase of copying machines:**

**Data Equipment (3200950-600612-95001) \$86,000.00**

Motion: \_\_\_\_\_ Second: \_\_\_\_\_

Discussion:

Roll Call: Mrs. Meloy \_\_\_\_\_  
Mrs. Kale \_\_\_\_\_  
Mr. Noll \_\_\_\_\_  
Mrs. Patton \_\_\_\_\_  
Mr. Pecchia \_\_\_\_\_  
Mr. Holden \_\_\_\_\_  
Mr. O’Nesti \_\_\_\_\_

The President declares the motion \_\_\_\_\_

**3. Adopt a motion to authorize a budget amendment to increase appropriations in the following account and designated amount for the purpose of paying Medicaid Waiver Match contingencies:**

**Contractual Agreements (74507470-600508) \$1,401,076.00**

Motion: \_\_\_\_\_ Second: \_\_\_\_\_



Roll Call: Mrs. Kale \_\_\_\_\_  
Mr. Noll \_\_\_\_\_  
Mrs. Patton \_\_\_\_\_  
Mr. Pecchia \_\_\_\_\_  
Mr. Holden \_\_\_\_\_  
Mr. O'Nesti \_\_\_\_\_  
Mrs. Meloy \_\_\_\_\_

The President declares the motion \_\_\_\_\_

**4. Adopt a motion to approve the 2019 Calendar Year Budget for all Board Funds in the total amount of \$ \_\_\_\_\_ (amount to be announced at the 10/15/18 Board mtg.)**

Motion: \_\_\_\_\_ Second: \_\_\_\_\_

Roll Call: Mr. Noll \_\_\_\_\_  
Mrs. Patton \_\_\_\_\_  
Mr. Pecchia \_\_\_\_\_  
Mr. Holden \_\_\_\_\_  
Mr. O'Nesti \_\_\_\_\_  
Mrs. Meloy \_\_\_\_\_  
Mrs. Kale \_\_\_\_\_

The President declares the motion \_\_\_\_\_

**5. Adopt a motion to approve the following policy changes:**

- Policy 3130: Home & Community Based Waivers-Waiting List. (revised)**
- Policy 3132: Choice & Waiting List. (rescind)**
- Policy 4092: Workplace Violence. (revised)**

Motion: \_\_\_\_\_ Second: \_\_\_\_\_

Roll Call: Mrs. Patton \_\_\_\_\_  
Mr. Pecchia \_\_\_\_\_  
Mr. Holden \_\_\_\_\_  
Mr. O'Nesti \_\_\_\_\_  
Mrs. Meloy \_\_\_\_\_  
Mrs. Kale \_\_\_\_\_  
Mr. Noll \_\_\_\_\_

The President declares the motion \_\_\_\_\_

**5. Adopt a motion to create, post and fill one Executive Assistant/Accounting position in the Finance Department. This position was reviewed by the Personnel Committee. The salary range for this position is \$28,755-\$46,008.**

Motion: \_\_\_\_\_ Second: \_\_\_\_\_

Roll Call: Mr. Pecchia \_\_\_\_\_  
Mr. Holden \_\_\_\_\_  
Mr. O'Nesti \_\_\_\_\_  
Mrs. Meloy \_\_\_\_\_  
Mrs. Kale \_\_\_\_\_  
Mr. Noll \_\_\_\_\_  
Mrs. Patton \_\_\_\_\_

The President declares the motion \_\_\_\_\_

**XII. EXECUTIVE SESSION**

**Adopt a motion to go into Executive Session to discuss:**

\_\_\_\_\_ **1. Personnel Matters**

- \_\_\_\_\_ To consider the appointment of a public employee or official;
- \_\_\_\_\_ To consider the employment of a public employee or official;
- \_\_\_\_\_ To consider the dismissal of a public employee or official;
- \_\_\_\_\_ To consider the discipline of a public employee or official;
- \_\_\_\_\_ To consider the promotion of a public employee or official;
- \_\_\_\_\_ To consider the demotion of a public employee or official;
- \_\_\_\_\_ To consider the compensation of a public employee or official; or
- \_\_\_\_\_ To consider the investigation of charges or complaints against a public employee or official.

