



MCBDD

Mahoning County Board of Developmental Disabilities

Board Packet for

May 21, 2018

Board Meeting

Table of Contents

Current Month Agenda – May

Previous Month Minutes – April

**MAHONING COUNTY BOARD OF
DEVELOPMENTAL DISABILITIES**

BOARD MEETING

DATE: May 21, 2018
TIME: 6:00 p.m.
PLACE: Meshel MASCO

Agenda

CALL TO ORDER: President

PLEDGE OF ALLEGIANCE

I. ROLL CALL

	<u>PRESENT</u>	<u>ABSENT</u>
Mr. Gary G. O’Nesti	_____	_____
Mrs. Marilee Meloy	_____	_____
Mrs. Jodi Kale	_____	_____
Mr. Peter Noll	_____	_____
Mrs. Andrea Patton	_____	_____
Mr. Joseph Pecchia	_____	_____
Mr. Charles Holden	_____	_____

II. APPROVAL OF MINUTES

Adopt a motion to approve the minutes of the April 16, 2018 Board Meeting with any additions or deletions.

Motion: _____ Second: _____

Discussion:

Roll Call: Mrs. Kale _____
Mr. Noll _____
Mrs. Patton _____
Mr. Pecchia _____
Mr. Holden _____
Mr. O'Nesti _____
Mrs. Meloy _____

The President declares the motion _____

III. APPROVAL OF AGENDA

Adopt a motion to approve the agenda with any additions or deletions.

Motion: _____ Second: _____

Discussion:

Roll Call: Mr. Noll _____
Mrs. Patton _____
Mr. Pecchia _____
Mr. Holden _____
Mr. O'Nesti _____
Mrs. Meloy _____
Mrs. Kale _____

The President declares the motion _____

IV. FINANCIAL BUSINESS BEFORE THE BOARD

Adopt a motion to acknowledge the payment of bills for the month of April 2018.

Motion: _____ Second: _____

Discussion:

Roll Call: Mrs. Patton _____
Mr. Pecchia _____
Mr. Holden _____

Mr. O'Nesti _____
Mrs. Meloy _____
Mrs. Kale _____
Mr. Noll _____

The President declares the motion _____

MONTHLY RECONCILIATION:

V. ETHICS COUNCIL REPORT

Adopt a motion to approve the Ethics Council Report as presented by Chairperson, Mr. Pecchia.

Motion: _____ Second: _____

Discussion:

Roll Call: Mr. Pecchia _____
Mr. Holden _____
Mr. O'Nesti _____
Mrs. Meloy _____
Mrs. Kale _____
Mr. Noll _____
Mrs. Patton _____

The President declares the motion _____

VI. ROUTINE BUSINESS BEFORE THE BOARD

1. Adopt a motion to acknowledge the April 2018 Personnel Report of Superintendent Whitacre.

Motion: _____ Second: _____

Discussion:

Roll Call: Mr. Holden _____
Mr. O'Nesti _____
Mrs. Meloy _____
Mrs. Kale _____
Mr. Noll _____
Mrs. Patton _____
Mr. Pecchia _____

The President declares the motion _____

VII. CORRESPONDENCE BEFORE THE BOARD

VIII. REPORT OF THE SUPERINTENDENT

- Special Recognition
 - Meshel MASCO – Michael Burton
 - Bev MASCO – Curtis James
 - Centre @ Javit – Bradley Robinson
 - LKS – 2018 Graduates: Rhianna Beebe, Zach Hall, Brandon Paldino, Dee Palmer, Matt Ogle

Human Resources Report

- Welcome to the following new staff:
 - Deborah Cielto, SSA 4/16/18
 - Jordan Baley, SSA 4/30/18
 - Nicole Melia, SSA 4/30/18
- Anniversary Milestones
 - Karen Wydick – 15 years
 - Julie Alonso -- 5 years
- Retirees to be Honored:
 - Kevan Larson, bus driver -- 41 years
 - Martha Applegarth. workshop specialist – 21 years
 - David Gurd, transportation aide – 14 years
- Administrative Report

- Remote Supports
- Waiver Waitlist rule update
- Provider Guide Plus

- Board Finance Committee Report – Mr. Noll, Chairman
- Board Programs, Service Initiatives & Personnel Committee Report – Mr. Holden, Chairman
- Board Capital Facilities and Grounds Committee – Mr. Pecchia, Chairman

IX. PUBLIC COMMENTS

X. OLD BUSINESS BEFORE THE BOARD

NONE

XI. NEW BUSINESS BEFORE THE BOARD

1. Adopt a motion to approve a contract with Portage Physical Therapists, Inc. for occupational therapy services for the LKS summer enrichment program. The term of this contract is June 11, 2018 through July 27, 2018 with a not to exceed amount of \$10,000.00. This contract was previously reviewed by the Ethics committee.