- 2. Purchase or Sale of property**
- \_\_\_\_\_ **3. Pending or imminent court action**
- \_\_\_\_\_ **4. Collective Bargaining Matters**
- \_\_\_\_\_ **5. Matters required to be kept confidential**
- \_\_\_\_\_ **6. Security matters**
- \_\_\_\_\_ **7. Hospital trade secrets**
- \_\_\_\_\_ **8. Veterans Service Commission Applications**

Motion: \_\_\_\_\_ Second: \_\_\_\_\_

Roll Call: Mr. Holden \_\_\_\_\_  
Mr. O'Nesti \_\_\_\_\_  
Mrs. Meloy \_\_\_\_\_  
Mrs. Kale \_\_\_\_\_  
Mr. Noll \_\_\_\_\_  
Mrs. Patton \_\_\_\_\_  
Mr. Pecchia \_\_\_\_\_

The President declares the motion \_\_\_\_\_

Time: \_\_\_\_\_ p.m.

**Adopt a motion to reconvene the Board meeting from executive session.**

Motion: \_\_\_\_\_ Second: \_\_\_\_\_

Roll Call: Mr. O'Nesti \_\_\_\_\_  
Mrs. Meloy \_\_\_\_\_  
Mrs. Kale \_\_\_\_\_  
Mr. Noll \_\_\_\_\_  
Mrs. Patton \_\_\_\_\_  
Mr. Pecchia \_\_\_\_\_  
Mr. Holden \_\_\_\_\_

The President declares the motion \_\_\_\_\_

Time: \_\_\_\_\_ p.m.

**XIII. ADJOURNMENT**

**Adopt a motion to adjourn the meeting.**

Motion: \_\_\_\_\_ Second: \_\_\_\_\_

Roll Call: Mrs. Meloy \_\_\_\_\_  
Mrs. Kale \_\_\_\_\_  
Mr. Noll \_\_\_\_\_  
Mrs. Patton \_\_\_\_\_  
Mr. Pecchia \_\_\_\_\_  
Mr. Holden \_\_\_\_\_  
Mr. O'Nesti \_\_\_\_\_

The President declares the motion \_\_\_\_\_

Time: \_\_\_\_\_ p.m.

**The next Board Meeting will be November 19, 2018  
at the Leonard Kirtz School at 6:00 p.m.**



**MAHONING COUNTY BOARD OF  
DEVELOPMENTAL DISABILITIES**

**BOARD MEETING**

DATE: September 17, 2018

TIME: 6:00 p.m.

PLACE: Centre at Javit Court

**Minutes**

**CALL TO ORDER:** President

**PLEDGE OF ALLEGIANCE**

**I. ROLL CALL**

	<u>PRESENT</u>	<u>ABSENT</u>
Mr. Gary G. O'Nesti	<u>Present</u>	_____
Mrs. Marilee Meloy	<u>Present</u>	_____
Mrs. Jodi Kale	<u>Present</u>	_____
Mr. Peter Noll	<u>Present</u>	_____
Mrs. Andrea Patton	<u>Present</u>	_____
Mr. Joseph Pecchia	<u>Present</u>	_____
Mr. Charles Holden	<u>Present</u>	_____

**II. APPROVAL OF MINUTES**

**Adopt a motion to approve the minutes of the August 20, 2018 Board Meeting with any additions or deletions.**

Motion: Mr. Pecchia Second: Mrs. Kale

Discussion: None

Roll Call: Mrs. Kale Aye  
Mr. Noll Abstain  
Mrs. Patton Aye  
Mr. Pecchia Aye  
Mr. Holden Aye  
Mr. O'Nesti Aye  
Mrs. Meloy Aye

The President declares the motion Approved

### **III. APPROVAL OF AGENDA**

**Adopt a motion to approve the agenda with any additions or deletions.**

Motion: Mrs. Patton Second: Mrs. Meloy

Discussion: None

Roll Call: Mr. Noll Aye  
Mrs. Patton Aye  
Mr. Pecchia Aye  
Mr. Holden Aye  
Mr. O'Nesti Aye  
Mrs. Meloy Aye  
Mrs. Kale Aye

The President declares the motion Approved

### **IV. FINANCIAL BUSINESS BEFORE THE BOARD**

**Adopt a motion to acknowledge the payment of bills for the month of August 2018.**

Motion: Mrs. Meloy Second: Mr. Noll

Discussion: None

Roll Call: Mrs. Patton Aye  
Mr. Pecchia Aye  
Mr. Holden Aye  
Mr. O'Nesti Aye  
Mrs. Meloy Aye  
Mrs. Kale Aye  
Mr. Noll Aye

The President declares the motion Approved

Monthly Reconciliation: Mr. Kern, Business Manager, reported that the reconciliation of the activity accounts were performed and sent to the County Auditor.

- V. ETHICS COUNCIL REPORT: Mr. Pecchia, Chairperson, reported that the Committee met and reviewed the contract on the agenda under 'New Business' regarding Aspire service through EGCC and are recommending full Board approval.**

**Adopt a motion to approve the Ethics Council Report as presented by Chairperson, Mr. Pecchia.**

Motion: Mr. Noll Second: Mrs. Meloy

Discussion:

Roll Call: Mr. Pecchia Aye  
Mr. Holden Aye  
Mr. O'Nesti Aye  
Mrs. Meloy Aye  
Mrs. Kale Aye  
Mr. Noll Aye  
Mrs. Patton Aye

The President declares the motion Approved

## VI. ROUTINE BUSINESS BEFORE THE BOARD

### 1. Adopt a motion to acknowledge the August 2018 Personnel Report of Superintendent Whitacre.

Motion: Mrs. Patton Second: Mrs. Kale

Discussion: None

Roll Call: Mr. Holden Aye  
Mr. O'Nesti Aye  
Mrs. Meloy Aye  
Mrs. Kale Aye  
Mr. Noll Aye  
Mrs. Patton Aye  
Mr. Pecchia Aye

The President declares the motion Approved

## VII. CORRESPONDENCE BEFORE THE BOARD

NONE

## VIII. REPORT OF THE SUPERINTENDENT

- Special Recognition
  - Leonard Kirtz School – Colleen Solinger
  - Centre @ Javit – Chris Manus

### Human Resources Report

- Welcome New Staff
  - Erica Noel, Early Intervention Service Coordinator, 8/22/18
- Transfers/Promotions
  - Jennifer Clark, Instructor Assistant, 8/20/18
  - Jim Critell, Adult Services Director, 9/1/18
  - Jerry DePascale, Habilitation Center Director, 9/1/18
  - Colleen Solinger, Lead Cook, 8/20/18



- Employment Milestones
  - **Blasé Brush – 25 years**
  - **Pam Jusino – 25 years**
  - **Cherie O’Neill – 20 years**
  - **Roberta Ridge – 15 years**
  - **Bob Stouffer – 10 years**
  - **Carmen Ocasio – 5 years**
  
- Administrative Report
  - Transition update: the transition of the Meshel facility to MASCO was completed on September 1. Everything went smoothly and there are approximately 20 former Board staff who accepted positions with MASCO which helped with the transition.
  - DRO Letter regarding Private Duty Nursing: DODD has approved and agreed with the need for people to be seen by a nurse when decisions are being made about their care.
  - Vocational Habilitation Ruling: CMS will no longer pay for habilitation services if the person is receiving a paycheck of more than half of minimum wage.
  - Canfield Fair Booth: Everything went exceptionally well having the private providers and DSP partner with MCBDD at the fair this year.
  - United Way Day of Caring: MCBDD had a great turn-out with over 20 staff participating. We worked on a project clearing yards, porches, garages and sidewalks of vacant properties on the Southside of Youngstown.
  
- Board Finance Committee Report – Mr. Noll, Chairman: no meeting was held this month, the next meeting is scheduled for October 15.
- Board Programs, Service Initiatives & Personnel Committee Report – Mr. Holden, Chairman: the committee met on September 13 and discussed the enrollment at LKS at 72, which is the same as last year. Should the school need to take in more students we would look to waiver them in. The social leisure and recreation contract will be forthcoming for October and we will get the program off the ground asap. The committee also reviewed the transition and agree that everything went extremely well.
- Board Capital Facilities and Grounds Committee – Mr. Pecchia, Chairman: no meeting was held this month.

**IX. PUBLIC COMMENTS**

**X. OLD BUSINESS BEFORE THE BOARD**

NONE

**XI. NEW BUSINESS BEFORE THE BOARD**

1. Adopt a motion to authorize a budget amendment to increase appropriations in the following accounts for community capital assistance housing agreement for housing construction project, and for leave and severance payouts, respectively:

3200-950-600910 (Project 95001)	\$450,000	Reimbursement Expense
7500-950-600314	\$50,000	Separation Payouts

Motion: Mrs. Patton Second: Mrs. Meloy

Discussion: Superintendent Whitacre stated that the \$450,000 transfer is to pass monies through the Board for building two homes for Gateways to Better Living. These homes allow individuals on IO waiver to move out of ICF's to group housing. The Separation payouts are due to an MOU with the union for individuals who were laid off due to the transition.