Motion: _____ Second: _____

Discussion:

Roll Call: Mr. O’Nesti _____
 Mrs. Meloy _____
 Mrs. Kale _____
 Mr. Noll _____
 Mrs. Patton _____
 Mr. Pecchia _____
 Mr. Holden _____

The President declares the motion _____

2. Adopt a motion to approve a contract with Easter Seals, Inc. for physical therapy services for the LKS summer enrichment program. The term of this

contract is June 11, 2018 through July 27, 2018 with a not to exceed amount of \$8,000.00. This contract was previously reviewed by the Ethics committee.

Motion: _____ Second: _____

Discussion:

Roll Call: Mrs. Meloy _____
Mrs. Kale _____
Mr. Noll _____
Mrs. Patton _____
Mr. Pecchia _____
Mr. Holden _____
Mr. O'Nesti _____

The President declares the motion _____

3. Adopt a motion to approve a contract with Easter Seals, Inc. for speech therapy services for the LKS summer enrichment program. The term of this contract is June 11, 2018 through July 27, 2018 with a not to exceed amount of \$10,000.00. This contract was previously reviewed by the Ethics committee.

Motion: _____ Second: _____

Discussion:

Roll Call: Mrs. Kale _____
Mr. Noll _____
Mrs. Patton _____
Mr. Pecchia _____
Mr. Holden _____
Mr. O'Nesti _____
Mrs. Meloy _____

The President declares the motion _____

4. Adopt a motion to create, post and fill one Service Support Administrator position in the Community Services department, the salary range for this position is \$17.05 - \$33.84/hr.

Motion: _____ Second: _____

Discussion:

Roll Call: Mr. Noll _____
 Mrs. Patton _____
 Mr. Pecchia _____
 Mr. Holden _____
 Mr. O’Nesti _____
 Mrs. Meloy _____
 Mrs. Kale _____

The President declares the motion _____

5. Adopt a motion to approve the 2018-19 program calendars for 9 and 12 month employees.

Motion: _____ Second: _____

Discussion:

Roll Call: Mrs. Patton _____
 Mr. Pecchia _____
 Mr. Holden _____
 Mr. O’Nesti _____
 Mrs. Meloy _____
 Mrs. Kale _____
 Mr. Noll _____

The President declares the motion _____

6. Motion to adopt Resolution 2018-004 entitled “Donation of Personal Property (Motor Vehicles) in Accordance with Ohio Revised Code Section 307.12(D)”, as if fully rewritten herein, declaring said personal property (motor vehicles) as no longer needed for public use, obsolete, or unfit for the use for which it was acquired; and, requesting that the Mahoning County Commissioners authorize the donation of said personal property (motor vehicles) to MCCTC; and, authorizing the Superintendent to take any and all actions to effectuate such donation.

Motion: _____ Second: _____

Discussion:

Roll Call: Mr. Pecchia _____
 Mr. Holden _____

Mr. O'Nesti _____
Mrs. Meloy _____
Mrs. Kale _____
Mr. Noll _____
Mrs. Patton _____

The President declares the motion _____

7. Motion to adopt Resolution 2018-005, as if fully written herein, authorizing the release and transfer of possession of vehicles (box trucks) to MASCO, Inc., an Ohio non-profit organization.

Motion: _____ Second: _____

Discussion:

Roll Call: Mr. Holden _____
Mr. O'Nesti _____
Mrs. Meloy _____
Mrs. Kale _____
Mr. Noll _____
Mrs. Patton _____
Mr. Pecchia _____

The President declares the motion _____

8. Adopt a motion to approve the preparation and submission of the SFY 19 Early Intervention Service Coordination grant awarded by the Ohio Department of Developmental Disabilities in the amount of \$214,360 to provide service coordination and evaluation and assessment for infants and toddlers from birth to age 3.