Roll Call: Mr. O'Nesti Aye  
Mrs. Meloy Aye  
Mrs. Kale Aye  
Mr. Noll Aye  
Mrs. Patton Aye  
Mr. Pecchia Aye  
Mr. Holden Aye

The President declares the motion Approved

2. Adopt a motion to enter into a Memorandum of Understanding ("MOU") with Eastern Gateway Community College for educational services at Javit for the period of September 5, 2018 through May 20, 2019. The amount of this MOU shall not exceed \$3,300.00. The MOU has been reviewed and approved as to form by the Mahoning County Prosecutor's Office, and has been reviewed by the Ethics Committee.

Motion: Mrs. Kale Second: Mr. Holden

Discussion: This is a long standing agreement for Adult Basic Literacy Education provided through Eastern Gateway Community College, this was previously provided by Youngstown City Schools.

Roll Call: Mrs. Meloy Aye  
Mrs. Kale Aye  
Mr. Noll Aye  
Mrs. Patton Aye  
Mr. Pecchia Aye  
Mr. Holden Aye  
Mr. O'Nesti Aye

The President declares the motion Approved

## XII. EXECUTIVE SESSION

Adopt a motion to go into Executive Session to discuss:

### X1. Personnel Matters

- To consider the appointment of a public employee or official;
- To consider the employment of a public employee or official;
- To consider the dismissal of a public employee or official;
- To consider the discipline of a public employee or official;
- To consider the promotion of a public employee or official;
- To consider the demotion of a public employee or official;
- To consider the compensation of a public employee or official; or
- To consider the investigation of charges or complaints against a public employee or official.

- 2. Purchase or Sale of property
- 3. Pending or imminent court action
- 4. Collective Bargaining Matters
- 5. Matters required to be kept confidential
- 6. Security matters
- 7. Hospital trade secrets
- 8. Veterans Service Commission Applications

Motion: Mrs Kale

Second: Mr. Pecchia

Roll Call: Mrs. Kale Aye  
Mr. Noll Aye  
Mrs. Patton Aye  
Mr. Pecchia Aye

Mr. Holden Aye  
Mr. O'Nesti Aye  
Mrs. Meloy Aye

The President declares the motion Approved

Time:6:35 p.m.

**\*\*\*Action is expected following Executive session.**

**Adopt a motion to reconvene the Board meeting from executive session.**

Motion: Mrs Patton Second: Mr. Noll

Roll Call: Mr. Noll Aye  
Mrs. Patton Aye  
Mr. Pecchia Aye  
Mr. Holden Aye  
Mr. O'Nesti Aye  
Mrs. Meloy Aye  
Mrs. Kale Aye

The President declares the motion Approved

Time: 8:53 p.m.

### **XIII. NEW BUSINESS BEFORE THE BOARD**

- 1. Adopt a motion to accept and recommend to the Mahoning County Board of Commissioners the ratification of the Tentative Collective Bargaining Agreement between the Board and MEADD (Unit B -- SSA) effective upon execution through August 31, 2021.**

Motion: Mrs. Meloy Second: Mr. Pecchia

Discussion: None

Roll Call: Mrs. Meloy Aye  
Mrs. Kale Aye  
Mr. Noll Aye

Mrs. Patton Aye  
Mr. Pecchia Aye  
Mr. Holden Aye  
Mr. O'Nesti Aye

The President declares the motion: Approved

**2. Adopt a motion to approve the annual salary of Superintendent William Whitacre be increased to the annual salary of \$126,968.25 effective as of September 1, 2018 in accordance with the terms of the Employment Contract of Superintendent which was entered into by and between the Board and Superintendent William Whitacre on May 15, 2017.**

Motion: Mrs. Meloy                      Second: Mrs. Patton

Discussion: None

Roll Call:      Mrs. Meloy Aye  
                    Mrs. Kale Aye  
                    Mr. Noll Aye  
                    Mrs. Patton Aye  
                    Mr. Pecchia Aye  
                    Mr. Holden Aye  
                    Mr. O'Nesti Aye

The President declares the motion: Approved

#### **XIV. ADJOURNMENT**

**Adopt a motion to adjourn the meeting.**

Motion:            Mrs. Kale                      Second:            Mrs. Meloy

Roll Call:      Mrs. Patton Aye  
                    Mr. Pecchia Aye  
                    Mr. Holden Aye  
                    Mr. O'Nesti Aye  
                    Mrs. Meloy Aye  
                    Mrs. Kale Aye  
                    Mr. Noll Aye

The President declares the motion Approved

Time: 8:56 p.m.

**The next Board Meeting will be October 15, 2018  
at the Meshel MASCO at 6:00 p.m.**