Motion: _____ Second: _____

Discussion:

Roll Call: Mr. O'Nesti _____
Mrs. Meloy _____
Mrs. Kale _____
Mr. Noll _____
Mrs. Patton _____
Mr. Pecchia _____

Mr. Holden _____

The President declares the motion _____

9. Adopt a motion to approve the Agreement for Pre-Transition Personnel Services (for Vacancies) at the Meshel Facility with MASCO, as if fully rewritten herein, for the term of June 1, 2018 through August 31, 2018, at an amount not to exceed \$80,000.00. This Agreement has been approved as to form by the Mahoning County Prosecutor’s Office and has been reviewed by the Ethics Committee.

Motion: _____

Second: _____

Roll Call: Mrs. Meloy _____
 Mrs. Kale _____
 Mr. Noll _____
 Mrs. Patton _____
 Mr. Pecchia _____
 Mr. Holden _____
 Mr. O’Nesti _____

The President declares the motion _____

XII. EXECUTIVE SESSION

Adopt a motion to go into Executive Session to discuss:

_____ 1. Personnel Matters

- _____ To consider the appointment of a public employee or official;
- _____ To consider the employment of a public employee or official;
- _____ To consider the dismissal of a public employee or official;
- _____ To consider the discipline of a public employee or official;
- X** _____ To consider the promotion of a public employee or official;
- _____ To consider the demotion of a public employee or official;
- _____ To consider the compensation of a public employee or official; or
- _____ To consider the investigation of charges or complaints against a public employee or official.

_____ 2. Purchase or Sale of property

- 3. Pending or imminent court action
- X 4. Collective Bargaining Matters
- 5. Matters required to be kept confidential
- 6. Security matters
- 7. Hospital trade secrets
- 8. Veterans Service Commission Applications

Motion: _____ Second: _____

Roll Call: Mrs. Kale _____
 Mr. Noll _____
 Mrs. Patton _____
 Mr. Pecchia _____
 Mr. Holden _____
 Mr. O’Nesti _____
 Mrs. Meloy _____

The President declares the motion _____

Time: _____ p.m.

Adopt a motion to reconvene the Board meeting from executive session.

Motion: _____ Second: _____

Roll Call: Mr. Noll _____
 Mrs. Patton _____
 Mr. Pecchia _____
 Mr. Holden _____
 Mr. O’Nesti _____
 Mrs. Meloy _____
 Mrs. Kale _____

The President declares the motion _____

Time: _____ p.m.

XIII. ADJOURNMENT

Adopt a motion to adjourn the meeting.

Motion: _____ Second: _____

Roll Call: Mrs. Patton _____
Mr. Pecchia _____
Mr. Holden _____
Mr. O'Nesti _____
Mrs. Meloy _____
Mrs. Kale _____
Mr. Noll _____

The President declares the motion _____

Time: _____ p.m.

**The next Board Meeting will be June 18, 2018
at Bev MASCO at 6:00 p.m.**

**MAHONING COUNTY BOARD OF
DEVELOPMENTAL DISABILITIES**

BOARD MEETING

DATE: April 16, 2018
TIME: 6:00 p.m.
PLACE: Centre at Javit

Minutes

CALL TO ORDER: President

PLEDGE OF ALLEGIANCE

I. ROLL CALL

	<u>PRESENT</u>	<u>ABSENT</u>
Mr. Gary G. O’Nesti	<u>PRESENT</u>	_____
Mrs. Marilee Meloy	<u>PRESENT</u>	_____
Mrs. Jodi Kale	<u>PRESENT</u>	_____
Mr. Peter Noll	<u>PRESENT</u>	_____
Mrs. Andrea Patton	<u>PRESENT</u>	_____
Mr. Joseph Pecchia	<u>PRESENT</u>	_____
Mr. Charles Holden	_____	<u>ABSENT</u>

II. APPROVAL OF MINUTES

Adopt a motion to approve the minutes of the March 19, 2018 Board Meeting with any additions or deletions.

Motion: Mr. Pecchia Second: Mrs. Meloy

Discussion: None

Roll Call: Mrs. Kale Aye
Mr. Noll Aye
Mrs. Patton Aye
Mr. Pecchia Aye
Mr. Holden _____
Mr. O'Nesti Aye
Mrs. Meloy Aye

The President declares the motion Approved

III. APPROVAL OF AGENDA

Adopt a motion to approve the agenda with any additions or deletions.

Motion: Mrs. Kale Second: Mrs. Patton

Discussion: None

Roll Call: Mr. Noll Aye
Mrs. Patton Aye
Mr. Pecchia Aye
Mr. Holden _____
Mr. O'Nesti Aye
Mrs. Meloy Aye
Mrs. Kale Aye

The President declares the motion Approved

IV. FINANCIAL BUSINESS BEFORE THE BOARD

Adopt a motion to acknowledge the payment of bills for the month of March 2018.

Motion: Mrs. Meloy Second: Mr. Noll

Discussion: None

Roll Call: Mrs. Patton Aye
Mr. Pecchia Aye

Mr. Holden _____
Mr. O'Nesti Aye
Mrs. Meloy Aye
Mrs. Kale Aye
Mr. Noll Aye

The President declares the motion Approved

Monthly Reconciliation: Mr. Kern, Business Manager, reported that the monthly reconciliation of the activity accounts was performed and was submitted to the County Auditor.

V. ETHICS COUNCIL REPORT

None

VI. ROUTINE BUSINESS BEFORE THE BOARD

1. Adopt a motion to acknowledge the March 2018 Personnel Report of Superintendent Whitacre.

Motion: Mrs. Patton Second: Mrs. Meloy

Discussion: None

Roll Call: Mr. Pecchia Aye
Mr. Holden _____
Mr. O'Nesti Aye
Mrs. Meloy Aye
Mrs. Kale Aye
Mr. Noll Aye
Mrs. Patton Aye

The President declares the motion Approved

VII. CORRESPONDENCE BEFORE THE BOARD

Veterans' Outreach 'thank you'

VIII. REPORT OF THE SUPERINTENDENT

- Special Recognition
 - Meshel MASCO – Jocelyn Patmon, Randy Smith, Chuckie Segesto, Robert Hewitt, Renee Coleman
 - Bev MASCO – Duayne Lomax, Bill Marsteller, Michael Grasso
 - Centre @ Javit – Michael “Bub” Markota

Human Resources Report

- Anniversary Milestones
 - Susan Robinson – 15 yrs.
 - Ashley Handel – 10 yrs.
 - Jill Marsh – 10 yrs.
 - Kelly Wells – 10 yrs.
 - Sandy Beaver – 10 yrs.
- Retirees to be Honored:
 - Kathy Gause – 39 yrs.
- Administrative Report
 - DRO lawsuit
 - Fix the List
 - Transition
- Board Finance Committee Report – Mr. Noll, Chairman
- Board Programs, Service Initiatives & Personnel Committee Report – Mr. Holden, Chairman
- Board Capital Facilities and Grounds Committee – Mr. Pecchia, Chairman

IX. PUBLIC COMMENTS

None

X. OLD BUSINESS BEFORE THE BOARD

NONE

XI. NEW BUSINESS BEFORE THE BOARD

1. Adopt a motion to approve the second and final reading of Policy 4510, Sick Leave, to include rescinding Policy 4520: Sick Leave Conversion and Policy 4590.10: Separation Pay, as they are incorporated into the revision.

Motion: Mr. Pecchia

Second: Mrs. Patton

Discussion: None

Roll Call: Mr. Holden _____
Mr. O’Nesti Aye
Mrs. Meloy Aye
Mrs. Kale Aye
Mr. Noll Aye
Mrs. Patton Aye
Mr. Pecchia Aye

The President declares the motion Approved

2. Adopt a motion to create, post and fill one position for a QARN. The salary range for this position will be \$47,000 - \$89,300 annually.

Motion: Mrs. Meloy

Second: Mr. Noll

Discussion: Superintendent Whitacre reported that NEON currently performs this function to the Board at a cost of approx. \$30-35,000 per year, by taking the function back in-house we will also be able to bill MAC for 44% of salary and benefits for this individual. A better system for providing needed training to providers will be developed, in addition to this person overseeing nursing staff.

Roll Call: Mr. O’Nesti Aye
Mrs. Meloy Aye
Mrs. Kale Aye
Mr. Noll Aye
Mrs. Patton Aye
Mr. Pecchia Aye
Mr. Holden _____

The President declares the motion Approved

3. Adopt a motion to enter into an agreement with Youngstown State University for the production of the 2017 Annual Report, amount of this agreement not to exceed \$2,867.

Motion: Mrs. Patton Second: Mrs. Meloy

Discussion: Per Ohio Administrative Code, Boards of DD are required to provide the public with an annual report. Once we have the format designed we will continue to follow it for future reports.

Roll Call: Mrs. Meloy Aye
Mrs. Kale Aye
Mr. Noll Aye
Mrs. Patton Aye
Mr. Pecchia Aye
Mr. Holden _____
Mr. O'Nesti Aye

The President declares the motion Approved

4. Adopt Board Resolution 2018-003, as if fully written herein, to authorize the release and transfer of possession of vehicles to MASCO, Inc., an Ohio non-profit organization.

Motion: Mr. Pecchia Second: Mrs. Kale

Discussion: The vehicles were obtained in 2010 via a grant through ODOT, as MCBDD transitions from services, we no longer have use for the vehicles and as they are already in MASCO's name, they will simply be transferred over.

Roll Call: Mrs. Kale Aye
Mr. Noll Aye
Mrs. Patton Aye
Mr. Pecchia Aye
Mr. Holden _____
Mr. O'Nesti Aye
Mrs. Meloy Aye

The President declares the motion Approved

5. Adopt a motion to accept the revision to Policy 3730: Title XX.

Motion: Mrs. Meloy

Second: Mrs. Patton

Discussion: The revision of Title XX includes minor legal updates.

Roll Call: Mrs. Kale Aye
Mr. Noll Aye
Mrs. Patton Aye
Mr. Pecchia Aye
Mr. Holden _____
Mr. O'Nesti Aye
Mrs. Meloy Aye

The President declares the motion Approved

XII. EXECUTIVE SESSION

Adopt a motion to go into Executive Session to discuss:

 1. Personnel Matters

- To consider the appointment of a public employee or official;
- To consider the employment of a public employee or official;
- To consider the dismissal of a public employee or official;
- To consider the discipline of a public employee or official;
- To consider the promotion of a public employee or official;
- To consider the demotion of a public employee or official;
- To consider the compensation of a public employee or official; or
- To consider the investigation of charges or complaints against a public employee or official.

- 2. Purchase or Sale of property**
- 3. Pending or imminent court action**
- X **4. Collective Bargaining Matters**
- 5. Matters required to be kept confidential**
- 6. Security matters**

7. Hospital trade secrets
 8. Veterans Service Commission Applications

Motion: Mrs. Meloy Second: Mrs. Kale

Roll Call: Mr. Noll Aye
 Mrs. Patton Aye
 Mr. Pecchia Aye
 Mr. Holden _____
 Mr. O’Nesti Aye
 Mrs. Meloy Aye
 Mrs. Kale Aye

The President declares the motion Approved

Time: 6:28 p.m.

Adopt a motion to reconvene the Board meeting from executive session.

Motion: Mrs. Kale Second: Mrs. Meloy

Roll Call: Mrs. Patton Aye
 Mr. Pecchia Aye
 Mr. Holden _____
 Mr. O’Nesti Aye
 Mrs. Meloy Aye
 Mrs. Kale Aye
 Mr. Noll Aye

The President declares the motion Approved

Time: 8:06 p.m.

XIII. ADJOURNMENT

Adopt a motion to adjourn the meeting.

Motion: Mr. Noll Second: Mrs. Meloy

Roll Call: Mr. Pecchia Aye
Mr. Holden _____
Mr. O'Nesti Aye
Mrs. Meloy Aye
Mrs. Kale Aye
Mr. Noll Aye
Mrs. Patton Aye

The President declares the motion Approved

Time: 8:07 p.m.

**The next Board Meeting will be May 21, 2018
at Meshel MASCO at 6:00 p.m.**